

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
EC-20081749	05/13/08	01/13/09	PM, Quarterly, Exterior Lights Inspection (WZ, CZ, ECV)	REED-OUTSIDE		0.00	0.00
EC-20083371	08/12/08	08/15/08	FOR ECV ELECTRICAL SHOP - Passed to ECV by Ahmad	REED-B43		0.00	0.00
			Please replace GE 20 amp circuit breaker #32, in box BA1 in room B43, Reed Hall which controls the Ice Machine.				
EC-20083673	08/19/08	01/15/09	PM, Quarterly, Exterior Lights Inspection (WZ, CZ, ECV)	REED-OUTSIDE		0.00	0.00
EC-20083794	08/26/08	08/28/08	FOR ECV APPLIANCE REPAIR	REED-B34		0.00	0.00
EC-20083819	08/27/08	08/29/08	Dryers E1 and E7, Reed Hall not working. FOR ECV APPLIANCE REPAIR	REED-411		0.00	0.00
			An RA from Reed Hall reports that clothes dryer E1 out of order in basement laundry. Resident made payment to dry load of clothes; dryer took payment but would not work, instead crediting time on dryer E2 below it.				
EC-20083958	09/08/08	12/05/08	Please install power source for automatic door opener.	REED-101		0.00	0.00
EC-20084824	11/19/08	01/16/09	PM, Quarterly, Exterior Lights Inspection (WZ, CZ, ECV)	REED-OUTSIDE		0.00	0.00
EC-20090425	01/27/09	01/29/09	FOR ECV ELECTRICAL SHOP	REED-B14		0.00	0.00
			Determine load on circuit supply line to ice maker. If icemaker not on a dedicated line, run a new 20 amp dedicated line. - Ahmad sends				
EC-20090792	02/23/09	03/10/09	FOR ECV APPLIANCE REPAIR Clothes dryer E3 in Reed Hall basement laundry is not working.	REED-319		0.00	0.00
HL-20080568	05/29/08	01/16/09	Request: Reed Hall Room 210 Desk drawer is broken.	REED-210		0.00	0.00
			E-mail address: ingerski@uga.edu				

Work Order Browse Report

Sorted by Work Order #

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Housing Department

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HL-20080569	05/29/08	01/16/09	Request: Reed Hall Room 252B Desk drawer is broken. E-mail address: ingerski@uga.edu	REED-252B		0.00	0.00
HL-20080570	05/29/08	01/28/09	Request: Reed Hall Room 236 Bathroom light is not working. E-mail address: ingerski@uga.edu	REED-236		0.00	0.00
HV-20080240	08/12/08	08/18/08	ice machine in vending area in basement is not working	REED-B33		0.00	0.00
HV-20080244	08/13/08	08/19/08	Eq. PM, Quarterly, Ice Machine, Maintenance	REED-B99B	REED3300	0.00	0.00
HV-20080260	08/15/08	08/18/08	Bad fan motor in Reed 114 A/C unit.	REED-114		0.00	0.00
HV-20080261	08/15/08	08/18/08	Bad fan motor in Reed 143 A/C unit.	REED-143		0.00	0.00
HV-20080263	08/16/08	08/18/08	STW says resident reports A/C blowing hot air. Referred repair to HVAC and Joel Eizenstat.	REED-352E		0.00	0.00
HV-20080266	08/18/08	08/25/08	Resident's mother called to say the Thermostat/AC in her son's (Austin Chadwick) room does not respond to input and the room stays very hot. She says that two attempts have been made to fix thermostat to date and while the A/C seemed to work for a little while, soon it went back to not being responsive and keeping room hot.	REED-326A		0.00	0.00
HV-20080268	08/18/08	08/19/08	RA Nina called for resident Brittany to report thermostat not responding to input.	REED-202		0.00	0.00
HV-20080269	08/19/08	08/25/08	Community secretary contacted by resident saying A/C will not cool room and that thermostat will not respond. Air cycles on and off, but doesn't cool room.	REED-306		0.00	0.00
HV-20080271	08/21/08	08/25/08	THIS IS SECOND WORK ORDER SERIES DONE ON THIS ROOM SINCE MOVE-IN. LAST WO CLOSED 8/18/08 Resident reports thermostat not responding to input. Room is hot.	REED-202		0.00	0.00
HV-20080277	08/21/08	09/10/08	Request: Our air conditioning rarely turns on if at all. We have a fan but it's still really hot in the room.	REED-311		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

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HV-20080279	08/25/08	09/03/08	Resident left voicemail that Thermostat quit working. Appears dead. Room HOT.	REED-101		0.00	0.00
HV-20080280	08/25/08	08/25/08	A/C fan motor is overheating.	REED-B36		0.00	0.00
HV-20080282	08/28/08	09/03/08	Request: Room is very hot. We can't change temperature!	REED-B11		0.00	0.00
HV-20080283	08/28/08	09/03/08	STW Randy Blackwell requests Ahmad check A/C fan motor in room B-11, Reed Hall.	REED-B11		0.00	0.00
HV-20080285	09/02/08	09/03/08	A/C Thermostat will not adjust - Room hot.	REED-331		0.00	0.00
HV-20080287	09/02/08	09/03/08	Resident called to report high pitched "Screech" coming from A/C unit - Very loud. No air coming from A/C, hot or cold. Hot room bad, but not as bad as the loud screeching noise.	REED-306		0.00	0.00
HV-20080289	09/03/08	09/10/08	Randy confirms A/C unit is now working and makes loud noise. Referred to HVAC for repair. Request: The ice machine hasn't worked in the vending area for a few days, please, I need my ice. E-mail address: remj7@hotmail.com	REED-B33		0.00	0.00
HV-20080293	09/04/08	09/10/08	Thermostat in Reed 210 not working. Room hot eventhough thermostat down.	REED-210		0.00	0.00
HV-20080294	09/05/08	09/10/08	Resident, Ashleigh Daniel, reports thermostat dead, display blank and will not respond to any input. Room hot and humid. Says A/C unit has always acted quirky and has never been able to hold constant temperature.	REED-206		0.00	0.00
HV-20080302	09/11/08	09/15/08	Request: Resident Anthony Stastny sends following email: The AC system that housing in all it's wisdom bought is of course not working right. It keeps heating my room! It's too hot for that! E-mail address: acstas87@uga.edu	REED-119		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

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HV-20080306	09/15/08	09/16/08	Voicemail reports thermostat clicking back and forth between hot and cold. will not stop.	REED-152		0.00	0.00
HV-20080327	09/29/08	10/06/08	As per phone conversation between Biff and Ahmad, this repair transferred from Reed Maintenance Zone to HVAC.	REED-254D		0.00	0.00
HV-20080410	10/02/08	10/06/08	a/c unit shut off Resident reports temperature in room is steadily going up regardless of thermostat setting.	REED-302		0.00	0.00
HV-20080467	10/06/08	10/06/08	Resident reports A/C thermostat is making clicking sounds and the display shows the thermostat shifting from heat to cool repetitively. Temperature in room steadily rising according to resident.	REED-309		0.00	0.00
HV-20080561	10/08/08	10/08/08	Thermostat is completely off-- nothing is on the screen. It won't work.	REED-306		0.00	0.00
HV-20080568	10/10/08	10/13/08	Request: i think my thermostat is broken, no numbers are appearing everything is just flashing.	REED-228		0.00	0.00
HV-20080597	10/20/08	10/22/08	Ice machine in Vending area is not making ice.	REED-B33		0.00	0.00
HV-20080702	11/05/08	11/05/08	the room temperature has been stuck on 85-87 since the weekend when the thermostat is set on 68.	REED-328		0.00	0.00
HV-20080710	11/13/08	11/20/08	Eq. PM, Quarterly, Ice Machine, Maintenance	REED-B99B	REED3300	0.00	0.00
HV-20080774	12/16/08	02/20/09	To Brumby A/C Shop - ice machine in basement @ Reed keeps tripping breaker	REED-ALL		0.00	0.00
HV-20080783	12/24/08	02/20/09	Ice machine at Reed is down.	REED-B14		0.00	0.00
HV-20090009	01/07/09	02/20/09	TO HVAC - ice machine is down @ reed in the basement vending area	REED-B33		0.00	0.00
HV-20090010	01/07/09	01/08/09	TO HVAC - a/c not working in SB05 elevator room	REED-SB05		0.00	0.00
HV-20090033	01/21/09	02/20/09	ice machine in basement of Reed by the vending machines is not working	REED-B33		0.00	0.00
HV-20090036	01/22/09	01/22/09	Heater isn't working.	REED-B46B		0.00	0.00
			RANDY IS NOT HERE TODAY, SO THIS IS BEING SENT TO AHMAD per the request of Steve Smith				
HV-20090055	01/27/09	02/20/09	Ice machine isn't working.	REED-B14		0.00	0.00
HV-20090088	02/13/09	02/17/09	Eq. PM, Quarterly, Ice Machine, Maintenance	REED-B99B	REED3300	0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

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KS-20080513	04/23/08	11/25/08	Put Reed Mailroom core on master.	REED-136		0.00	0.00
KS-20081061	08/05/08	08/11/08	Please make mailbox key for B09A.	REED-B09		0.00	0.00
KS-20081076	08/05/08	08/11/08	Need extra room keys cut for the following rooms: B01A	REED-B01		0.00	0.00
KS-20081077	08/05/08	08/11/08	Need extra room keys cut for the following rooms: B02B	REED-B02		0.00	0.00
KS-20081078	08/05/08	08/11/08	Need extra room keys cut for the following rooms: B07A	REED-B07		0.00	0.00
KS-20081079	08/05/08	08/11/08	Need extra room keys cut for the following rooms: B13A	REED-B13		0.00	0.00
KS-20081080	08/05/08	08/11/08	Need extra room keys cut for the following rooms: B37B	REED-B37		0.00	0.00
KS-20081081	08/05/08	08/11/08	Need extra room keys cut for the following rooms: B48AA	REED-B48		0.00	0.00
KS-20081082	08/05/08	08/11/08	Need extra room keys cut for the following rooms: 152AB	REED-152		0.00	0.00
KS-20081083	08/05/08	08/11/08	Need extra room keys cut for the following rooms: 231A	REED-231		0.00	0.00
KS-20081084	08/05/08	08/11/08	Need extra room keys cut for the following rooms: 241A	REED-241		0.00	0.00
KS-20081085	08/05/08	08/11/08	Need extra room keys cut for the following rooms: 242A	REED-242		0.00	0.00
KS-20081086	08/05/08	08/11/08	Need extra room keys cut for the following rooms: 254CA	REED-254		0.00	0.00
KS-20081087	08/05/08	08/11/08	Need extra room keys cut for the following rooms: 301B - NEED 2 KEYS	REED-301		0.00	0.00
KS-20081088	08/05/08	08/11/08	Need extra room keys cut for the following rooms: 312B	REED-312		0.00	0.00
KS-20081089	08/05/08	08/11/08	Need extra room keys cut for the following rooms: 324A	REED-324		0.00	0.00
KS-20081090	08/05/08	08/11/08	Need extra room keys cut for the following rooms: 339A	REED-339		0.00	0.00
KS-20081091	08/05/08	08/11/08	Need extra room keys cut for the following rooms: 341B	REED-341		0.00	0.00
KS-20081092	08/05/08	08/11/08	Need extra room keys cut for the following rooms: 438A	REED-438		0.00	0.00
KS-20081093	08/05/08	08/11/08	Need extra room keys cut for the following rooms: 443A	REED-443		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

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KS-20081094	08/05/08	08/11/08	Need mailbox keys cut for following room: 443A	REED-443		0.00	0.00
KS-20081095	08/05/08	08/11/08	Need mailbox keys cut for following room: 309A	REED-309		0.00	0.00
KS-20081096	08/05/08	08/11/08	Need mailbox keys cut for following room: 302B	REED-302		0.00	0.00
KS-20081097	08/05/08	08/11/08	Need mailbox keys cut for following room: B09A	REED-B09		0.00	0.00
KS-20081098	08/05/08	08/11/08	Need mailbox keys cut for following room: B10A	REED-B10		0.00	0.00
KS-20081099	08/05/08	08/11/08	Need mailbox keys cut for following room: B37B	REED-B37		0.00	0.00
KS-20081100	08/05/08	08/11/08	Need mailbox keys cut for following room: B48AA	REED-B48		0.00	0.00
KS-20081101	08/05/08	08/11/08	Need mailbox keys cut for following room: 152CA	REED-152		0.00	0.00
KS-20081102	08/05/08	08/11/08	Need mailbox keys cut for following room: 201A	REED-201		0.00	0.00
KS-20081103	08/05/08	08/11/08	Need mailbox keys cut for following room: 201B	REED-201		0.00	0.00
KS-20081104	08/05/08	08/11/08	Need mailbox keys cut for following room: 231A	REED-231		0.00	0.00
KS-20081105	08/05/08	08/11/08	Need mailbox keys cut for following room: 302B	REED-302		0.00	0.00
KS-20081106	08/05/08	08/11/08	Need mailbox keys cut for following room: 309A	REED-309		0.00	0.00
KS-20081107	08/05/08	08/11/08	Need mailbox keys cut for following room: 443A	REED-443		0.00	0.00
KS-20081204	08/19/08	08/22/08	Need spare key Reed Hall 324A	REED-324A		0.00	0.00
KS-20081217	08/20/08	08/22/08	New mailbox key for Reed Hall 226B. CX861	REED-226		0.00	0.00
KS-20081219	08/20/08	08/22/08	Request: Spare keys for Reed Hall 201A	REED-201A		0.00	0.00
KS-20081220	08/20/08	08/22/08	Request: Spare keys for Reed Hall 229B	REED-229		0.00	0.00
KS-20081227	08/21/08	10/22/08	Request: Mailbox key for Reed Hall 230A.	REED-230A		0.00	0.00
KS-20081323	09/03/08	09/19/08	Lock change.	REED-228A		0.00	0.00
KS-20081324	09/03/08	09/19/08	Lock change.	REED-127A		0.00	0.00
KS-20081329	09/04/08	09/10/08	The key to my mailbox does not work. I am not sure if it is the key or the lock but either way the door will not open. It has never worked. Please fix. Thank you.	REED-B48D		0.00	0.00
KS-20081380	09/09/08	09/09/08	I am the RA on duty at Reed and we need the front door lock to be fixed because it jams when you stick a key in it to enter the door on the right side.	REED-ALL		0.00	0.00
KS-20081397	09/11/08	09/19/08	Lock change for Reed Hall 405A.	REED-405		0.00	0.00
KS-20081410	09/12/08	09/15/08	Hand scanner outside mail room door will not lock.	REED-195D		0.00	0.00
KS-20081476	09/19/08	10/23/08	Please replace the AG-5 core with an AG-2 core in teh storage room in the kitchen.	REED-353A		0.00	0.00

(After you have the cores made up I can put them in if you would like. Billy)

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

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KS-20081477	09/19/08	10/23/08	Please replace the AG-5 core with an AG-2 core in the storage room in the kitchen.	REED-253A		0.00	0.00
KS-20081478	09/19/08	10/23/08	(After you have the cores made up I can put them in if you would like. Billy) Please replace the AG-5 core with an AG-2 core in the storage room in the kitchen.	REED-149A		0.00	0.00
KS-20081479	09/19/08	10/23/08	(After you have the cores made up I can put them in if you would like. Billy) Please replace the AG-5 core with an AG-2 core in the storage room in the kitchen.	REED-B47A		0.00	0.00
KS-20081549	09/30/08	10/08/08	(After you have the cores made up I can put them in if you would like. Billy) Lock change for Reed Hall 105B. Room key and mailbox key	REED-105		0.00	0.00
KS-20081663	10/17/08	10/20/08	Please make keys for mail boxes 252C, 252B, and 105B, Reed Hall.	REED-252		0.00	0.00
KS-20081672	10/21/08	10/29/08	Lock change for Reed supersuite #252EB	REED-252		0.00	0.00
KS-20081673	10/21/08	10/29/08	Lock change for Reed 438A.	REED-438		0.00	0.00
KS-20081674	10/21/08	10/29/08	Lock change for Reed 308A.	REED-308		0.00	0.00
KS-20081769	11/07/08	11/11/08	Please make one AG-9 key and assign it to Travis Martin, # 199.	REED-130		0.00	0.00
KS-20081786	11/11/08	11/14/08	Lauren called requesting 3 AG-2 keys for her keybox.	REED-ALL		0.00	0.00
KS-20081801	11/12/08	11/20/08	Lock change for room 142	REED-142		0.00	0.00
KS-20081802	11/12/08	11/20/08	Lock change for room 332	REED-332		0.00	0.00
KS-20081849	11/18/08	11/19/08	Lauren Ladd called to request you cut a key for her key box: DEA-53.	REED-ALL		0.00	0.00
KS-20081909	12/04/08	12/16/08	Lauren Ladd called requesting lock change for Reed Hall, room 234A	REED-234A		0.00	0.00
KS-20081910	12/04/08	12/17/08	Lauren Ladd called requesting lock change for Reed Hall, room 352CA.	REED-352C		0.00	0.00
KS-20081911	12/04/08	12/17/08	Lauren Ladd called requesting lock change for Reed Hall, room 417B.	REED-417		0.00	0.00
KS-20081955	12/12/08	12/15/08	Please make key for SB-04 for Fraternaty Project Coordinater, John Jones.	REED-SB04		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
KS-20081956	12/12/08	12/17/08	Lauren requests one key be made for room 125, Reed Hall.	REED-125		0.00	0.00
KS-20081974	12/18/08	12/23/08	Please install an AG-2 core and lock to scuttle hole panel in room 428. There is already a hole in the scuttle panel for a lock set. If you have the parts please do this before the students move back in. The student in that room knows that he can access the attic crawl space so we don't want to give him an opportunity to get in to any mischief.	REED-438		0.00	0.00
KS-20090006	01/07/09	01/08/09	Please make one AG-5 key for Tommy McCommins. Email Gail when it is ready.	REED-ALL		0.00	0.00
KS-20090007	01/07/09	01/08/09	Please make one AG-5 key for Maghan martin. Email Gail when it is ready.	REED-ALL		0.00	0.00
KS-20090145	01/29/09	01/30/09	Lock on subbasement East Hall entry door by trash room is pulling from door. Lock not properly seated. Is now pulling away from door. Please check it out and repair.	REED-SB99A		0.00	0.00
KS-20090151	01/30/09	02/06/09	Please change lock in B10B, Payne Hall.	REED-B10		0.00	0.00
KS-20090211	02/11/09	02/18/09	Please do mailbox lock change for Reed 354CB	REED-354		0.00	0.00
KS-20090231	02/16/09	02/25/09	Need a mailbox key for Reed-111A.	REED-111		0.00	0.00
KS-20090237	02/17/09	02/24/09	Lock change.	REED-127		0.00	0.00
KS-20090238	02/17/09	02/25/09	Lock change for Reed 119CA.	REED-119		0.00	0.00
KS-20090239	02/17/09	02/25/09	Please make spare key for Reed 438B.	REED-438		0.00	0.00
KS-20090240	02/17/09	02/25/09	Please make spare key for Reed 152CA.	REED-152		0.00	0.00
KS-20090259	02/20/09	02/27/09	Lauren requests core changes for both room and mailbox for Reed 127.	REED-127		0.00	0.00
KS-20090307	03/04/09	03/10/09	Reed 126 B: Mailbox Lock change.	REED-126		0.00	0.00
KS-20090334	03/09/09	03/10/09	B36B: room and mailbox lock change ASAP!!!	REED-B36		0.00	0.00
KS-20090335	03/09/09	03/10/09	Mailbox lock change.	REED-127A		0.00	0.00
KS-20090343	03/10/09	03/18/09	GARY - PICKED THIS UP AT REED TODAY, MAY HAVE BEEN PRINTED THERE ONLY. PLEASE CHECK TO SEE IF YOU'VE ALREADY DONE THIS ONE. Request: Lock change for B24A in Reed hall	REED-B24A		0.00	0.00
KS-20090345	03/10/09	03/17/09	Lock change for Reed 422B.	REED-422		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
KS-20090346	03/10/09	03/18/09	Lock chage for Reed Hall 254AB	REED-254		0.00	0.00
MY-20080554	05/07/08	01/29/09	Damage to wall to right of door	REED-B05		0.00	0.00
			Andria: This is an old paint job. Has this area been fixed?				
MY-20080602	05/13/08	08/04/08	Please paint room.	REED-311		0.00	0.00
MY-20080603	05/13/08	08/04/08	Please paint room.	REED-313		0.00	0.00
MY-20080605	05/13/08	08/04/08	Please paint room.	REED-327		0.00	0.00
MY-20080621	05/14/08	08/04/08	Needs paint in RR and around A/C vent.	REED-B11		0.00	0.00
MY-20080643	05/15/08	08/04/08	bathroom needs painting	REED-B06		0.00	0.00
MY-20080645	05/15/08	08/04/08	bathroom needs painting	REED-B12		0.00	0.00
MY-20080665	05/27/08	08/04/08	Paint Bathroom Walls.	REED-311		0.00	0.00
MY-20080666	05/27/08	08/04/08	Paint Bathroom Walls.	REED-126		0.00	0.00
MY-20080667	05/27/08	08/04/08	Paint Bathroom Walls.	REED-B46		0.00	0.00
MY-20080672	05/27/08	08/04/08	paint bedroom ceiling	REED-B12		0.00	0.00
MY-20080674	05/27/08	08/04/08	paint bathroom ceiling	REED-310		0.00	0.00
MY-20080675	05/27/08	08/04/08	paint bathroom ceiling	REED-337		0.00	0.00
MY-20080677	05/27/08	08/04/08	paint bathroom ceiling	REED-106		0.00	0.00
MY-20080678	05/27/08	08/04/08	paint bathroom ceiling	REED-119A		0.00	0.00
MY-20080716	05/28/08	08/04/08	Ceiling room 328 needs painting	REED-328		0.00	0.00
MY-20080981	07/30/08	08/04/08	PAINT SHOP	REED-B02		0.00	0.00
			Paint over leak spot on basement bathroom ceiling.				
MY-20080991	08/04/08	08/11/08	There is a hole in the wall behind the door.	REED-223		0.00	0.00
			It has been patched, but please paint.				
MY-20081170	08/18/08	09/12/08	Paint chipping.	REED-206		0.00	0.00
			Turned over to Paint Shop by STW.				
MY-20081513	10/09/08	10/17/08	In the basement programming room at Reed, please paint the walls where the chairs have hit it and caused the paint to come off.	REED-B32		0.00	0.00
MY-20081585	10/29/08	11/10/08	Please paint the ceiling. There is mold that cannot be cleaned.	REED-339		0.00	0.00
MY-20081586	10/29/08	11/11/08	Please paint the ceiling. There is mold that cannot be cleaned.	REED-241		0.00	0.00
MY-20081658	11/13/08	11/24/08	FOR MYERS/CENTRAL PAINT SHOP - ANDREA	REED-422		0.00	0.00
			Building Supervisor, Gail Martin: 4th floor restroom, ceiling needs repaint.				

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
MY-20081659	11/13/08	11/11/08	FOR MYERS/CENTRAL PAINT SHOP - ANDREA	REED-339		0.00	0.00
MY-20090072	01/15/09	02/03/09	Building Supervisor, Gail Martin: 3rd floor restroom, ceiling needs repaint. FOR MYERS PAINT SHOP - ANDREA South basement back entrance door - needs to be painted	REED-SB95A		0.00	0.00
MY-20090130	01/28/09	01/29/09	Please paint bathroom ceiling/ wall where there was a previous leak.	REED-226		0.00	0.00
MY-20090191	02/10/09	02/25/09	MYERS PAINT SHOP Please paint ceiling in bathroom (Room #310) where there used to be a leak.	REED-310		0.00	0.00
MY-20090312	03/16/09		To MYRS Talked w/ painter (Andrea) and painter told caller to put in a work order for the entrance of Reed to be painted.	REED-195A		0.00	0.00
PP-20080045	05/22/08	02/26/09	Leak in domestic hot water line in Mechanical room. Install mixing valve. See Steve Smith for details.	REED-SSB1		0.00	0.00
PP-20080048	05/28/08	01/16/09	Toilet drain lines clogged and backing up in Tub. Priority job - smell intense.	REED-B08		0.00	0.00
PP-20080105	07/22/08	02/26/09	HOUSING WORK ORDER OFFICE HAS NOT CONTACTED PHYSICAL PLANT. the chiller in the large AC unit has shut down and has caused the AC in the entire building to go out	REED-ALL		0.00	0.00
PP-20080109	07/23/08	01/16/09	Elevator B is stuck on the 1st floor	REED-EWEST		0.00	0.00
PP-20080111	07/24/08	02/26/09	**Work order has been called in to Physical Plant** PHYSICAL PLANT PLUMBING SHOP.	REED-ALL		0.00	0.00
PP-20080113	07/25/08	02/26/09	We have a leak in the hot water return line, Mechanical Room, Reed Hall. Please see Steve Smith (706-542-7251) for details. air handling unit 2 on roof has a conduit that has come loose from the insulation, needs to be reattached	REED-ALL		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
PP-20080140	08/27/08	02/26/09	FOR PHYSICAL PLANT CARPENTRY SHOP	REED-SB06		0.00	0.00
PP-20080172	10/06/08	01/16/09	Replace broken window in Custodial Break Room (# SB06) in sub basement of Reed Hall. CALLED PHYSICAL PLANT	REED-EWEST		0.00	0.00
PP-20080193	11/03/08	01/16/09	West elevator is out of order *Call physical plant*	REED-EEAST		0.00	0.00
PP-20080194	11/03/08	01/16/09	I am a RA in Reed and the Elevator would not close fully on the East side of the building. PHYSICAL PLANT NOTIFIED BY WORK ORDER OFFICE	REED-EEAST		0.00	0.00
PP-20080229	12/22/08	02/26/09	North East elevator stuck on 2nd floor, Reed Hall. No passenger aboard. FOR PHYSICAL PLANT HVAC SHOP - ATTENTION CASEY WESTBROOK.	REED-ALL		0.00	0.00
PP-20090006	01/08/09	03/10/09	Restroom exhaust fan system throughout Reed Hall not working. Inspect and repair. FOR PHYSICAL PLANT ROOFING SHOP.	REED-443A		0.00	0.00
PP-20090009	01/13/09	01/16/09	Reed Hall: Leak in bathroom. Water coming out of wall. Unknown cause. Reed Maintenance Zone STW check leak with following result: Ceiling leak from rain. Called PP Roofing shop. - Randy Blackwell PP Carpenter Shop - please enclose the wall where the wide screen tv was in the programming room	REED-B32		0.00	0.00
PP-20090010	01/13/09	03/10/09	PP Carpenter Shop - please enclose the wall where the wide screen tv was in the programming room. See Steve Smith for details.	REED-B32		0.00	0.00
PP-20090094	03/03/09		Physical Plant roofing shop: roof leak in Reed 443	REED-443		0.00	0.00
PP-20090095	03/03/09		Physical Plant roofing shop: roof leak in Reed 439.	REED-439		0.00	0.00
PP-20090096	03/03/09		Physical plant plumbing shop: tub is leaking in Reed 111.	REED-111		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
PP-20090112	03/17/09		*Already called Physical Plant* Elevator 1 is not working - doors won't open on 2nd floor	REED-EEAST		0.00	0.00
RD-20080589	06/05/08	08/06/08	Stove will not turn off in 3rd floor kitchen. Randy unplugged stove. Stove has no number, number removed.	REED-353		0.00	0.00
			STEVE - This is the workorder I called you about. Sammy's guy can't fix stoves and he requested this be forewarded to you so that you could get Athens Referigeration and Appliances on it. Thanks, Biff				
RD-20080690	07/29/08	08/01/08	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20080701	07/30/08	08/01/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20080702	07/31/08	08/06/08	exit sign across from electrical room 435A is falling off the wall	REED-499A		0.00	0.00
RD-20080709	08/04/08	08/06/08	Window won't stay open.	REED-337		0.00	0.00
RD-20080710	08/05/08	08/11/08	Wood split on bottom hinge of 2 floor, West stairwell door. Hinge will fail if not repaired quickly.	REED-ASTAIR		0.00	0.00
RD-20080712	08/07/08	08/11/08	PM, Monthly, Fire Extinguishers (RD)	REED-ALL		0.00	0.00
RD-20080714	08/07/08	08/11/08	PM, Monthly, Emergency Exit Signs (RD)	REED-ALL		0.00	0.00
RD-20080716	08/07/08	08/11/08	PM, Monthly, Emergency Lights (RD)	REED-ALL		0.00	0.00
RD-20080718	08/07/08	08/11/08	PM, Monthly, Interior Doors and Emergency Exits (WZ, CZ)	REED-ALL		0.00	0.00
RD-20080719	08/06/08	08/11/08	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1500	0.00	0.00
RD-20080720	08/12/08	08/15/08	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20080721	08/06/08	08/11/08	Eq. PM, Semi-Annual, Drinking Fountains (RD & Rus)	REED-B99B	REED3000	0.00	0.00
RD-20080722	08/06/08	08/11/08	Eq. PM, Semi-Annual, Drinking Fountains (RD & Rus)	REED-B99B	REED3001	0.00	0.00
RD-20080723	08/06/08	08/11/08	Eq. PM, Semi-Annual, Drinking Fountains (RD & Rus)	REED-195D	REED3003	0.00	0.00
RD-20080724	08/06/08	08/11/08	Eq. PM, Semi-Annual, Drinking Fountains (RD & Rus)	REED-195D	REED3002	0.00	0.00
RD-20080725	08/07/08	08/11/08	PM, Monthly, Gutter and Downspout Inspection (RD, CW, RS, RD)	REED-OUTSIDE		0.00	0.00
RD-20080726	08/06/08	08/11/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20080727	08/05/08	08/11/08	The toilet in the women's public bathroom on the first floor is not flushing good. No pressure.	REED-135		0.00	0.00
RD-20080752	08/07/08	08/11/08	Bathroom door doesn't lock	REED-339		0.00	0.00
RD-20080753	08/07/08	08/11/08	Cabinet door doesn't close properly.	REED-339		0.00	0.00
RD-20080775	08/08/08	08/11/08	I am a RA in Reed and I noticed today that all the phone lines in the building do not work for the rooms. The front desk functions but the rooms themselves are not functioning.	REED-225		0.00	0.00
RD-20080779	08/08/08	08/15/08	Toilet running continuously.	REED-327		0.00	0.00
RD-20080780	08/11/08	08/15/08	Light out in men's public rest room.	REED-133		0.00	0.00
RD-20080781	08/11/08	08/15/08	Security reports window screen out of track in Reed Hall basement kitchen. Screen appears to have been pried out of track from the outside. Reinstall/replace screen.	REED-B14		0.00	0.00
RD-20080782	08/11/08	08/13/08	Resident reports deadbolt lock does not turn. Repair dead bolt lock. Resident reports several service calls have been placed on this issue.	REED-339		0.00	0.00
			WORKORDER OFFICE NOTE: Service call request received via weekend voicemail. TMA review indicates there are currently 5 open related workorders on this issue.				
RD-20080785	08/11/08	08/15/08	The hot water in the shower does not work, so I need to get it turned on or fixed because the water is ice cold.	REED-106		0.00	0.00
RD-20080786	08/11/08	08/15/08	The bathroom light is too dim and makes noise. Thanks for your help. Alice, Reed RA	REED-B24		0.00	0.00
RD-20080787	08/11/08	08/15/08	Desk missing top drawer.	REED-423		0.00	0.00
RD-20080792	08/12/08	08/15/08	Resident reports phone jack in room not working.	REED-411		0.00	0.00
RD-20080793	08/12/08	08/15/08	Electrical outlets next to TV and Phone Jack feel loose in the wall. Resident says when she unplugs something from these outlets it feels as if the outlet could easily be pulled from wall.	REED-411		0.00	0.00
RD-20080794	08/12/08	08/15/08	Cabinet under sink - top hinge not attached. Bottom hinge partially attached. Please reattach door to hinges.	REED-119		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20080795	08/13/08	08/15/08	Eq. PM, Quarterly, Constant Temp. AHU (RD)	REED-ROOF	REED1500	0.00	0.00
RD-20080796	08/13/08	08/15/08	Eq. PM, Quarterly, Constant Temp. AHU (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20080797	08/13/08	08/15/08	Eq. PM, Quarterly, Constant Temp. AHU (RD)	REED-B32B	REED1502	0.00	0.00
RD-20080798	08/13/08	08/15/08	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3100	0.00	0.00
RD-20080799	08/13/08	08/15/08	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3101	0.00	0.00
RD-20080800	08/13/08	08/15/08	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3102	0.00	0.00
RD-20080801	08/13/08	08/15/08	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3103	0.00	0.00
RD-20080802	08/13/08	08/15/08	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3104	0.00	0.00
RD-20080803	08/13/08	08/15/08	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3105	0.00	0.00
RD-20080804	08/13/08	08/15/08	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3106	0.00	0.00
RD-20080805	08/13/08	08/15/08	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3107	0.00	0.00
RD-20080807	08/13/08	08/15/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-114	REED3500	0.00	0.00
RD-20080808	08/13/08	08/15/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-149	REED3501	0.00	0.00
RD-20080809	08/13/08	08/15/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-214	REED3502	0.00	0.00
RD-20080810	08/13/08	08/15/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-253	REED3503	0.00	0.00
RD-20080811	08/13/08	08/15/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-314	REED3504	0.00	0.00
RD-20080812	08/13/08	08/15/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-353	REED3505	0.00	0.00
RD-20080813	08/13/08	08/15/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-412	REED3506	0.00	0.00
RD-20080814	08/13/08	08/15/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-B14	REED3507	0.00	0.00
RD-20080815	08/13/08	08/15/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-B47	REED3508	0.00	0.00
RD-20080816	08/13/08	08/15/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-SB06	REED3509	0.00	0.00
RD-20080817	08/13/08	08/15/08	PM, Quarterly, Exterior Building Inspection (WZ, & CZ, ECV)	REED-OUTSIDE		0.00	0.00
RD-20080819	08/13/08	08/15/08	PM, Quarterly, Stairwell Inspection (WZ, CZ, ECV)	REED-ALL		0.00	0.00
RD-20080821	08/13/08	08/15/08	PM, Quarterly, Hallway Inspection (WZ, CZ, ECV)	REED-ALL		0.00	0.00
RD-20080823	08/13/08	08/15/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20080824	08/13/08	08/15/08	A/C not working. Joel Eizenstat has been contacted and asked this work order be generated to make sure problem was with thermostat before he gets involved.	REED-254		0.00	0.00
RD-20080825	08/13/08	08/15/08	A/C not working. Joel Eizenstat has been contacted and asked this work order be generated to make sure problem was with thermostat before he gets involved.	REED-236		0.00	0.00
RD-20080826	08/13/08	08/15/08	Our Room did not have a trash can in it when I moved in. Could you bring us one?	REED-219E		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20080827	08/13/08	08/15/08	The light in the bathroom in our suite is out. It is the one in the room with the bathtub. Thank you.	REED-219E		0.00	0.00
RD-20080828	08/13/08	08/15/08	DUPLICATE COPY - DUPLIATE COPY RESIDENT CALLED AGAIN REQUESTING PHONE LINE REPAIR (8/14/08). The phone jacks in the room do not work. I used my phone in another room in the building and it worked fine so I do believe the phone jacks are the problem.	REED-334		0.00	0.00
RD-20080829	08/13/08	08/15/08	The light in the room is out.	REED-B24		0.00	0.00
RD-20080830	08/13/08	08/15/08	I have four power outlet by my bed and two of them on the right side is not working.	REED-B24		0.00	0.00
RD-20080831	08/13/08	08/15/08	Left by voicemail.	REED-201		0.00	0.00
RD-20080835	08/13/08	08/15/08	Toilet will not stop running. Shade reports that she has no phone service in her room. No dial tone when she plugs into jack.	REED-B07		0.00	0.00
RD-20080836	08/13/08	08/15/08	Shade reports that her room is missing a desk chair.	REED-B07		0.00	0.00
RD-20080837	08/13/08	08/15/08	Outlets out on one side of the room.	REED-326		0.00	0.00
RD-20080838	08/13/08	08/18/08	Toilet running.	REED-336		0.00	0.00
RD-20080839	08/13/08	08/15/08	Phone does not work.	REED-326		0.00	0.00
RD-20080841	08/14/08	08/18/08	1)The front panel to one of the dresser drawers has fallen off and needs to be screwed back on,	REED-111		0.00	0.00
RD-20080842	08/14/08	08/18/08	2) The handle to one of the cabinets under the sink is falling off as well.	REED-111		0.00	0.00
RD-20080843	08/14/08	08/18/08	Right side Bathroom. Diverter lever will not transfer water flow from tub spigot to shower head.	REED-254		0.00	0.00
RD-20080844	08/14/08	08/20/08	DUPLICATE WORK ORDER RANDY - PLEASE READ NEW EMAIL FROM RESIDENT AS FOLLOWS: Request: My room phone isn't working, and someone came to look at it but they have to put a work order through to the phone company. We realized that our internet wont work either with the ethernet cable. We need help asap! => Thank you! Call my cell phone with any information (404 441 0378)	REED-430		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
			The phone in our room is not working. We can not get a dial tone. Thanks so much!				
RD-20080845	08/14/08	08/18/08	The bottom drawer of the computer desk will not close or be pushed up. The drawer is on track but seems as if the tracks may be either bent downward or the tracks were not put on evenly.	REED-443		0.00	0.00
RD-20080846	08/14/08	08/20/08	needs bunk lowered	REED-302		0.00	0.00
RD-20080848	08/14/08	08/18/08	Main room light outl	REED-331		0.00	0.00
RD-20080849	08/14/08	08/18/08	Bathroom lock not working.	REED-331		0.00	0.00
RD-20080850	08/14/08	08/18/08	Room hot - thermostat unresponsive to input.	REED-326		0.00	0.00
RD-20080851	08/14/08	08/18/08	Blinds in bathroom broken.	REED-326		0.00	0.00
RD-20080852	08/14/08	09/08/08	Phone jack is dead. No dial tone.	REED-326		0.00	0.00
RD-20080853	08/14/08	08/18/08	Electrical outlet out on left side of room not working.	REED-326		0.00	0.00
RD-20080854	08/14/08	08/18/08	Room is hot. FATHER NOT HAPPY. Thermostat is unresponsive to input.	REED-212		0.00	0.00
RD-20080855	08/14/08	08/18/08	Request: My power outlets (all 8) on my side of the room are not working.	REED-326		0.00	0.00
RD-20080859	08/15/08	08/18/08	Stopped sink drain.	REED-107		0.00	0.00
RD-20080860	08/15/08	08/18/08	light in the common room does not come on when switch is flipped	REED-B48D		0.00	0.00
RD-20080861	08/15/08	08/18/08	Caller left voicemail about hole, possibly to outside, by bathroom window. Resident reports large, fearsome spyder living in hole. Please repair hole and remove spyder.	REED-340		0.00	0.00
RD-20080862	08/15/08	09/08/08	Phone jack is not working. No dial tone.	REED-152A		0.00	0.00
RD-20080865	08/15/08	08/20/08	Toilet seat.	REED-206		0.00	0.00
RD-20080866	08/15/08	08/20/08	Desk wobbly.	REED-206		0.00	0.00
RD-20080867	08/15/08	08/18/08	Paint on chair.	REED-206		0.00	0.00
RD-20080868	08/15/08	08/18/08	Mattress ripped.	REED-206		0.00	0.00
RD-20080869	08/15/08	08/18/08	Drawer broken.	REED-206		0.00	0.00
RD-20080870	08/15/08	08/18/08	Paint chipping.	REED-206		0.00	0.00
RD-20080871	08/15/08	08/20/08	Left cabinet door under sink is unhinged. Please fix.	REED-345		0.00	0.00
RD-20080872	08/15/08	09/08/08	No dial tone at phone jack.	REED-345		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20080873	08/15/08	08/18/08	One of the shelf brackets in my closet is broken; several others are cracked. Please replace them so that I can use the shelves. Thanks.	REED-333		0.00	0.00
RD-20080876	08/15/08	08/18/08	Water running in tub on bathroom on the right. Water has been shut off by resident.	REED-150D		0.00	0.00
RD-20080878	08/15/08	08/18/08	Drawer is missing an one doesn't close.	REED-429		0.00	0.00
RD-20080880	08/15/08	08/22/08	DUPLICATE - RESIDENT CALLED AGAIN TO COMPLAIN THAT THEY ARE STILL TAKING COLD SHOWERS BECAUSE THERE IS NOT HOT WATER. Resident reports that there is no hot water in shower; however, there is hot water in sink.	REED-211		0.00	0.00
RD-20080883	08/16/08	08/20/08	1. The toilet in the room is constantly running and has brown stains on the inside of the toilet bowl.	REED-210		0.00	0.00
RD-20080884	08/16/08	08/20/08	2. The socket on the left side of the room beneath the bed has a metal piece stuck in one of the third holes.	REED-210		0.00	0.00
RD-20080886	08/16/08	08/20/08	window pane is hanging out of window frame	REED-352E		0.00	0.00
RD-20080887	08/16/08	08/20/08	cabinet door on vanity near bathroom is hanging off	REED-352E		0.00	0.00
RD-20080888	08/16/08	08/20/08	Request: One of my desk drawers is broken, the drawer won't shut all the way.	REED-227		0.00	0.00
RD-20080893	08/17/08	08/20/08	The AC in room 119C is dripping a lot and not working right.	REED-119C		0.00	0.00
RD-20080894	08/17/08	08/20/08	The toilet in 119B is draining constantly. It's loud and bothersome.	REED-119B		0.00	0.00
RD-20080895	08/17/08	08/20/08	The shower fills up when taking a shower, I think the drain may be clogged	REED-237		0.00	0.00
RD-20080896	08/17/08	08/20/08	the shower light only comes on occasionally.	REED-237		0.00	0.00
RD-20080897	08/17/08	09/08/08	In room 307 of Reed Hall both Ethernet and phone lines are dead on both sides of the room. Both roommates have attempted to connect to a land line, but are not able to receive a signal. Although we are picking up a weak signal of UGA's wireless network, we would appreciate if Housing could fix the land lines for the room so we are guaranteed internet access for the year.	REED-307		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20080898	08/17/08	08/20/08	A concern for the room is the lack of hot water during late hours of the day. At most we are receiving about three minutes of hot water at night in the shower before it drops off to cold.	REED-307		0.00	0.00
RD-20080899	08/17/08	08/20/08	The dripping in the AC hasn't stopped.	REED-119C		0.00	0.00
RD-20080903	08/18/08	08/20/08	OUR BATHROOM TOILET IS LEAKING AND IT MAKES A LOT OF NOISE EVERY COUPLE OF MINUTES WHEN IT TRIES TO REFILL THE CISTERN.	REED-126A		0.00	0.00
RD-20080904	08/18/08	08/18/08	Resident's mother called to say the Thermostat/AC in her son's (Austin Chadwick) room does not respond to input and the room stays very hot. She says that two attempts have been made to fix thermostat to date and while the A/C seemed to work for a little while, soon it went back to not being responsive and keeping room hot.	REED-326A		0.00	0.00
RD-20080905	08/18/08	08/27/08	Randy, Gail says the stove cook top prop bracket is missing or broken on stove in basement kitchen. They need a way to prop up the cook top so they can clean underneath without getting hit in the head.	REED-SB06		0.00	0.00
RD-20080906	08/18/08	08/20/08	Light in Rest Room flickering.	REED-331		0.00	0.00
RD-20080909	08/18/08	08/20/08	Toilet leaking from bottom of tank and soaking floor.	REED-B02		0.00	0.00
RD-20080910	08/18/08	09/08/08	Phone line dead. No dial tone at jack.	REED-330		0.00	0.00
RD-20080911	08/18/08	08/20/08	RA Nina called for resident Brittany to report thermostat not responding to input. Joel Eizenstat contacted.	REED-202		0.00	0.00
RD-20080912	08/18/08	08/20/08	Broken wire shelf in closet. Fell from wall.	REED-354A		0.00	0.00
RD-20080913	08/18/08	08/22/08	Sink drain does not open and close.	REED-B15		0.00	0.00
RD-20080914	08/18/08	08/20/08	Shower drain isn't draining very well. Draining very slowly. Can it be unclogged?	REED-252B		0.00	0.00
RD-20080917	08/19/08	08/22/08	Resident reports via voicemail drain slow - unclear which drain.	REED-144		0.00	0.00
RD-20080918	08/19/08	08/22/08	Resident reports via voicemail closet on right, bottom shelf falling off.	REED-144		0.00	0.00
RD-20080920	08/19/08	08/22/08	Light out 2nd floor hallway, West side next to stairwell.	REED-299A		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20080924	08/19/08	09/08/08	No dial tone on phone.	REED-302		0.00	0.00
RD-20080925	08/26/08	09/03/08	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20080926	08/20/08	08/22/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20080927	08/19/08	08/22/08	Community secretary contacted by resident saying A/C will not cool room and that thermostat will not respond. Air cycles on and off, but doesn't cool room.	REED-306		0.00	0.00
RD-20080928	08/19/08	09/08/08	Phone jack dead. No dial tone.	REED-129		0.00	0.00
RD-20080930	08/19/08	08/22/08	Outside panel has fallen off of A/C.	REED-231		0.00	0.00
RD-20080937	08/20/08	09/08/08	The phone jack in the room is not functional. No dial tone in the phone when plugged in, can't make calls, and can't receive calls.	REED-152A		0.00	0.00
RD-20080938	08/20/08	09/08/08	Phone does not work.	REED-309		0.00	0.00
RD-20080939	08/20/08	08/22/08	Resident reports that it takes a very, very, very long time for hot water to arrive at shower heads. Resident thought there was no hot water, but after letting water run for minutes, some hot water finally arrived. A tremendous amount of water was wasted.	REED-309		0.00	0.00
RD-20080941	08/21/08	08/27/08	THIS IS SECOND WORK ORDER SERIES DONE ON THIS ROOM SINCE MOVE-IN. LAST WO CLOSED 8/18/08 Resident reports thermostat not responding to input. Room is hot.	REED-202		0.00	0.00
RD-20080943	08/21/08	08/27/08	Pest Control - ROACHES & SPIDERS Request: We need pest control! In the past two days, my roommate and I have seen a large roach and a large spider in the room. We killed both, but we are concerned about this frequency of seeing pests. The spider was in the bedroom, and the roach was in the bathroom. Please come and address the situation. Thank you. E-mail address: rlf@uga.edu	REED-229		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20080944	08/21/08	08/27/08	Request: Central A/C isn't working properly.	REED-B36		0.00	0.00
RD-20080945	08/21/08	08/27/08	Request: When people above my room walk, the ceiling light in the room rattles.	REED-B46E		0.00	0.00
RD-20080946	08/21/08	08/27/08	A/C is not working.	REED-352C		0.00	0.00
RD-20080947	08/21/08	09/08/08	Phone is not working.	REED-352C		0.00	0.00
RD-20080950	08/21/08	08/27/08	Request: Our air conditioning rarely turns on if at all. We have a fan but it's still really hot in the room.	REED-311		0.00	0.00
RD-20080951	08/22/08	08/27/08	The screen on my window is falling off and I need it to be fixed so I won't be charged for it if it falls off all the way.	REED-329		0.00	0.00
RD-20080954	08/22/08	08/27/08	Sink clogged in Reed Hall, room #105	REED-105		0.00	0.00
RD-20080957	08/25/08	08/27/08	Light out in hallway @ Room #243	REED-299A		0.00	0.00
RD-20080958	08/25/08	08/27/08	Resident left voicemail that Thermostat quit working. Appears dead. Room HOT.	REED-101		0.00	0.00
RD-20080961	08/25/08	08/27/08	Request: Bathroom light burnt out.	REED-233		0.00	0.00
RD-20080962	08/25/08	08/27/08	We have an overflowing/backed up toilet.	REED-419		0.00	0.00
RD-20080963	08/25/08	08/27/08	Liquid leaking from the base of the toilet	REED-215		0.00	0.00
RD-20080965	08/25/08	08/27/08	The A/C is broken again, it won't go below 81 degrees.	REED-B36		0.00	0.00
RD-20080966	08/25/08	08/27/08	Drain in shower needs to be checked/unclogged since it drains water slowly.	REED-B12		0.00	0.00
RD-20080967	08/25/08	09/03/08	Peephole to door needs to be replaced since it is cracked.	REED-B12		0.00	0.00
RD-20080968	08/25/08	08/27/08	Dial on thermostat is not changing temperature in room so air conditioner needs to be checked.	REED-B12		0.00	0.00
RD-20080969	08/25/08	08/27/08	Missing desk chair in Reed Hall 352E.	REED-352E		0.00	0.00
RD-20080972	08/26/08	09/03/08	There have been many Cockroach sightings in my room, I'm not sure where they are coming from , perhaps the bathroom drain. I was wondering if something could be done about the cockroaches please. Thank you!	REED-301A		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20080973	08/26/08	09/08/08	No one has come to look at our phone line yet. We cannot get the room phone to work and would like someone to come look at it please.Thank you.	REED-330		0.00	0.00
RD-20080974	08/27/08	09/03/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20080976	08/26/08	09/03/08	Randy, this is the 2nd work order on this issue. Original work order was closed 8/18 as completed. Resident called today saying drawer still missing and one still won't close. Gail Martin says she has drawer. Thanks, Biff	REED-429		0.00	0.00
RD-20080977	08/26/08	09/03/08	Drawer is missing an one doesn't close. Bathroom light for sink is not working at all, replace bulb?	REED-102		0.00	0.00
RD-20080980	08/27/08	09/03/08	Resident needs trashcan in room.	REED-252B		0.00	0.00
RD-20080982	08/28/08	09/03/08	Request: Room is very hot. We can't change temperature!	REED-B11		0.00	0.00
RD-20080984	08/28/08	09/03/08	Room temperature stays at 63 degrees. Sounds like it may be a thermostat problem.	REED-142		0.00	0.00
RD-20080985	08/28/08	09/03/08	Toilet between 127 and 129 is not working.	REED-127		0.00	0.00
RD-20080986	08/29/08	09/03/08	Our main door doesn't close half the time. It takes a deadbolt to make it lock, which causes obvious problems.	REED-119C		0.00	0.00
RD-20080989	09/02/08	09/08/08	The air conditioner has stopped working.	REED-208		0.00	0.00
RD-20080991	09/02/08	09/08/08	A/C Thermostat will not adjust - Room hot.	REED-331		0.00	0.00
RD-20080992	09/02/08	09/08/08	the bottom of my toilet is dripping water and making a puddle. I cut the water off. But as soon as i turned it back on, it started to drip again.	REED-B24		0.00	0.00
RD-20080993	09/02/08	09/08/08	I put in a work order a couple weeks ago about a broken drawer, but I don't think the person who came knew which drawer it was because it did not get fixed. This time I will be sure to leave the broken parts on the desk and label the drawer so they know which one it is.	REED-227		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20080994	09/02/08	09/02/08	Resident called to report high pitched "Screech" coming from A/C unit - Very loud. No air coming from A/C, hot or cold. Hot room bad, but not as bad as the loud screeching noise.	REED-306		0.00	0.00
RD-20080995	09/02/08	09/08/08	Sink in room 124 only has hot water. Please fix so that I can have some cold water too.	REED-124		0.00	0.00
RD-20080996	09/02/08	09/08/08	Light over shower in bathroom is out.	REED-333		0.00	0.00
RD-20080997	09/02/08	09/08/08	Exhaust fan doesn't work.	REED-333		0.00	0.00
RD-20080998	09/03/08	09/08/08	We have roaches. We need someone to spray!	REED-119C		0.00	0.00
RD-20080999	09/03/08	09/08/08	The air conditioner in our room doesn't get very cool. Someone has already come out and made it a little cooler, but it's still uncomfortably warm in the room.	REED-311		0.00	0.00
RD-20081000	09/03/08	09/08/08	Request: water is getting stuck in the bathtub; it is going down the drain very slowly. Also, we are getting dirty water (light brown color).	REED-B10		0.00	0.00
RD-20081001	09/03/08	09/08/08	Please exterminate for roaches.	REED-B35		0.00	0.00
RD-20081002	09/04/08	09/04/08	The key to my mailbox does not work. I am not sure if it is the key or the lock but either way the door will not open. It has never worked. Please fix. Thank you.	REED-B48D		0.00	0.00
RD-20081003	09/04/08	09/10/08	the main light in my room flicks on and off and dims. So we need a new light put in.	REED-228		0.00	0.00
RD-20081004	09/04/08	09/10/08	RA Anita reports that hinge is broken on 1st floor NW stairwell door.	REED-ALL		0.00	0.00
RD-20081005	09/04/08	09/10/08	Thermostat in Reed 210 not working. Room hot eventhough thermostat down.	REED-210		0.00	0.00
RD-20081006	09/04/08	09/10/08	Toilet paper holder in bathroom broken.	REED-242		0.00	0.00
RD-20081007	09/04/08	09/10/08	Toilet seat broken. Please replace.	REED-242		0.00	0.00
RD-20081008	09/05/08	09/10/08	The drain in both the tub and the sink are clogged need to be cleaned out because the water drains out very slowly.	REED-334		0.00	0.00
RD-20081009	09/05/08	09/10/08	The telephone jack in the room does not work	REED-334		0.00	0.00
RD-20081010	09/05/08	09/10/08	Resident reports thermostat dead, display blank and will not respond to any input. Room hot and humid. Says A/C unit has always acted quirky and has never been able to hold constant temperature.	REED-206		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081011	09/08/08	09/10/08	The main front door of Reed will not let me or my roommates in when it is locked. The keypad used for the 810 number doesn't work nor does swiping my card. Please fix this so that I dont get locked out from the dorm again.	REED-ALL		0.00	0.00
RD-20081012	09/08/08	09/10/08	This morning around 10am I got a phone call from the DA at the desk because a sprinkler alarm kept going off. He silenced it, but it kept going off every few minutes. He said the screen read: Sub-basement 2nd sprinkler tamper at FA pump MI-112. So I went down to the sub-basement to check it out. I didn't see anything, but the alarm continued to go off for about an hour. It has since then ceased going off, but I'm not sure the problem has been resolved.	REED-411A		0.00	0.00
RD-20081013	09/08/08	09/10/08	A/C is broken again.	REED-B36		0.00	0.00
RD-20081014	09/08/08	09/10/08	The AC is broken. It barely puts out air in my room and none in the common room. I know they've been changed to be worse than they were last year, but this thing is barely on.	REED-119C		0.00	0.00
RD-20081015	09/08/08	09/10/08	Our air conditioning first started blowing out hot air. Then it began to make a clicking noise and flash the cool and hot things on the screen.	REED-119D		0.00	0.00
RD-20081017	09/08/08	09/10/08	We need three trash cans for our suite. One bedroom did not have any and the bathroom did not have one.	REED-B46		0.00	0.00
RD-20081018	09/08/08	09/10/08	Also, the shower head in the bathroom on the right does not work well and we would really really appreciate a replacement. Thanks!	REED-B46		0.00	0.00
RD-20081022	09/08/08	09/10/08	Toilet leaking. Service call was left on Gail Martin's voicemail by resident, Scott.	REED-427		0.00	0.00
RD-20081023	09/08/08	09/10/08	Request: Room 446 has broken toilet seat	REED-446		0.00	0.00
RD-20081024	09/08/08	09/10/08	A/C is not working.	REED-142		0.00	0.00
RD-20081025	09/08/08	09/10/08	Resident says her room does not have a trash can.	REED-252B		0.00	0.00
RD-20081027	09/09/08	09/12/08	The toilet seat in our bathroom is loose.	REED-144		0.00	0.00
RD-20081028	09/09/08	09/12/08	I am the RA on duty at Reed and we need the front door lock to be fixed because it jams when you stick a key in it to enter the door on the right side.	REED-345		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081030	09/09/08	09/12/08	PM, Monthly, Fire Extinguishers (RD)	REED-ALL		0.00	0.00
RD-20081032	09/09/08	09/12/08	PM, Monthly, Emergency Exit Signs (RD)	REED-ALL		0.00	0.00
RD-20081034	09/09/08	09/12/08	PM, Monthly, Emergency Lights (RD)	REED-ALL		0.00	0.00
RD-20081036	09/09/08	09/12/08	PM, Monthly, Interior Doors and Emergency Exits (WZ, CZ)	REED-ALL		0.00	0.00
RD-20081037	09/09/08	09/17/08	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ROOF	REED2100	0.00	0.00
RD-20081038	09/09/08	09/12/08	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20081039	09/09/08	09/12/08	PM, Monthly, Gutter and Downspout Inspection (RD, CW, RS, RD)	REED-OUTSIDE		0.00	0.00
RD-20081040	09/09/08	09/12/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20081044	09/10/08	09/17/08	Someone came and installed an automatic door opener, but resident needs the clicker for her door in order to open it. Also, she needs a clicker for the main door as well.	REED-101		0.00	0.00
RD-20081045	09/10/08	09/17/08	The first floor security door (closest to room 141) is not locking--- it is just open.	REED-195A		0.00	0.00
RD-20081046	09/11/08	09/17/08	Request: The AC system that housing in all it's wisdom bought is of course not working right. It keeps heating my room! It's too hot for that! E-mail address: acstas87@uga.edu	REED-119		0.00	0.00
RD-20081050	09/12/08	09/17/08	Toilet running in B-35	REED-B35		0.00	0.00
RD-20081051	09/12/08	09/17/08	Light flickering. Please fix.	REED-B09		0.00	0.00
RD-20081052	09/12/08	09/17/08	Pest Control - ROACHES Mother called to say her son's room has roaches and that prior treatment was ineffective. She claims (son told her) that the room was never treated in response to prior work order and that she wants room sprayed again and a note left by pest control agent upon completion. WORK ORDER OFFICE NOTE: W/O # RD-20081001 opened 9/3/08 and closed 9/8/08. No technicians	REED-B35		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081053	09/15/08	09/17/08	report included. Our sink has just started leaking.	REED-234		0.00	0.00
RD-20081054	09/15/08	09/17/08	I don't think our air conditioning is working properly.	REED-234		0.00	0.00
RD-20081055	09/15/08	09/17/08	Voicemail reports thermostat clicking back and forth between hot and cold. will not stop.	REED-152		0.00	0.00
RD-20081057	09/15/08	09/17/08	The A/C control unit on the wall is malfunctioning and is making loud clicking noises. A new unit must be installed to fix the problem.	REED-152C		0.00	0.00
RD-20081058	09/15/08	09/17/08	Also, the sink for the smaller bathroom does not let water go down quickly.	REED-152C		0.00	0.00
RD-20081059	09/15/08	09/17/08	The toilet in the bathroom with the shower has begun to leak and make a lot of noise when flushed. As the weekend has gone on the leaking has gotten worse with each flush.	REED-119A		0.00	0.00
RD-20081060	09/15/08	09/19/08	Leak at front door outside apartment 119 from A/C unit.	REED-119		0.00	0.00
RD-20081063	09/15/08	09/17/08	Light over toilet out.	REED-407		0.00	0.00
RD-20081064	09/15/08	09/17/08	Bathroom sink drain stopped.	REED-407		0.00	0.00
RD-20081065	09/15/08	09/17/08	Light out, florescent overhead.	REED-431		0.00	0.00
RD-20081067	09/15/08	09/17/08	The air conditioner in my room is not cooling properly. It is fixed on 79 degrees, and I cannot alter the setting. I have tried to raise and lower the fixed setting point, but it doesn't change.	REED-339		0.00	0.00
RD-20081068	09/23/08	09/26/08	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20081069	09/16/08	09/19/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20081070	09/16/08	09/19/08	Resident needs a trashcan in her room.	REED-252B		0.00	0.00
RD-20081071	09/16/08	09/19/08	I had someone to come over yesterday and try to repair my air conditioner, but it still isn't cooling. The degrees were fixed, so that they can be raised and lowered, but the air itself is still on auto, and not cooling the room. I think it needs a new thermostat or control panel because, it is a slow flow of air that can't be changed.	REED-339		0.00	0.00
RD-20081073	09/17/08	09/19/08	Request: Un-clog shower drain, in the bathroom on the left side of main door.	REED-150		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081074	09/17/08	09/19/08	Request: The light in our bathroom (the one over the toilet) is flickering. It seems that the bulb is either loose or needs to be replaced. Thank you! :)	REED-144		0.00	0.00
RD-20081075	09/17/08	09/19/08	Light out in bathroom.	REED-108		0.00	0.00
RD-20081076	09/18/08	09/24/08	Bathroom sink drains slowly so may need to be unclogged.	REED-B12		0.00	0.00
RD-20081077	09/18/08	09/24/08	Bottom left corner of bed frame of bed (immediatley on your left as walking into room) is uneven with the other three sides which could possibly be causing the bed spring to squeak and make noises. I checked the bed spring and the middle of it seems to be sinking down. Bed posts are not sturdy in that they do not stay in place sometimes causing the bed to just rock and glide or shift across the floor.	REED-B12		0.00	0.00
RD-20081078	09/19/08	09/24/08	There is a hole in the wall with all the windows. Repair hole.	REED-B32		0.00	0.00
RD-20081082	09/22/08	09/24/08	Request: To replace the light bulbs in our room because they went out.	REED-337		0.00	0.00
RD-20081083	09/22/08	09/24/08	Request: The fire panel in the sub-basement of Reed hall has a supervisory alarm that is activated and cannot be inactivated. The panel reads: ***Trouble*** Press <ACK> to review FIRE=0 PRI2=0 SUPV=0 TRBL=3 Once you press <ACK> button it reads: FIRE PUMP PHASE REVERSAL MI-121 SUPERVISORYY MONITOR NO ANSWER When you press the "Alarm Silence" button the panel reads "Alarm silence in progress" but does not deactivate the alarm. When I pressed the "system reset" button, it says "NO ALARM, SYSTEM	REED-ALL		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
			REACTIVATED" but the alarm continues to alarm.				
			Emergency maintenance on call worker, Johny Lynn, came to Reed and examined the panel. He banged on the fire panel box and the panel screen would light up.				
			E-mail address: laulau@uga.edu				
RD-20081084	09/22/08	09/24/08	light out in RR above sink.	REED-308		0.00	0.00
RD-20081085	09/23/08	09/26/08	And now the AC is clicking.	REED-119C		0.00	0.00
RD-20081087	09/23/08	09/26/08	Request: Shower head in handicap bathroom to be permeant at the top of the shower. it keeps sliding and tape wont hold it up	REED-254C		0.00	0.00
RD-20081088	09/23/08	09/26/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20081090	09/24/08	09/26/08	Resident reports slow drain in his sink.	REED-206		0.00	0.00
RD-20081091	09/24/08	09/26/08	Lights out over sink and over shower.	REED-119		0.00	0.00
RD-20081092	09/25/08	10/06/08	toilet - will drain, but won't flush anything down	REED-306		0.00	0.00
RD-20081093	09/25/08	10/06/08	Our sink's drain lever is loose and drain plug can no longer be worked.	REED-B07		0.00	0.00
RD-20081094	09/25/08	10/06/08	Please replace lightbulbs in hallway of AC apartment in sub basement.	REED-SB02		0.00	0.00
RD-20081095	09/26/08	10/06/08	Light turns off after about 3 seconds.	REED-328		0.00	0.00
RD-20081097	09/29/08	09/29/08	a/c unit shut off	REED-254D		0.00	0.00
RD-20081098	09/29/08	10/06/08	Request: The toilet is malfunctioning. It will not flush properly, and it overflows onto the floor.	REED-339		0.00	0.00
RD-20081099	09/29/08	10/06/08	We blew a fuse for one of the outlets, and it needs to be reset.	REED-B36		0.00	0.00
RD-20081100	09/29/08	10/06/08	The light above the shower also flickers, and it appears very dim.	REED-339		0.00	0.00
RD-20081101	09/30/08	10/06/08	The sink on my side of the suite is not running water. I don't know why??	REED-425A		0.00	0.00
RD-20081102	09/30/08	10/06/08	Shower is not draining properly. Draining way too slow.	REED-252B		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081103	09/30/08	10/06/08	Replace light bulbs at Sub-Basement employee entrance.	REED-SB99B		0.00	0.00
RD-20081104	09/30/08	10/06/08	Replace light bulbs at Kenya's outside balcony area.	REED-SB99B		0.00	0.00
RD-20081105	10/06/08	10/08/08	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1500	0.00	0.00
RD-20081106	10/07/08	10/10/08	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20081107	09/30/08	10/06/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20081108	10/01/08	10/06/08	leak underneath sink in cabinet needs to be fixed	REED-334		0.00	0.00
RD-20081109	10/02/08	10/08/08	The sink is leaking bad underneath the cabinet and it is clogged up.	REED-334		0.00	0.00
RD-20081113	10/02/08	10/08/08	Resident reports temperature in room is steadily going up regardless of thermostat setting.	REED-302		0.00	0.00
RD-20081114	10/03/08	10/08/08	1st floor public bathroom - toilet tissue holder is coming off wall - female	REED-135		0.00	0.00
RD-20081115	10/03/08	10/08/08	Back lobby door is unlocked but won't open.	REED-295B		0.00	0.00
RD-20081116	10/03/08	10/08/08	Light out in right hand RR going into room.	REED-254		0.00	0.00
RD-20081119	10/06/08	10/08/08	The tub does not drain as you take a shower and all the water builds up and eventually drains afterwards. I need somebody to unclog the drain.	REED-106		0.00	0.00
RD-20081120	10/06/08	10/08/08	In the bathroom to the left of the main door, the toilet paper holder is starting to come out of the wall. The nail has started to come out of the wall, and soon the holder might just come out of the wall.	REED-150		0.00	0.00
RD-20081121	10/06/08	10/08/08	The AC in my room doesn't get very cool.	REED-230		0.00	0.00
RD-20081122	10/06/08	10/08/08	The main light to the room has burned out. If we allow it to sit for an hour or so it will flicker on, but only stay on for a few minutes. My room mate and I would appreciate if we could get our main light source fixed. Thank you in advance.	REED-307		0.00	0.00
RD-20081123	10/06/08	10/08/08	Is there anyway that the lightbulb in our suite's bathroom could be replaced? Its the bathroom which is on the right when you walk into the suite from out main door. Specifically its the light over the toilet. Thanks so much!!	REED-352		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081124	10/06/08	10/08/08	Light out in bathroom.	REED-B06		0.00	0.00
RD-20081126	10/06/08	10/08/08	Light out in Bathroom.	REED-B46		0.00	0.00
RD-20081129	10/07/08	10/10/08	Resident called to report that the light that was just changed in his shower is still flickering. Also, the light fixture has a cracked cover.	REED-254		0.00	0.00
RD-20081131	10/09/08	10/13/08	PM, Monthly, Fire Extinguishers (RD)	REED-ALL		0.00	0.00
RD-20081133	10/09/08	10/13/08	PM, Monthly, Emergency Exit Signs (RD)	REED-ALL		0.00	0.00
RD-20081135	10/09/08	10/13/08	PM, Monthly, Emergency Lights (RD)	REED-ALL		0.00	0.00
RD-20081137	10/09/08	10/13/08	PM, Monthly, Interior Doors and Emergency Exits (WZ, CZ)	REED-ALL		0.00	0.00
RD-20081138	10/09/08	10/13/08	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ROOF	REED2100	0.00	0.00
RD-20081139	10/09/08	10/13/08	Eq. PM, Quarterly, Water Cooled Chiller (RD)	REED-SSB5	REED2300	0.00	0.00
RD-20081140	10/09/08	10/13/08	PM, Monthly, Gutter and Downspout Inspection (RD, CW, RS, RD)	REED-OUTSIDE		0.00	0.00
RD-20081141	10/07/08	10/10/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20081142	10/07/08	10/10/08	Something is wrong with the light-- it's not just the lightbulb; it's something with the fuse. The light does not stay on for more that a few seconds. Please look at this ASAP, as this is the second time that this request has been entered.	REED-328		0.00	0.00
			RESIDENT SAYS THAT YOU CAME TO FIX THIS, BUT THAT IT IS NOT FIXED				
RD-20081144	10/08/08	10/10/08	Request: Light in bathroom (shared with room 408) is out.	REED-410		0.00	0.00
RD-20081145	10/08/08	10/10/08	Thermostat is completely off-- nothing is on the screen. It won't work.	REED-306		0.00	0.00
RD-20081146	10/08/08	10/10/08	Ceiling is leaking.	REED-444		0.00	0.00
RD-20081148	10/09/08	10/13/08	leak in 3rd floor study lounge on East side of bldg - silver plate on ceiling, leak is dripping water from 2 spots - 1 part of the nail and the 2nd nail down on the left side of the plate	REED-347		0.00	0.00
RD-20081149	10/09/08	10/13/08	tv lounge on 4th floor has water dripping down on wall that protrudes out to right of television. paint and wall paper is rippled at top of wall because water has been dripping behind it and down the wall. pad down on floor to catch water.	REED-426		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081150	10/10/08	10/13/08	Request: Toilet does not flush. The handle seems because the chain inside tank is not attached.	REED-410		0.00	0.00
RD-20081151	10/10/08	10/13/08	Request: Mailbox key for Reed Hall 252CB. As soon as possible please.	REED-136		0.00	0.00
RD-20081152	10/13/08	10/15/08	I was the professional staff member on duty and I was called to Reed Hall because the Lobby and basement restrooms were both locked. There was no locking mechanism (use a key) on the door. Thank you	REED-SB06A		0.00	0.00
RD-20081153	10/13/08	10/15/08	Request: The blinds in the bathroom will not come all the way down. For some reason, they are stuck. Can this please be fixed? People can see into the bathroom.	REED-112		0.00	0.00
RD-20081154	10/13/08	10/15/08	Veronica reports bathroom ceiling leaking when it rains. Leaking from over toilet stall. See Veronica for questions.	REED-446		0.00	0.00
RD-20081155	10/13/08	10/15/08	Veronica reports ceiling leaking when it rains. Leaking from over near beds. See Veronica for questions.	REED-443		0.00	0.00
RD-20081156	10/13/08	10/15/08	Veronica reports that a table in room 252 is wobbly. Table legs are not even causing table to rock. Please fix.	REED-252		0.00	0.00
RD-20081158	10/14/08	10/17/08	The stopper in our sink is not working and our sink will not drain. I had pulled the stopper up and the sink hole cover became stuck and will not come back up.	REED-202		0.00	0.00
RD-20081159	10/21/08	10/24/08	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20081160	10/14/08	10/17/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20081161	10/14/08	10/17/08	Request: Toilet periodically runs for a short amount of time but has been running continuously for 4 days now.	REED-B12		0.00	0.00
RD-20081164	10/15/08	10/17/08	Pest Control - ANTS Request: There are ants in the bathroom, so it needs to be sprayed.	REED-B12		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081167	10/16/08	10/20/08	Request: We are having problems with the toilet running. It used to only happen if the handle wasn't pushed up all the way but today it continued.	REED-328		0.00	0.00
RD-20081168	10/21/08	10/24/08	Please fix my garbage disposal. Thanks!	REED-SB02		0.00	0.00
RD-20081169	10/22/08	10/24/08	PEST CONTROL - ANTS. We have ants in the sink/bathroom area of our room. They seem to be coming from under baseboard near the bathroom door. They just appeared today.	REED-210		0.00	0.00
RD-20081170	10/22/08	10/24/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20081171	10/23/08	01/28/09	Ceiling light in the room has gone dead.	REED-444		0.00	0.00
RD-20081173	10/23/08	01/28/09	Toilet running continuously in room 129.	REED-129		0.00	0.00
RD-20081178	10/27/08	01/28/09	Tub drain stopped.	REED-B35		0.00	0.00
RD-20081179	10/27/08	02/25/09	Request: About 2-3 weeks after the housing move-in date, I placed a housing work request because the screen on our window was falling out. A man came by to fix it and said that the problem was that the screen was too small and that he would take the too small one with him and get us a new one that was the correct size. However, we haven't had anyone come by yet to put in a new screen that is the correct size. E-mail address: kproctor@uga.edu	REED-329		0.00	0.00
RD-20081181	10/28/08	10/31/08	PEST CONTROL - SMALL FLYING INSECTS There is an abundance of small insects flying around the lights in the bathroom. They appeared all of a sudden, and they resemble fruit flies. We need the bathroom to be sprayed, and or fumigated if possible.	REED-339		0.00	0.00
RD-20081182	11/04/08	01/16/09	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20081183	10/29/08	10/31/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20081184	10/28/08	10/31/08	Heat is not working-- it is very cold in the resident's room.	REED-152A		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081185	10/28/08	10/31/08	In the mechanical room out back, there is water everywhere. Do not know where it is coming from.	REED-SSB1		0.00	0.00
RD-20081192	10/29/08	10/31/08	There is a hole in the ceiling on the eastside of the vending/common area in the basement of Reed Hall. It seems as if there maybe just a cap missing from that area as it seems to be a water pipe in the area.	REED-B33		0.00	0.00
RD-20081195	10/30/08	01/28/09	Light in bathroom is out.	REED-421		0.00	0.00
RD-20081197	11/03/08	11/04/08	PEST CONTROL - ANTS We have an ant problem. There are ants in the bathroom in the back left corner and around the sink, especially on the left wall around the light switch and outlets.	REED-211		0.00	0.00
RD-20081199	11/03/08	11/04/08	We have ants that seem to be coming through the window. Could the area be sprayed or blocked better?	REED-B11		0.00	0.00
RD-20081201	11/03/08	11/04/08	Light cover in bathroom is broken.	REED-443		0.00	0.00
RD-20081203	11/04/08	11/04/08	PEST CONTROL - ANTS Ants are everywhere in the room, especially by the door.	REED-B13		0.00	0.00
RD-20081204	11/04/08	11/04/08	PEST CONTROL - ANTS B14 Kitchen There are ants everywhere in the kitchen. Ants on the microwave, the stove, and the counter.	REED-B14		0.00	0.00
RD-20081205	11/04/08	11/04/08	PEST CONTROL - ANTS There are ants everywhere in the room. Ants by the window, door, in the bathroom.	REED-B22		0.00	0.00
RD-20081206	11/04/08	11/05/08	air blowing, thermostate set around 72, but it's reading 78 and it's not blowing cool air.	REED-411		0.00	0.00
RD-20081208	11/10/08	11/05/08	PM, Monthly, Fire Extinguishers (RD)	REED-ALL		0.00	0.00
RD-20081210	11/10/08	11/07/08	PM, Monthly, Emergency Exit Signs (RD)	REED-ALL		0.00	0.00
RD-20081212	11/10/08	11/06/08	PM, Monthly, Emergency Lights (RD)	REED-ALL		0.00	0.00
RD-20081214	11/10/08	11/05/08	PM, Monthly, Interior Doors and Emergency Exits (WZ, CZ)	REED-ALL		0.00	0.00
RD-20081215	11/10/08	11/06/08	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ROOF	REED2100	0.00	0.00
RD-20081216	11/10/08	11/05/08	PM, Monthly, Gutter and Downspout Inspection (RD, CW, RS, RD)	REED-OUTSIDE		0.00	0.00
RD-20081217	11/05/08	11/05/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20081219	11/05/08	11/05/08	PEST CONTROL - ANTS Ants are all over the bathroom, especially near the shower!!	REED-410		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081220	11/05/08	11/05/08	my toilet is broken. I will not flush.	REED-B01		0.00	0.00
RD-20081221	11/05/08	11/05/08	sink having difficulty draining properly.	REED-206		0.00	0.00
RD-20081222	11/05/08	11/05/08	Our Air Conditioner is not working properly. It is 85 degrees in the room now. It has been doing this since yesterday morning. Thanks	REED-402		0.00	0.00
RD-20081223	11/05/08	11/05/08	a/c not working, blowing hot air. can't control temperature in room	REED-405		0.00	0.00
RD-20081224	11/05/08	11/06/08	Closet shelf is broken.	REED-333		0.00	0.00
RD-20081225	11/05/08	11/06/08	Bathroom light over toilet is very dim.	REED-333		0.00	0.00
RD-20081226	11/05/08	11/05/08	AC is blowing hot air. Thermostat set to 65 degrees and temp reads 68 degrees.	REED-333		0.00	0.00
RD-20081227	11/05/08	11/06/08	The light above the toilet makes a loud noise	REED-328		0.00	0.00
RD-20081228	11/05/08	11/06/08	the bathtub doesn't drain very well	REED-328		0.00	0.00
RD-20081229	11/05/08	11/05/08	All of Reed is extremely hot. Please see Lauren for details.	REED-ALL		0.00	0.00
RD-20081230	11/06/08	11/06/08	Our toilet does not flush, so we need someone to fix it	REED-106		0.00	0.00
RD-20081231	11/06/08	11/06/08	The main overhead light in our room will not stay on and the light in our bathroom constantly flickers.	REED-324		0.00	0.00
RD-20081232	11/06/08	11/06/08	The light in our room went out again.	REED-337		0.00	0.00
			WORK ORDER OFFICE NOTE - previous WO# RD-20081082 opened 9/22/08 closed 9/24/08 "To replace the light bulbs in our room b/c they went out". No results reported.				
RD-20081233	11/06/08	11/06/08	Resident called to report that her sink's drain is getting slower and slower, and that she fears it will soon be stopped completely. Please free drain.	REED-B07		0.00	0.00
RD-20081234	11/07/08	11/10/08	CORRECTED COPY - CORRECTING ROOM NUMBER FROM 216 TO 126. (Sorry Randy - Biff)	REED-126		0.00	0.00
RD-20081235	11/07/08	11/07/08	THE WINDOW BLINDS IN THE BATHROOM WILL NOT GO BACK DOWN AND IT IS STUCK HALF WAY OPEN. I HAVE TRIED EVERYTHING I CAN THINK OF TO GET IT TO MOVE BUT NOTHING IS WORKING. sink - water coming out left of faucet & last night water leaking from piper under sink	REED-107		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081236	11/07/08	11/10/08	Drains in both bathroom sinks and the tub are stopped. Please free drains.	REED-219		0.00	0.00
RD-20081237	11/07/08	11/07/08	Request: The air conditioning unit in the room is blowing out warm air. It was worked on on Wednesday and worked until today at lunch. E-mail address: cwat89@uga.edu	REED-402		0.00	0.00
RD-20081238	11/10/08	11/11/08	The screws on the top of the shelf in my closet came off the wall. I will probably need a new shelf to replace it.	REED-446		0.00	0.00
RD-20081239	11/10/08	11/11/08	Pest Control - ANTS Ant infestation of kitchen. Please call exterminator.	REED-B14		0.00	0.00
RD-20081240	11/10/08	11/11/08	Main light in bedroom goes on and off.	REED-152A		0.00	0.00
RD-20081243	11/11/08	11/12/08	Request: The toilet is not working properly and will not flush.	REED-332		0.00	0.00
RD-20081244	11/11/08	11/12/08	Request: The light over the toilet is out.	REED-332		0.00	0.00
RD-20081245	11/11/08	11/11/08	Request: Heating in not working properly in room. Thermostat reads 78 degrees, but the room is still not warm. E-mail address: Jayna05@uga.edu	REED-252B		0.00	0.00
RD-20081246	11/11/08	01/16/09	Pest Control - ANTS - THERE ARE ANTS ALL OVER OUR BATHROOM. THERE ARE A FEW AROUND THE SINK AND ON THE WALL NEXT TO THE PLUGS AND LIGHT SWITCHES. MOST OF THE ANTS ARE IN THE BATHROOM ON THE FAR WALL UNDER THE WINDOW. THIS IS OUR SECOND TIME PUTTING IN A WORK ORDER ABOUT THE ANT PROBLEM AND WE'RE PRETTY SURE NO ONE CAME THE FIRST TIME TO HANDLE IT. PASS TO FRONT DESK - Front desk please contact	REED-211		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
			Pest Control Agent for treatment.\				
			11/17/08 "This is the THIRD work order I've put in about the SAME peoblem that still has NOT been resolved. There are ants in our bathroom. If the work order office is inundated with requests I would like to at least receive a response back, whether via email or phone to let me know that it will be a while before you get to us" DUPLICATE of RD-20081299 (closing RD-20081299).				
			WORK ORDER OFFICE NOTE Previous work order RD-20081197 opened 11/3/08 closed 11/4/08 no results were reported. Same issue as listed above.				
RD-20081247	11/10/08	11/11/08	Thermostat will not adjust to heat. Please check it out.	REED-B07		0.00	0.00
RD-20081251	11/11/08	01/16/09	Bathroom needs to be sprayed for ants.	REED-B12		0.00	0.00
			PASS TO REED FRONT DESK - FRONT DESK PLEASE CALL EXTERMINATOR - THIS IS SECOND REQUEST FOR PEST CONTROL SERVICE - FIRST WORK ORDER CLOSED WITH NO ACTION.				
RD-20081252	11/13/08	11/13/08	Eq. PM, Quarterly, Constant Temp. AHU (RD)	REED-ROOF	REED1500	0.00	0.00
RD-20081253	11/13/08	11/13/08	Eq. PM, Quarterly, Constant Temp. AHU (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20081254	11/13/08	11/13/08	Eq. PM, Quarterly, Constant Temp. AHU (RD)	REED-B32B	REED1502	0.00	0.00
RD-20081255	11/18/08	11/13/08	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20081256	11/13/08	11/13/08	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3100	0.00	0.00
RD-20081257	11/13/08	11/14/08	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3101	0.00	0.00
RD-20081258	11/13/08	11/13/08	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3102	0.00	0.00
RD-20081259	11/13/08	11/13/08	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3103	0.00	0.00
RD-20081260	11/13/08	11/13/08	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3104	0.00	0.00
RD-20081261	11/13/08	11/13/08	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3105	0.00	0.00
RD-20081262	11/13/08	11/13/08	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3106	0.00	0.00
RD-20081263	11/13/08	11/13/08	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3107	0.00	0.00
RD-20081265	11/13/08	11/13/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-114	REED3500	0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081266	11/13/08	11/13/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-149	REED3501	0.00	0.00
RD-20081267	11/13/08	11/17/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-214	REED3502	0.00	0.00
RD-20081268	11/13/08	11/17/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-253	REED3503	0.00	0.00
RD-20081269	11/13/08	11/18/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-314	REED3504	0.00	0.00
RD-20081270	11/13/08	11/17/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-353	REED3505	0.00	0.00
RD-20081271	11/13/08	11/17/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-412	REED3506	0.00	0.00
RD-20081272	11/13/08	11/17/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-B14	REED3507	0.00	0.00
RD-20081273	11/13/08	11/17/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-B47	REED3508	0.00	0.00
RD-20081274	11/13/08	11/18/08	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-SB06	REED3509	0.00	0.00
RD-20081275	11/13/08	11/13/08	PM, Quarterly, Exterior Building Inspection (WZ, & CZ, ECV)	REED-OUTSIDE		0.00	0.00
RD-20081277	11/13/08	11/14/08	PM, Quarterly, Stairwell Inspection (WZ, CZ, ECV)	REED-ALL		0.00	0.00
RD-20081279	11/13/08	11/13/08	PM, Quarterly, Hallway Inspection (WZ, CZ, ECV)	REED-ALL		0.00	0.00
RD-20081281	11/12/08	11/13/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20081282	11/12/08	11/12/08	The light bulb over one of our vanity sinks will go from being burned out to flickering on. It is inconsistent, but I think we need a new light bulb. If you walk in our room's door (150) and turn right, it's the vanity light bulb on the right that I think needs to be replaced.	REED-150E		0.00	0.00
RD-20081283	11/12/08	01/28/09	Also, in that bathroom on the right, we have noticed that mildew/mold has started to grow on our inner shower curtain that was provided to us through housing. Is there anything that can be done for this? Thank you so much for all of your help! We truly do appreciate it! :)	REED-150E		0.00	0.00
RD-20081284	11/12/08	11/13/08	CUSTODIAL WORKORDER - PASS TO GAIL MARTIN, REED BUILDING SUPER. Request: Light above handicap shower is out	REED-254		0.00	0.00
RD-20081285	11/12/08	01/16/09	E-mail address: rwh2@uga.edu Pest Control - ANTS	REED-205		0.00	0.00
RD-20081286	11/12/08	01/16/09	Pest Control - ANTS Ant infestation in student room 205	REED-205		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081287	11/12/08	01/16/09	Pest Control - ANTS	REED-214		0.00	0.00
RD-20081288	11/12/08	01/16/09	Ant infestation in 2nd floor kitchen, room #214 Pest Control - ANTS	REED-114		0.00	0.00
RD-20081289	11/13/08	11/13/08	Ant infestation in 1st floor kitchen, room #114 The drain in our bathroom is slow in draining as if there's something clogging it.	REED-233		0.00	0.00
RD-20081290	11/13/08	11/14/08	Thermostat is stuck on 81. He tries to set it lower, but it keeps going up to 81. Resident needs it colder, at least 74. He has expensive medication that can't be stored at such a hot temperature. Please get to this ASAP.	REED-425A		0.00	0.00
RD-20081291	11/13/08	11/14/08	In custodial breakroom, there are two lockers which are abandoned, but have locks on them. Gail has marked the locks with purple paper. Please cut locks. See Gail Martin for assistance.	REED-SB06		0.00	0.00
RD-20081292	11/14/08	11/14/08	The blinds in the bathroom are stuck and will not come down. Could someone come and bring them down?	REED-112		0.00	0.00
RD-20081293	11/14/08	11/14/08	WORK ORDER CANCELED! "I would like to cancel the previous work order regarding the blinds that will not come down. We fixed them." Due to a misalignment my closet shelf would slide out of the support and then collapse. This caused the support bars to bend. I ask that you realign the closet supports for the shelf, and remount the bars. Thank you.	REED-427		0.00	0.00
RD-20081295	11/14/08	01/16/09	PEST CONTROL - ANTS. no foreseen cause. ahve checked and cleaned, but ants keep appearing. there have also been a few spiders.	REED-B35		0.00	0.00
RD-20081296	11/14/08	11/14/08	Heater not working.	REED-313		0.00	0.00
RD-20081297	11/14/08	11/14/08	Closer arm os loose from Reed Hall front door. Reattach or replace.	REED-ALL		0.00	0.00
RD-20081299	11/17/08	11/17/08	PEST CONTROL - ANTS This is the THIRD work order I've put in about the SAME problem that still has NOT been resolved. There are ants in our bathroom. If the	REED-211		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
			work order office is inundated with requests I would like to at least receive a response back, whether via email or phone to let me know that it will be a while before you get to us.				
			CLOSING THIS WORK ORDER. It's a duplicate of RD-20081246 and I've transferred all this info onto that work order.				
RD-20081300	11/17/08	12/03/08	PEST CONTROL - ANTS We have ants in our suite. There's a ton and they're brining more friends each day.	REED-119		0.00	0.00
RD-20081301	11/17/08	11/17/08	Need help ASAP. Thanks. Heat is room is not working properly. Someone came to look last week, but the room still stays cold even though the theromostat reads 80 degrees.	REED-252B		0.00	0.00
			WORK ORDER OFFICE NOTE Previous Work Order RD-20081245 open 11/11/08 closed 11/11/08 resquest: "Heating in not working properly in room. Thermostat reads 78 degrees, but the room is still not warm." Results: "adjusted thermostat"				
RD-20081302	11/17/08	01/16/09	PEST CONTROL - ANTS. There are ants in the 3rd floor kitchen.	REED-314		0.00	0.00
RD-20081303	11/17/08	01/16/09	PEST CONTROL - ANTS. There are ants in the 2nd floor kitchen.	REED-214		0.00	0.00
RD-20081304	11/17/08	01/16/09	PEST CONTROL - ANTS. There are ants close to the drink machines in the basement lounge area	REED-B32		0.00	0.00
RD-20081305	11/17/08	11/18/08	3rd request for same issue - sink not draining properly	REED-206		0.00	0.00
			WORK ORDER OFFICE NOTE RD-20081090 open 9/24 close 9/26 no results RD-20081221 open 11/5 close 11/5 results: cleaned p-trap				
RD-20081307	11/17/08	11/17/08	P-trap leaking on sink. Told the student you may not be able to get to it today. Suggested that they not use the sink or to put a pan under it until you could get to it.	REED-B07		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081308	11/17/08	11/18/08	Resident reports the chain from toilet flush lever to flush valve has corroded and broken. Toilet will now only flush be reaching into tank and lifting flapper. Please take a look.	REED-338		0.00	0.00
RD-20081309	11/17/08	11/19/08	REPRINTED COPY - Reprinted to request technician's report of corrected action. Please indicate what was replaced (i.e. bulb, ballast, switch, fixture, etc)	REED-440		0.00	0.00
RD-20081310	11/17/08	11/18/08	Light out over sink Drain stopped in 3rd floor kitchen sink.	REED-340		0.00	0.00
RD-20081311	11/17/08	11/19/08	REPRINTED COPY - Reprinted to request technician's report of corrected action.	REED-B33		0.00	0.00
RD-20081313	11/18/08	11/19/08	Lights out in basement vending area. Gail called to report the sink in B-14 kitchen is stopped.	REED-B14		0.00	0.00
RD-20081315	11/18/08	01/16/09	Pest Control - ANTS	REED-310		0.00	0.00
RD-20081317	11/19/08	01/16/09	Resident reports line of ants, many many of them, crossing bathroom floor. PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20081318	11/19/08	01/16/09	PEST CONTROL - ROACHES. Today I saw (and killed) another roach in our bathroom. We've had pest problems in the past with spiders and roaches before. Please let us know if we can do anything out of the ordinary to help deal with this problem. Can some sort of pesticide be administered, perhaps over break?	REED-229		0.00	0.00
RD-20081321	11/19/08	11/20/08	Request: The toilet is completely backed up, and I have been unable to fix it with the plunger, so I need someone who can fix it.	REED-142		0.00	0.00
RD-20081322	11/19/08	11/20/08	Sink on right side of room has a clogged drain.	REED-150		0.00	0.00
RD-20081323	11/20/08	11/20/08	3rd floor kitchen on the East wing - I am a RA and the 3rd floor kitchen on the east wing does not have a name plate on the wall.	REED-314		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081324	11/20/08	01/16/09	PEST CONTROL - ANTS I am a RA and the residents in room 341 have a serious ant problem and need immediate assistance with their problem. The residents would like for their room to be sprayed down to get rid of the ants.	REED-241		0.00	0.00
RD-20081327	11/20/08	01/16/09	PEST CONTROL - ANTS Please spray ALL public restrooms for ants	REED-ALL		0.00	0.00
RD-20081328	11/20/08	11/24/08	I need a screen in my window	REED-225		0.00	0.00
RD-20081329	11/20/08	01/16/09	I found ants in my bathroom this morning like they are coming in from the vent in my bathroom maybe.	REED-225		0.00	0.00
RD-20081330	11/20/08	11/20/08	Request: In attempting to rid my counter of an ant infestation, I accidentally clogged the sink with toilet paper. I tried to remove the clog, but was unable to do so.	REED-312		0.00	0.00
RD-20081331	11/20/08	11/20/08	Stove in 2nd floor kitchen, #249, electrical sparks coming from burner.	REED-249		0.00	0.00
RD-20081332	11/20/08	11/20/08	Stove in 1st floor kitchen, #249, Burners loose.	REED-149		0.00	0.00
RD-20081333	11/20/08	11/20/08	Stove in 2nd floor kitchen, #253, Wire to burner loose.	REED-253		0.00	0.00
RD-20081334	11/20/08	11/24/08	In the AC's office, the community secretary's office, and the community office--- First thing Monday (11-24) morning, take apart the desks in all three areas so that they can be moved. This is in preparation of new carpet.	REED-126		0.00	0.00
RD-20081336	11/21/08	11/21/08	I am a Desk Assistant at Reed. Our Reed desk unlock mechanism for Payne Hall is not working.	REED-SB95A		0.00	0.00
RD-20081337	11/24/08	01/16/09	Pest Control - ANTS Hundreds of ants in a line coming from restroom into bedroom. Please sparay.	REED-129		0.00	0.00
RD-20081338	11/24/08	12/09/08	Request: Please replace the three blown light bulbs in the programming room. Thanks!	REED-B32		0.00	0.00
RD-20081340	12/01/08	11/26/08	PM, Semi-Annual, Individual Fan Coil Units (RD)	REED-ALL		0.00	0.00
RD-20081341	11/27/08	02/25/09	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-SSB5	REED2101	0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081342	11/27/08	02/25/09	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-SSB5	REED2102	0.00	0.00
RD-20081343	11/27/08	02/25/09	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-SSB1	REED2103	0.00	0.00
RD-20081344	11/27/08	02/25/09	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ATTIC	REED2104	0.00	0.00
RD-20081345	11/27/08	02/25/09	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ATTIC	REED2105	0.00	0.00
RD-20081346	11/27/08	02/25/09	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ATTIC	REED2106	0.00	0.00
RD-20081347	11/27/08	02/25/09	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ATTIC	REED2107	0.00	0.00
RD-20081348	11/27/08	02/25/09	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ATTIC	REED2108	0.00	0.00
RD-20081349	11/27/08	02/25/09	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ATTIC	REED2109	0.00	0.00
RD-20081350	11/27/08	02/25/09	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ATTIC	REED2110	0.00	0.00
RD-20081351	11/27/08	02/25/09	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ATTIC	REED2111	0.00	0.00
RD-20081352	11/27/08	02/25/09	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ATTIC	REED2112	0.00	0.00
RD-20081353	11/27/08	02/25/09	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ATTIC	REED2113	0.00	0.00
RD-20081354	11/27/08	02/25/09	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ATTIC	REED2114	0.00	0.00
RD-20081355	11/27/08	02/25/09	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ATTIC	REED2115	0.00	0.00
RD-20081356	11/27/08	02/25/09	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ATTIC	REED2116	0.00	0.00
RD-20081357	11/27/08	12/01/08	Eq. PM Exhaust Fans, Semi-Annual (RD)	REED-ROOF	REED2117	0.00	0.00
RD-20081358	12/02/08	11/26/08	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20081359	11/26/08	11/26/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20081360	12/01/08	01/28/09	The shower in the first bathroom (the one with the shower stall) is now completely clogged and the ants are in every room.	REED-119A		0.00	0.00
RD-20081361	12/01/08	12/03/08	C A: PEST CONTROL - ANTS - Ants in room. And lots of them	REED-119		0.00	0.00
			Andrew Durden acd1988@uga.edu (770) 639-3132 "all of our rooms have an ant problem including the common room."				
RD-20081362	12/01/08	12/03/08	PEST CONTROL - ANTS -When I came back from the break, there was an ant problem. there were hundreds of ants around the bathrom sink area and some in the shower as well. there was no food around that attracted the ants. I was able to spray raid and kill most of them but i would like an exterminator to come and spray to make sure they do not come back. most of the ants seem to come out of the hole on the back of the sink basin.	REED-232		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081363	12/01/08	01/16/09	PEST CONTROL - ANTS We have ants coming out of our bathroom window! I have sprayed them but they still continue to come in through the window from outside. They also seem to be in the shower faucet.	REED-234		0.00	0.00
			12/1/08 8PM Casey Damron casey312@uga.edu (478) 919-7680 "We have ANTS everywhere!! I've sprayed and we have cleaned continuously! Please help!"				
RD-20081364	12/01/08	12/01/08	227B - The light above the sink is out, needs to be replaced.	REED-227		0.00	0.00
RD-20081365	12/01/08	12/01/08	AC/ Heater doesn't work; not lights on thermostat	REED-254C		0.00	0.00
RD-20081366	12/01/08	12/01/08	It is very cold in my room although I have my temperature adjusted to the highest possible setting. If you could please look at the heating in my room, so that I can keep the temp in my room warmer. thank you!	REED-301A		0.00	0.00
RD-20081367	12/01/08	12/01/08	No hot water	REED-419A		0.00	0.00
RD-20081368	12/01/08	01/28/09	The shower stall in the first bathroom when you walk in is clogged up and when the water is running in the shower it overflows. It takes a long time for the water to run out of the drain too.	REED-119		0.00	0.00
RD-20081369	12/01/08	12/08/08	Desk assistant left voicemail reporting that he cannot open Payne Hall door from the pannel at Reed Front Desk.	REED-130		0.00	0.00
			RANDY - Comment noted..please send back when problem fixed and we'll close.				
RD-20081371	12/01/08	12/03/08	Pest Control - ANTS	REED-219		0.00	0.00
			Resident reports hundreds of ants in several lines crisscrossing her apartment.				
RD-20081373	12/01/08	01/16/09	Pest Control - ANTS	REED-229		0.00	0.00
			Resident still finding many ants throughout her room.				
RD-20081374	12/01/08	12/03/08	Pest Control - ANTS	REED-111		0.00	0.00
			Resident reports her room is infested with Ants.				

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081375	12/01/08	12/03/08	Ants are in the vanity area in the bathroom. Residents have already moved everything out of the way and even sprayed bug spray but they want someone to come look at it (and maybe spray) to prevent the ants from coming back.	REED-329		0.00	0.00
RD-20081376	12/01/08	12/02/08	CORRECTED COPY - TO CORRECT TASK CODE AND REQUEST BLOCKS. Blinds in RR are stuck in the up position.	REED-334		0.00	0.00
RD-20081377	12/01/08	12/02/08	One piece of the toilet paper holder off the wall.	REED-334		0.00	0.00
RD-20081378	12/01/08	01/16/09	Request: The room has ants in the sink area and on the bed nearest to the refrigerator. I told the front desk before Thanksgiving Break and they said that the exterminator had been called. I'm not sure if the exterminator has not come yet or if he/she missed my room.	REED-312		0.00	0.00
RD-20081379	12/02/08	12/02/08	The part of my loft bed where I climb up is very loose and it makes me nervous to climb on. I don't have the tools to tighten it up myself. It's the bed by the window and the side closest to the refrigerator.	REED-328		0.00	0.00
RD-20081380	12/02/08	12/02/08	The heater in the room is also broken. It was set on 70 the entire week of Thanksgiving break but was 83 when we got back. They said the entire building was messed up about a month ago but everyone else's rooms aren't having this problem anymore.	REED-328		0.00	0.00
RD-20081381	12/02/08	12/03/08	Request: Hi! Our light above the shower needs and a new bulb because it keeps flickering on and off. When you enter our suite, the shower will be to your right. And the light in question is the one above the shower. Thanks again and have a great day! ~Katie Twomey	REED-352		0.00	0.00
RD-20081383	12/05/08	12/03/08	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1500	0.00	0.00
RD-20081384	12/03/08	12/03/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081385	12/02/08	12/03/08	Pest control - ANTS	REED-229		0.00	0.00
RD-20081386	12/03/08	12/03/08	<p>Pest control - ANTS</p> <p>Resident, Rebecca Faulkner, called to report a serious, recurring ant infestation. Please get Exterminator here.</p> <p>Resident left voicemail reporting her room completely full of ants. Ants on the floor, walls, ceiling...even in clothes in closet and dresser drawers. Resident states there is no food of any kind in room. She's upset and needs help getting rid of ants.</p> <p>Mara Martin maramart@uga.edu "There are ants all over my clothes, floor, walls, desk, etc. My room is basically unlivable at this moment and needs immediate attention."</p>	REED-127A		0.00	0.00
RD-20081387	12/03/08	01/16/09	PEST CONTROL - ANTS There are ants all over the room	REED-319		0.00	0.00
RD-20081388	12/03/08	01/16/09	PEST CONTROL - ANTS 3rd floor custodial closet - ants	REED-321		0.00	0.00
RD-20081389	12/03/08	01/16/09	PEST CONTROL - ANTS There are ants in the basement custodial closet	REED-SB01		0.00	0.00
RD-20081390	12/03/08	12/03/08	Heater does not work. Room cold. Thermostat will not adjust temperature.	REED-229		0.00	0.00
RD-20081391	12/03/08	12/03/08	Heater does not work. Room cold. Thermostat will not adjust temperature.	REED-252B		0.00	0.00
RD-20081392	12/03/08	01/16/09	Ants in room. Please exterminate.	REED-B05		0.00	0.00
RD-20081393	12/04/08	01/16/09	Pest Control - ANTS	REED-411		0.00	0.00
RD-20081394	12/04/08	12/05/08	<p>Resident reports large number of Ants in her room. Saw the first ones yesterday (Wed), but just a few, but today resident says her bedroom and bathroom are crawling with them.</p> <p>There is no hot water (and hasn't been any since Sunday). Please get this fixed - it's really hard to take a freezing cold shower.</p>	REED-209		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

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RD-20081395	12/04/08	01/16/09	Pest Control - ANTS	REED-231		0.00	0.00
RD-20081396	12/05/08	12/05/08	Resident reports she has ants in her room concentrated primarily around her desk and sink. 119 C B - We have no hot water. It's all ice cold. We have no explanation as to why. We're just going to start letting it run starting tomorrow in order to get some because we have to shower. It's pretty essential.	REED-119		0.00	0.00
RD-20081397	12/05/08	12/08/08	Every time we take a shower, the entire bathroom floods.	REED-201		0.00	0.00
RD-20081398	12/05/08	01/16/09	PEST CONTROL - ANTS ants in bathroom - where sink and stuff is.	REED-110		0.00	0.00
RD-20081399	12/05/08	12/08/08	no hot water in shower	REED-219		0.00	0.00
RD-20081400	12/05/08	12/08/08	12/8 voicemail water is cold and doesn't warm up. called before & y'all adjusted the heating. A - no hot water in shower	REED-405		0.00	0.00
RD-20081401	12/05/08	12/05/08	water has been cold in shower for 2 days now	REED-307		0.00	0.00
RD-20081402	12/05/08	12/05/08	This is the 3rd work order about cold water in Reed that the work order office has received today. The other rooms are REED-219 and REED-405A Resident reports no hot water.	REED-111		0.00	0.00
RD-20081404	12/05/08	12/05/08	Resident says room HOT. Thermostat will not go below 75 degrees.	REED-333		0.00	0.00
RD-20081406	12/05/08	12/08/08	Sink drain stopper will not work. Sink bowl will not say full.	REED-333		0.00	0.00
RD-20081409	12/05/08	02/25/09	Resident reports sink in 1st floor South RR broken. Porcelain bowl broken to pieces.	REED-109		0.00	0.00
RD-20081410	12/05/08	02/03/09	Toilet clogged.	REED-109		0.00	0.00
RD-20081411	12/05/08	01/28/09	Toilet clogged.	REED-109		0.00	0.00
RD-20081412	12/08/08	12/09/08	Our water is coming out brown!!!	REED-201		0.00	0.00
RD-20081413	12/08/08	12/09/08	No hot water in shower or sink for past 2 days.	REED-215		0.00	0.00
RD-20081414	12/08/08	12/09/08	Our hot water in our shower is not working. Also, the toilet water is brown.	REED-324		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081415	12/08/08	12/08/08	THE HOT WATER IS NOT WORKING IN MY SHOWER!!!!!!!!!! It is 36 degrees outside, days before final exams and THE HOT WATER IS NOT WORKING!!! I called the front desk because it is Friday night after 10 PM and they said that they called the emergency work order line and were told that it should be fixed by the morning. ARE YOU KIDDING ME? I pay my housing fees on time, every time and this is NOT fair!!! I deserve to be able to take a hot shower and when our service will be interrupted "due to construction near the stadium and at Tate" I expect to be informed prior to the inconvenience and I also expect for other arrangements to be made so that I may take a HOT SHOWER!! This is absolutely inexcusable and I cannot believe that the response given was to tell me to wait until tomorrow morning to take a shower! This is strongly making me reconsider applying to live on campus again next year.	REED-340		0.00	0.00
RD-20081416	12/08/08	12/09/08	My bathroom sink is clogged.	REED-401		0.00	0.00
RD-20081417	12/08/08	12/08/08	our shower does not heat up very well. The hottest it gets is not warm enough to bare taking a shower.	REED-B01		0.00	0.00
RD-20081418	12/08/08	12/09/08	Also, our room itself is always freezing.	REED-B01		0.00	0.00
RD-20081422	12/08/08	12/09/08	We rarely ever have any hot water in the morning to take a shower. It is always ice cold, and if it gets warm, it is never hot just a little warm and then it will go back to freezing cold in 5 minutes or less.	REED-328		0.00	0.00
RD-20081423	12/08/08	12/17/08	The multi-surface tape that was put up for the Housing 4 Housing Fundraiser has stilled pulled some of the paint off the wall in the Reed Lobby West Wall. This may need to be touched up with a little paint.	REED-137		0.00	0.00
RD-20081424	12/08/08	01/16/09	Pest Control - ANTS Please treat for ants in teh bathroom.	REED-229		0.00	0.00
RD-20081425	12/08/08	01/16/09	Every room on the third floor that the custodians cleaned today has ants.	REED-ALL		0.00	0.00
RD-20081426	12/08/08	12/09/08	Our heat is not working and our room is freezing, especially at night.	REED-B46B		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081427	12/09/08	12/09/08	Light in the bathroom is flickering.	REED-201		0.00	0.00
RD-20081428	12/09/08	12/09/08	The toilet takes about at least 30 minutes or even longer to fill the water back up after i flush the toilet.	REED-B38		0.00	0.00
RD-20081431	12/09/08	12/10/08	Request: The light above our shower is out and needs to be replaced, please! Thank you!! Casey Damron	REED-234		0.00	0.00
RD-20081434	12/10/08	12/10/08	PM, Monthly, Fire Extinguishers (RD)	REED-ALL		0.00	0.00
RD-20081436	12/10/08	12/10/08	PM, Monthly, Emergency Exit Signs (RD)	REED-ALL		0.00	0.00
RD-20081438	12/10/08	12/11/08	PM, Monthly, Emergency Lights (RD)	REED-ALL		0.00	0.00
RD-20081440	12/10/08	12/11/08	PM, Monthly, Interior Doors and Emergency Exits (WZ, CZ)	REED-ALL		0.00	0.00
RD-20081441	12/16/08	12/10/08	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20081442	12/10/08	12/11/08	PM, Monthly, Gutter and Downspout Inspection (RD, CW, RS, RD)	REED-OUTSIDE		0.00	0.00
RD-20081443	12/10/08	12/10/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20081445	12/10/08	12/11/08	the air conditioner will not cool down the room it is constantly just blowing the same warm air around and it is now 81 degrees in the room and it is becoming unbearable.	REED-126A		0.00	0.00
RD-20081454	12/11/08	12/11/08	main ceiling light won't come on.	REED-144		0.00	0.00
RD-20081457	12/11/08	01/16/09	DUPLICATE WORK ORDER - SEE NEW COMMENT BELOW: Pest Control - ANTS Request: We have an ant problem in our room. 12/16/08: Resident, Julie Patel, called today to say that ants are still overrunning her room and that no one has been to her room to do anything about it in response to this work order. Please provide resident with an idea of where we are regarding our effort to	REED-424		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20081458	12/12/08	01/16/09	clear her room of ants.	REED-328		0.00	0.00
RD-20081459	12/12/08	12/16/08	Ants in room.	REED-328		0.00	0.00
RD-20081462	12/15/08	12/16/08	Toilet seat broken.	REED-150E		0.00	0.00
			REED - 150E B				
			leaky faucet - sink closest to room 150E drips. If looking at the sink, water then leaks onto the countertop and all over the left side of the counter				
RD-20081463	12/15/08	12/16/08	My roommate put in a request about our heat/ac about a month ago. Since then, I have noticed that it is very inefficient. The thermostat never reads below 75, and will not even if left on cool all day. If it is set to 75 so that it won't run, it will get up to the high 80s (87-8) before coming on again, then takes a long time to get back to a normal temperature. It is very wasteful, because it can run all day, and never have a change in temperature. Also, it rattles really loudly for about 30-second intervals, probably because it has been on for awhile. Could you please see what you can do?	REED-229		0.00	0.00
RD-20081464	12/15/08	12/16/08	My roommate put in a request about our heat/ac about a month ago. Since then, I have noticed that it is very inefficient. The thermostat never reads below 75, and will not even if left on cool all day. If it is set to 75 so that it won't run, it will get up to the high 80s (87-8) before coming on again, then takes a long time to get back to a normal temperature. It is very wasteful, because it can run all day, and never have a change in temperature. Also, it rattles really loudly for about 30-second intervals, probably because it has been on for awhile. Could you please see what you can do?	REED-421		0.00	0.00
RD-20081465	12/15/08	12/16/08	The light above our shower has started flickering and needs to be replaced.				
			our toilet is not flushing properly	REED-227		0.00	0.00
RD-20081467	12/16/08	12/16/08	12/16/08 8:30AM Karen Powell karen08@uga.edu "The toilet in our room is not flushing properly."				
RD-20081468	12/16/08	12/16/08	The rack in my closet came off.	REED-237		0.00	0.00
			Lobby - Please remove the magazine/brochure holders currently affixed to the wall above the copier. Thank you!	REED-SB95A		0.00	0.00
RD-20081469	12/16/08	01/16/09	Pest Control - ANTS	REED-110		0.00	0.00
RD-20081471	12/16/08	12/17/08	Resident called to report ants in room again. Ants around toilet and vanity in bathroom.	REED-B33		0.00	0.00
RD-20081472	12/16/08	12/17/08	In the vending area, the ice machine is falling apart. Request: the air conditioner is still not working correctly, it keeps blowing the same hot air around the room and	REED-126A		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
			it is now almost 80 degrees. i have had to open the windows to let in some cooler air but that is still not enough.				
RD-20081473	12/16/08	12/17/08	WORK ORDER OFFICE NOTE: Work order just closed indicating PP had chiller off. Still so? Request: The air conditioning in all of the rooms of our suite are not working. Please fix them before xmas break.	REED-119		0.00	0.00
RD-20081475	12/17/08	12/18/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20081477	12/17/08	12/18/08	My toilet keeps running continuously, now I can't even flush it	REED-325		0.00	0.00
RD-20081480	12/18/08	02/25/09	Please check all exhaust fans serving restrooms in Reed Hall to ensure they are operating. If any fan is found not to be operating, report same to Matthen Deason (phone: 542-7064) and indicate such in the technician's report section of this work order.	REED-ALL		0.00	0.00
RD-20081481	12/23/08	01/16/09	Reed 129: please exterminate for ants.	REED-129		0.00	0.00
RD-20081482	12/30/08	12/23/08	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20081483	12/24/08	12/24/08	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20081484	12/24/08		Please order a placard for room B08 and for the 3rd floor kitchen on the east wing. I've talked with Steve Smith about the issue and he knows what I'm referring to.	REED-B08		0.00	0.00
RD-20090001	01/05/09	01/28/09	In the supervisor's office at Reed, the phone line is not working	REED-128		0.00	0.00
RD-20090002	06/18/08	01/05/09	Toilet leaking bad.	REED-324		0.00	0.00
RD-20090007	01/05/09	01/05/09	The clicker at the front desk of Reed that lets people into Payne hall is not working. This is HIGH PRIORITY b/c students will be moving back in soon.	REED-SB95A		0.00	0.00
RD-20090009	01/09/09	01/08/09	CANCELLED BY REQUESTER (LAUREN) PM, Monthly, Fire Extinguishers (RD)	REED-ALL		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20090011	01/09/09	01/08/09	PM, Monthly, Emergency Exit Signs (RD)	REED-ALL		0.00	0.00
RD-20090013	01/09/09	01/08/09	PM, Monthly, Emergency Lights (RD)	REED-ALL		0.00	0.00
RD-20090015	01/09/09	01/09/09	PM, Monthly, Interior Doors and Emergency Exits (WZ, CZ)	REED-ALL		0.00	0.00
RD-20090016	01/09/09	01/09/09	Eq. PM Exhaust Fans, Annual (RD)	REED-ROOF	REED2100	0.00	0.00
RD-20090017	01/13/09	01/08/09	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20090018	01/09/09	01/08/09	Eq. PM, Quarterly, Water Cooled Chiller (RD)	REED-SSB5	REED2300	0.00	0.00
RD-20090019	01/09/09	01/15/09	Eq. PM, Annual, Refrigerator (RD & RS)	REED-SB02	REED3400	0.00	0.00
RD-20090020	01/09/09	01/15/09	Eq. PM, Annual, Refrigerator (RD & RS)	REED-SB06	REED3401	0.00	0.00
RD-20090021	01/09/09	01/15/09	Eq. PM, Annual, Refrigerator (RD & RS)	REED-141	REED3402	0.00	0.00
RD-20090022	01/09/09	01/09/09	PM, Monthly, Gutter and Downspout Inspection (RD, CW, RS, RD)	REED-OUTSIDE		0.00	0.00
RD-20090023	01/06/09	01/09/09	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20090024	01/06/09	01/08/09	Leak in bathroom. Water coming out of wall. Unknown cause.	REED-443A		0.00	0.00
RD-20090025	01/06/09	01/07/09	The air conditioner doesn't get very cold and we can't lower it. Thanks.	REED-311		0.00	0.00
RD-20090026	01/07/09	01/28/09	Pest Control - ANTS	REED-137		0.00	0.00
RD-20090028	01/08/09	01/09/09	Front desk reports via voicemail that there are ants in the lobby. I would like to have my bed raised to the highest level in order to fit a refrigerator underneath. My bed is the one on the right when you come in the door. My friend told me that this can be done through a work order, and if this has changed and you no longer offer this service, please let me know of that so that I can make other arrangements for my fridge. Thank you so much!	REED-144		0.00	0.00
RD-20090029	01/08/09	01/08/09	Our toilet is half-flushing and then spitting some of the remnants back into the bowl.	REED-227		0.00	0.00
RD-20090030	01/08/09	01/09/09	My ethernet and phone plug-ins on one side of my room do not work.	REED-341		0.00	0.00
RD-20090031	01/08/09	01/08/09	We are having problems with our toilet. We have tried to plunge it multiple times, but it kept having problems flushing and filling up with water. It was left dry and dirty over the break and also has a very large roach in	REED-B11		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20090035	01/09/09	01/12/09	<p>the bowl now. The sooner this can be taken care of the better. Thanks!</p> <p>DUPLICATE - requested again by resident</p> <p>We have had maintenance come two times to fix the toilet(it doesn't flush properly) but it still has not changed.</p> <p>1/12/09 Resident requested issue again. "Our toilet is still not flushing properly. We have had maintenance and work on it twice, but the problem still persists."</p> <p>WO OFFICE NOTE - previous related work orders:</p> <p>RD-20081465 open 12/15/08 request: "our toilet is not flushing properly" close 12/16/08 results: "snaked out toilet"</p> <p>RD-20090029 open 1/8/08 request: "Our toilet is half-flushing and then spitting some of the remanents back into the bowl." close 1/8/08 results: "Snaked and plunged."</p>	REED-227		0.00	0.00
RD-20090037	01/09/09	01/12/09	Toilet constantly runs and makes loud noises.	REED-405		0.00	0.00
RD-20090039	01/12/09	01/12/09	The light bulb closest to the bathroom is out and needs to be changed.	REED-401		0.00	0.00
RD-20090040	01/12/09	01/12/09	The west access door located on the first floor in Reed Hall is sticking and will not close completely without a hard push.	REED-199B		0.00	0.00
RD-20090041	01/12/09	01/12/09	Don't get hot water on the left side's shower. Could you please check it.	REED-254		0.00	0.00
RD-20090043	01/12/09	01/16/09	Pest Control - ANTS	REED-331		0.00	0.00
RD-20090044	01/12/09	01/28/09	<p>Resident reports via voicemail that he has ants in room and bathroom.</p> <p>There are beginning to be a presence of ants in my office. Could you please have the pest control staff come out an treat the Residence Hall Director's office, the Resource Room(#140), Conference Room(#139), and Mailroom(#136).</p>	REED-140		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20090045	01/12/09	01/14/09	Ceiling vent is leaking.	REED-305		0.00	0.00
RD-20090046	01/12/09	01/13/09	In the entrance on the first floor, near the two public restrooms, the paper towel dispenser is coming out of the wall.	REED-295A		0.00	0.00
RD-20090048	01/12/09	01/14/09	CORRECTED COPY TO CORRECT REQUESTER NAME.	REED-354		0.00	0.00
RD-20090049	01/12/09	01/13/09	Left hand sink in #354 supersuite stopped.	REED-B37		0.00	0.00
RD-20090050	01/12/09	01/13/09	Shower head missing. Replace showerhead. Request:	REED-417		0.00	0.00
RD-20090051	01/12/09	01/20/09	The light in our bathroom is burned out	REED-417		0.00	0.00
RD-20090052	01/13/09	01/13/09	444/446 - URGENT! Toilet is running continuously! I turned the valve off to conserve water.	REED-444		0.00	0.00
RD-20090053	01/13/09	01/13/09	the shower head in my bathroom is movable, and it has fallen to the lowest point on the bar it moves along, and it wont tighten higher up. It is a handicapped bathroom so the hight it is at now is below my chest, so I cant really take a shower comfortably. thanks	REED-B01		0.00	0.00
RD-20090054	01/13/09	01/13/09	B14 Kitchen - The kitchen sink is clogged and filled with water. Around 6:45p.m., water was coming up and over-flowing out of the sink. There were water all over the floor. James Ingerski, the GR in Morris, used wetVac and pigpads to cleaned the floor. He plunged the sink but the water did not go down.	REED-B14		0.00	0.00
RD-20090055	01/13/09	01/13/09	bathroom outlet doesn't work. pressed reset, but that didn't help.	REED-242		0.00	0.00
RD-20090056	01/13/09	01/13/09	shower light not working	REED-338		0.00	0.00
RD-20090057	01/13/09	01/14/09	Please unstop the garbage disposal in the AC apartment in Reed Hall.	REED-SB02		0.00	0.00
RD-20090061	01/14/09	01/14/09	152AA - The sink area light bulb is burnt out.	REED-152A		0.00	0.00
RD-20090062	01/14/09	01/14/09	The hot water from my shower and sink does not stay hot. When I turn the shower on, the water goes from hot to cold and repeats this for the entire duration of my shower. The same goes when I am washing my face in my sink. The water starts out hot but then quickly shifts to cold, then back to hot (scalding), then back to cold, and so on and so forth. Further, the hot	REED-340		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20090063	01/14/09	01/15/09	water is out of control, it's like no matter where I place the nozzle it's going to be scalding hot! URGENT! Continuing problem. Toilet does not function properly. After one flush, the water runs and the tank does not fill up. A work order was sent in, and addressed yesterday. However, the problem does not seem to be solved.	REED-444		0.00	0.00
RD-20090064	01/14/09	01/28/09	WO OFFICE NOTE - previous WO RD-20090052 open 1/13 request: "444/446 - URGENT! Toilet is running continuously! I turned the valve off to conserve water." closer 1/13 results: "replaced flapper - RB" Please exterminate in bedroom A and the bathroom for ants.	REED-331A		0.00	0.00
RD-20090065	01/14/09	01/29/09	The back two stove aisles cannot be adjusted to certain temperature. Even if it's turned on a little, it still comes on very hot.	REED-149		0.00	0.00
RD-20090066	01/14/09	01/20/09	The sink drain is clogged and it is spitting up black stuff.	REED-236		0.00	0.00
RD-20090067	01/15/09	01/20/09	A hinge on our toilet seat is broken.	REED-144		0.00	0.00
RD-20090068	01/15/09	01/20/09	The toilet isn't flushing correctly. Everything is going down the drain but there is clearly some kind of problem with it because it's not filling up like it normally does.	REED-252B		0.00	0.00
RD-20090069	01/15/09	01/20/09	Also, the water temperature in the shower is not stable. It fluctuates from really hot to luke warm in 3 (or so) minute cycles.	REED-252B		0.00	0.00
RD-20090070	01/15/09	01/20/09	The shower is also draining very slowly.	REED-252B		0.00	0.00
RD-20090073	01/15/09	01/28/09	PEST CONTROL - ANTS 1st floor lobby - ants close to recycle containers and front doors	REED-195A		0.00	0.00
RD-20090074	01/15/09	01/15/09	South basement back entrance door - needs to be painted	REED-SB95A		0.00	0.00
RD-20090075	01/15/09	01/20/09	Send to MYRS - make new work order coded to MYRS The light over the shower is flickering.	REED-B07		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20090076	01/15/09	01/16/09	Lauren called at 4:50 pm to report sink in Reed Kitchen drain stopped, basin overflowed and water on floor. Lauren placed pig pads around and ensured no more water running into sink. This is recurring problem, see below: FROM WORK ORDER CLOSED 1/13/09: B14 Kitchen - The kitchen sink is clogged and filled with water. Around 6:45p.m., water was coming up and over-flowing out of the sink. There were water all over the floor. James Ingerski, the GR in Morris, used wetVac and pigpads to cleaned the floor. He plunged the sink but the water did not go down.	REED-B14		0.00	0.00
RD-20090077	01/16/09	01/16/09	East Basement Kitchen - The sink was overflowing with water. The water supply valve was shut off and water was cleaned up. It looks as if it is clogged up.	REED-B47		0.00	0.00
RD-20090080	01/16/09	01/20/09	Heater isn't working.	REED-B46B		0.00	0.00
RD-20090081	01/16/09	01/20/09	**RANDY IS NOT HERE TODAY, SO THIS IS BEING SENT TO AHMAD per the request of Steve Smith** There is a cold draft of air coming in continuously from the window. Please seal the window so that this doesn't happen anymore.	REED-B46B		0.00	0.00
RD-20090082	01/16/09	01/20/09	Water is not hot enough.	REED-B46B		0.00	0.00
RD-20090083	01/16/09	01/21/09	The cable outlet is broken; it was noted at the beginning of the year.	REED-254C		0.00	0.00
RD-20090084	01/20/09	01/21/09	Can you please adjust my thermostat so that the temperature can go over 78 degrees? It is not warm enough in our room.	REED-226		0.00	0.00
RD-20090085	01/20/09	01/21/09	Light in elevator 1 is out.	REED-195A		0.00	0.00
RD-20090086	01/20/09	01/21/09	In the stairwell between the 3rd and 4th floors, there is a plastic cover that needs to be reglued because it is falling down.	REED-CSTAIR		0.00	0.00
RD-20090087	01/27/09	01/21/09	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20090088	01/20/09	01/21/09	PM, Quarterly, Exterior Lights Inspection (WZ, CZ, ECV)	REED-OUTSIDE		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20090091	01/20/09	01/28/09	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20090097	01/21/09	01/28/09	Pest Control - ANTS	REED-319		0.00	0.00
RD-20090100	01/22/09	01/26/09	Lauren called to report ants in 2nd bathroom on left side of super suite. Please exterminate. Sink is stopped up.	REED-241		0.00	0.00
RD-20090101	01/22/09	01/26/09	Sink drain is clogged.	REED-239		0.00	0.00
RD-20090102	01/23/09	01/26/09	Not sure if the heat is working properly. It says heat sometimes and sometimes it does not. If the temperature is 76 degrees it does not feel like it. Just wanted to make sure if it is working properly.	REED-144		0.00	0.00
RD-20090104	01/23/09	01/26/09	heater is not working. It keeps going cold. When we tried to turn the thermostat up (it was on 73), it goes down to 71.	REED-352		0.00	0.00
RD-20090105	01/23/09	01/26/09	On the security switch/panel for all of the doors, 8 out of the 12 lights are out.	REED-195D		0.00	0.00
RD-20090107	01/26/09	01/27/09	The thermostat is not working correctly and is making a "clicking" noise when the a/c is running. Also the display keeps changing back and forth between heat and cool in time with the clicks. Please call if you have any questions.	REED-126A		0.00	0.00
RD-20090108	01/26/09	01/26/09	The sink will not drain and is clogged up.	REED-236		0.00	0.00
RD-20090109	01/26/09	01/26/09	The light above the toilet in the bathroom is flickering and malfunctioning. I believe it needs a new bulb, or either the circuitry is loose.	REED-399A		0.00	0.00
RD-20090112	01/26/09	01/26/09	Veronica reports students have switched signage in the vicinity of 4th and 3rd floor A Stairwells. Please check signs in the area and refix them to their proper places.	REED-ASTAIR		0.00	0.00
RD-20090113	01/26/09	01/26/09	Request: The light in our bathroom has gone out, and needs a new bulb. It is the light above the toilet, not the shower.	REED-339		0.00	0.00
RD-20090114	01/26/09	01/26/09	Resident reports light in bathroom over shower flickering. Please replace bulbs.	REED-152		0.00	0.00
RD-20090115	01/26/09	01/26/09	Resident reports thermostat will not respond to input. Thermostat buttons don seem to work - will not switch from heat to A/C, nor will it switch to "off". Room is	REED-152		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20090117	01/27/09	01/30/09	warm and heater is putting out warm air. PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20090119	04/03/08	01/28/09	Reported by student that stove was inoperative.	REED-314		0.00	0.00
RD-20090120	01/28/09	01/29/09	Toilet seat is broken.	REED-226		0.00	0.00
RD-20090121	01/28/09	01/28/09	Check water leak in ceiling in bathroom on the side closest to toilet.	REED-226		0.00	0.00
RD-20090122	01/28/09	02/03/09	DUPLICATE PRINT W/ UPDATED REQUEST PEST CONTROL - ANTS Exterminator services needed in room 125, Reed Hall.	REED-125		0.00	0.00
RD-20090123	01/29/09	01/30/09	1/29 Michael Whiteman 404-358-2379 lots of ants - bathroom & room Our drain in the sink is clogged. It takes a really long time for water to go down the drain.	REED-112		0.00	0.00
RD-20090125	01/29/09	01/30/09	showerhead in bathroom not working properly - please fix or replace	REED-125		0.00	0.00
RD-20090126	01/29/09	02/03/09	PEST CONTROL - ANTS study room - lots of ants	REED-123		0.00	0.00
RD-20090128	02/02/09		B08 is missing the room number plate.	REED-B08		0.00	0.00
RD-20090129	02/02/09	02/02/09	B36 is missing the room number plate. B36 has B48 plate.	REED-B36		0.00	0.00
RD-20090130	02/02/09	02/02/09	2 outside globe lights, marked with blue tape, not working on Memorial Hall side of building. Very dark walkway between Memorial Hall and Reed Hall.	REED-OUTSIDE		0.00	0.00
RD-20090131	02/02/09	02/02/09	a/c problem - it's 77 in room and can't get it to go down	REED-424		0.00	0.00
RD-20090132	02/02/09	02/02/09	2 lights, marked with blue tape, out in back stairway, back lobby door.	REED-B32		0.00	0.00
RD-20090133	02/02/09	02/11/09	Resident left voicemail reporting leaking in bathroom ceiling. Reports soft stained ceiling and dripping into room. Also, mold forming on walls resulting water leaking on inside of bathroom walls.	REED-310		0.00	0.00
RD-20090135	02/02/09	02/02/09	Request: Toilet in handicap bathroom in room 254 on the second floor the left side bathroom which is the handicap one. The water being flushed back in is dirty and we have	REED-254C		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
			tried to plunge it but that not the problem and it doesn't seem to be completely flushing itself through and out.				
RD-20090138	02/03/09	02/04/09	A light is out in the bathroom	REED-233		0.00	0.00
RD-20090139	02/03/09	02/04/09	Resident left voicemail that the front left element on stove in 2nd floor kitchen does not work.	REED-214		0.00	0.00
RD-20090143	02/03/09	02/05/09	Toilet will not flushed; keeps recycling water; maybe clogged farther back than a plunger will work for.	REED-254		0.00	0.00
RD-20090145	02/09/09	02/05/09	PM, Monthly, Fire Extinguishers (RD)	REED-ALL		0.00	0.00
RD-20090147	02/09/09	02/05/09	PM, Monthly, Emergency Exit Signs (RD)	REED-ALL		0.00	0.00
RD-20090149	02/09/09	02/05/09	PM, Monthly, Emergency Lights (RD)	REED-ALL		0.00	0.00
RD-20090151	02/09/09	02/06/09	PM, Monthly, Interior Doors and Emergency Exits (WZ, CZ)	REED-ALL		0.00	0.00
RD-20090152	02/05/09	02/05/09	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1500	0.00	0.00
RD-20090153	02/10/09	02/05/09	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20090154	02/06/09	02/06/09	Eq. PM, Semi-Annual, Drinking Fountains (RD & Rus)	REED-B99B	REED3000	0.00	0.00
RD-20090155	02/06/09	02/06/09	Eq. PM, Semi-Annual, Drinking Fountains (RD & Rus)	REED-B99B	REED3001	0.00	0.00
RD-20090156	02/06/09	02/06/09	Eq. PM, Semi-Annual, Drinking Fountains (RD & Rus)	REED-195D	REED3003	0.00	0.00
RD-20090157	02/06/09	02/06/09	Eq. PM, Semi-Annual, Drinking Fountains (RD & Rus)	REED-195D	REED3002	0.00	0.00
RD-20090158	02/09/09	02/06/09	PM, Monthly, Gutter and Downspout Inspection (RD, CW, RS, RD)	REED-OUTSIDE		0.00	0.00
RD-20090159	02/03/09	02/06/09	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20090160	02/03/09	03/10/09	Pest Control - ANTS	REED-125		0.00	0.00
RD-20090161	02/04/09	02/06/09	Resident reports that ants are still in room. In bathroom, on desk, and above refrigerator. Many, many of them. Repeat workorder Request: The light above our shower is out.	REED-341		0.00	0.00
RD-20090164	02/06/09	02/09/09	Light out over sink.	REED-152D		0.00	0.00
RD-20090165	02/06/09	02/09/09	Toilet seat is broken.	REED-B10		0.00	0.00
RD-20090166	02/06/09	02/09/09	Light flashing at top of toilet.	REED-B02		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20090168	02/09/09	02/09/09	Bathroom light in shower blinks on and off for about twenty minutes before actually coming on. It is the bathroom to the right (next to B46E). Please change the bulb (or whatever is wrong with it...). Thanks! :)	REED-B46D		0.00	0.00
RD-20090169	02/09/09	02/09/09	Request: The oven light in kitchen 353 does not work.	REED-353		0.00	0.00
RD-20090170	02/09/09	02/09/09	Request: The hood fan in kitchen 353 does not work.	REED-353		0.00	0.00
RD-20090171	02/09/09	02/09/09	B48 close to supersuite B. Since summer finished, put in work order for shower sprayer and it hasn't been fixed. The shower sprayer is leaking water from the ceiling/wall attachment. Everytime water comes on, water sprays everywhere	REED-B48B		0.00	0.00
RD-20090172	02/09/09	02/09/09	Ceiling leak in bathroom by shower	REED-310		0.00	0.00
RD-20090174	02/09/09	02/02/09	Both of the lights in our bathroom are out. (the one above the shower and above the toilet)	REED-111		0.00	0.00
RD-20090178	02/10/09	02/11/09	The drain is stopped in the double sink, left side.	REED-219		0.00	0.00
RD-20090182	02/11/09	02/11/09	The AC/heating unit will not work. It is stuck on 78 degrees and it will not change. It needs to be fixed.	REED-236		0.00	0.00
RD-20090183	02/11/09	02/11/09	The air conditioner in my room still doesn't work properly. It may be a problem with the chiller in the whole building, but the temperature gets very uncomfortable--around 80. The thermostat is usually set on the lowest option (68), and the sensor rarely reads below 77 or 78. The red light on the motion sensor does not register, so it may be a problem with triggering it to cool. The fan does run almost constantly, and I don't want to continue wasting that energy ineffectively. Thanks for your help.	REED-229		0.00	0.00
RD-20090184	02/13/09	02/13/09	Eq. PM, Quarterly, Constant Temp. AHU (RD)	REED-ROOF	REED1500	0.00	0.00
RD-20090185	02/13/09	02/13/09	Eq. PM, Quarterly, Constant Temp. AHU (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20090186	02/13/09	02/13/09	Eq. PM, Quarterly, Constant Temp. AHU (RD)	REED-B32B	REED1502	0.00	0.00
RD-20090187	02/13/09	02/13/09	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3100	0.00	0.00
RD-20090188	02/13/09	02/13/09	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3101	0.00	0.00
RD-20090189	02/13/09	02/13/09	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3102	0.00	0.00
RD-20090190	02/13/09	02/13/09	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3103	0.00	0.00
RD-20090191	02/13/09	02/13/09	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3104	0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20090192	02/13/09	02/13/09	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3105	0.00	0.00
RD-20090193	02/13/09	02/13/09	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3106	0.00	0.00
RD-20090194	02/13/09	02/13/09	PM, Quarterly, Dryer Inspection (RD, WZ, CZ, ECV, FH)	REED-B34	REED3107	0.00	0.00
RD-20090196	02/13/09	02/19/09	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-114	REED3500	0.00	0.00
RD-20090197	02/13/09	02/19/09	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-149	REED3501	0.00	0.00
RD-20090198	02/13/09	02/19/09	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-214	REED3502	0.00	0.00
RD-20090199	02/13/09	03/06/09	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-253	REED3503	0.00	0.00
RD-20090200	02/13/09	03/06/09	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-314	REED3504	0.00	0.00
RD-20090201	02/13/09	03/06/09	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-353	REED3505	0.00	0.00
RD-20090202	02/13/09	03/06/09	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-412	REED3506	0.00	0.00
RD-20090203	02/13/09	03/06/09	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-B14	REED3507	0.00	0.00
RD-20090204	02/13/09	03/06/09	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-B47	REED3508	0.00	0.00
RD-20090205	02/13/09	03/06/09	Eq. PM, Quarterly, Stove/Fumehood (RD & RS)	REED-SB06	REED3509	0.00	0.00
RD-20090206	02/13/09	03/06/09	PM, Quarterly, Exterior Building Inspection (WZ, & CZ, ECV)	REED-OUTSIDE		0.00	0.00
RD-20090208	02/13/09	02/13/09	PM, Quarterly, Stairwell Inspection (WZ, CZ, ECV)	REED-ALL		0.00	0.00
RD-20090210	02/13/09	02/13/09	PM, Quarterly, Hallway Inspection (WZ, CZ, ECV)	REED-ALL		0.00	0.00
RD-20090212	02/11/09	02/13/09	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20090216	02/12/09	02/16/09	Randy - Please indicate what was done in Technician's report. If the temps you sent to Steve indicate "normal - all's well" and no further maintenance required, please indicate that on the work order. Once you have a technician's report, please send back to us for closing. Thanks, Biff	REED-399A		0.00	0.00
RD-20090217	02/12/09	02/16/09	3N RA reports cold water in all showers on the 3rd floor of Reed Randy - Please indicate what was done in Technician's report. Once you have a technician's report, please send back to us for closing. Thanks, Biff	REED-324		0.00	0.00
RD-20090221	02/16/09	02/16/09	Air does not work. it is set to 63 but never gets cooler than 78. Its hot. Our sink drains really slowly.	REED-211		0.00	0.00
RD-20090222	02/16/09	02/16/09	A/C does not work, can not turn on.	REED-119		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20090223	02/16/09	02/16/09	The shower drain is clogged and water is draining very slowly. It needs to be unclogged please.	REED-252		0.00	0.00
RD-20090224	02/16/09	02/16/09	The light over the toilet flickers constantly.	REED-325		0.00	0.00
RD-20090227	02/17/09	03/10/09	Duplicate Print w/ Updated Request PEST CONTROL - ANTS There's ants that have re-invaded my room as of late.	REED-B15		0.00	0.00
			2/19/09 "My room has been invaded by ants I would like maybe for there to be some spraying applied so that they leave. Thanks."				
RD-20090228	02/17/09	02/17/09	Also, an alarm goes off some mornings in my room strangely.	REED-B15		0.00	0.00
RD-20090229	02/24/09	02/20/09	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00
RD-20090230	02/18/09	02/20/09	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20090231	02/17/09	02/19/09	Resident called to report that her toilet is overflowing.	REED-405		0.00	0.00
RD-20090234	02/20/09	02/23/09	Sink stopped up	REED-B08		0.00	0.00
RD-20090235	02/20/09	02/23/09	Light over sink is not working.	REED-B11		0.00	0.00
RD-20090237	02/23/09	02/23/09	the light above the toilet in the bathroom is not working and needs to be changed.	REED-126		0.00	0.00
RD-20090238	02/23/09	02/23/09	the chain in our toliet rusted and broke. i was able to fix it for now but it needs to be fixed permanently	REED-328		0.00	0.00
RD-20090239	02/23/09		Request: The number plates for the room is missing.	REED-B08		0.00	0.00
RD-20090240	02/23/09		Request: The number plates for the room is missing.	REED-B48		0.00	0.00
RD-20090243	02/23/09	03/10/09	Pest Control - ANTS Ants in bathroom	REED-422		0.00	0.00
RD-20090246	02/23/09	02/24/09	Light out in Supersuite shower.	REED-319		0.00	0.00
RD-20090247	02/23/09	02/24/09	Request: Toilet is overflowing without being clogged. Fix ASAP. Thank you.	REED-408		0.00	0.00
RD-20090248	02/24/09	02/24/09	Request: The screw holes for the cabinet door on our vanity are stripped and the top two screws won't stay in. I think we either need longer screws, or possibly a wider	REED-234		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20090249	02/24/09	02/24/09	diameter. Request: We had our air fixed in the fall because it wouldn't come on, and now the thermostat can't be adjusted at all.	REED-234		0.00	0.00
RD-20090250	02/24/09	02/24/09	Request: Heating in room is broken/won't turn on. We are freeeeezing! :-)	REED-119C		0.00	0.00
RD-20090251	02/24/09	02/25/09	Tub drain stopped.	REED-142		0.00	0.00
RD-20090252	02/24/09	03/10/09	Pest Control - ANTS Ants in bathroom. TALKED TO VERONICA AND SHE SAYS THAT THERE WERE ANTS IN THE BATHROOM OF 327 REED. ARE YOU SURE IT WAS THE WRONG HALL?	REED-327		0.00	0.00
RD-20090253	02/24/09	03/10/09	Repaint ceiling. Custodians scraped ceiling to remove mold.	REED-342		0.00	0.00
RD-20090254	02/25/09	02/27/09	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20090255	02/25/09	03/10/09	Pest Control - ANTS Request: I had an infestation of ants all over the walls and ceiling. Maybe coming from window or door lining to hallway.	REED-225		0.00	0.00
RD-20090256	02/25/09	02/25/09	Request: Air Conditioner doesn't work.	REED-B36		0.00	0.00
RD-20090257	02/25/09	03/10/09	Request: ANTS are back today!!! I try to get ride of them and they keep coming back. There are tiny wholes around my doorway that they come out of. Also they are coming from around the air vents next to the door.	REED-225		0.00	0.00
RD-20090260	02/25/09	02/26/09	Toilet seat broken in Reed Hall 2nd floor restroom.	REED-232		0.00	0.00
RD-20090261	02/26/09	02/26/09	Request: the lever on my toilet is broken and I can't flush	REED-127		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20090262	02/26/09	02/26/09	Request: The shower drain is still clogged.	REED-252B		0.00	0.00
RD-20090264	02/27/09	03/10/09	Request: There are tons of ants in my room and I can't get rid of them!	REED-325		0.00	0.00
RD-20090265	02/27/09	03/04/09	The drain in the sink does not work. We can not plug it to hold water.	REED-236		0.00	0.00
RD-20090266	03/03/09	03/04/09	Toilet will not flush.	REED-109		0.00	0.00
RD-20090267	03/03/09	03/17/09	PLEASE GET TO THIS AS SOON AS POSSIBLE. The shower in our room is leaking and there is a huge puddle of water on the floor of the bathroom. It appears that the shower needs to be re-cocked.	REED-111		0.00	0.00
RD-20090268	03/03/09	03/04/09	Our toilet stopped working	REED-150		0.00	0.00
RD-20090269	03/03/09	03/04/09	My toilet WILL NOT flush!	REED-325		0.00	0.00
RD-20090270	03/03/09	03/04/09	fix the simplex alarm at reed front desk... it keeps going off every two minutes or so. it has been doing this all day... non stop	REED-195A		0.00	0.00
RD-20090271	03/03/09	03/10/09	Every floor had a flow water monitor alarm go off on the main panel in the sub basement. There are three serious leaks in room 439 in the center floor panel that has the entire floor wet and the side panels are rotting away. Please call me if you have any questions. Thank you!	REED-439		0.00	0.00
RD-20090272	03/03/09	03/04/09	Also in 406 there is a leak and a trouble alarm came from that room as well from the panel at the front desk. Please call me if you have any questions. Thank you!	REED-406		0.00	0.00
RD-20090274	03/03/09	03/04/09	sink clogged up and has been for awhile	REED-425		0.00	0.00
RD-20090276	03/09/09	03/05/09	PM, Monthly, Fire Extinguishers (RD)	REED-ALL		0.00	0.00
RD-20090278	03/09/09	03/06/09	PM, Monthly, Emergency Exit Signs (RD)	REED-ALL		0.00	0.00
RD-20090280	03/09/09	03/09/09	PM, Monthly, Emergency Lights (RD)	REED-ALL		0.00	0.00
RD-20090282	03/09/09	03/05/09	PM, Monthly, Interior Doors and Emergency Exits (WZ, CZ)	REED-ALL		0.00	0.00
RD-20090283	03/10/09	03/05/09	PM, Monthly, AHU Condensate Downspout Inspection (RD)	REED-ROOF	REED1501	0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20090284	03/09/09	03/06/09	PM, Monthly, Gutter and Downspout Inspection (RD, CW, RS, RD)	REED-OUTSIDE		0.00	0.00
RD-20090285	03/04/09	03/05/09	PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.00	0.00
RD-20090286	03/03/09	03/04/09	Toilet backed up.	REED-B15		0.00	0.00
RD-20090287	03/03/09	03/04/09	Toilet seat broken.	REED-407		0.00	0.00
RD-20090288	03/03/09	03/05/09	Light over sink is out.	REED-427		0.00	0.00
RD-20090289	03/03/09	03/05/09	Sink is stopped up.	REED-429		0.00	0.00
RD-20090290	03/03/09	03/05/09	Light out. - toilet light	REED-354		0.00	0.00
RD-20090291	03/03/09	03/05/09	Toilet seat is broken.	REED-354		0.00	0.00
RD-20090292	03/04/09	03/10/09	PEST CONTROL - ANTS Please exterminate the ants in our room. They are especially coming from the wall on the right as you walk in.	REED-113		0.00	0.00
RD-20090293	03/04/09	03/05/09	My toilet is clogged.	REED-B36		0.00	0.00
RD-20090294	03/04/09	03/06/09	Light out in 3rd floor RR #310	REED-310		0.00	0.00
RD-20090295	03/04/09	03/06/09	Toilet seat broken in 3rd floor RR #311	REED-311		0.00	0.00
RD-20090296	03/04/09	03/06/09	Light out over toilet in 315 RR	REED-315		0.00	0.00
RD-20090299	03/06/09	03/06/09	412 Kitchen: The kitchen stove is out of order. It is taken apart into different pieces.	REED-412		0.00	0.00
RD-20090300	03/09/09	03/09/09	Our toilet overflowed and slightly flooded the bathroom.	REED-209		0.00	0.00
RD-20090301	03/09/09		Reed 211B: We have an ant problem...again. They were gone from January up until today but now they're back, and they're coming from the window. Near the top left. I plugged the hole they seem to be coming from but I'm not sure if that will solve the problem.	REED-211		0.00	0.00
RD-20090303	03/11/09		PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.0	0.00
RD-20090304	03/13/09		*STEVE, Randy sends this to you for your action.* Reed Community Door Alarm System is LOW on batteries. Battery Change is necessary.	REED-130		0.00	0.00
RD-20090307	03/17/09		PEST CONTROL - ANTS Ants are everywhere. Called a few weeks ago, but heard nothing back. Resident requests that some sort of notification (like a note) be left in her room after	REED-113A		0.00	0.00

Work Order Browse Report

Sorted by Work Order #

University of Georgia

Housing Department

WO #	Requested	Completed	Action Requested	Location ID	Tag #	Hours	Total
RD-20090309	03/18/09		the exterminators have come. Thank you. PM, Weekly, Fire Sprinkler PM Manual (RS, BR, SL, RD, OH, CS, HL, ECV)	REED-ALL		0.0	0.00
RD-20090310	03/18/09		Light outside room 339 and outside 326 are working but the metal frame on them is broken.	REED-399A		0.00	0.00
RD-20090312	03/18/09		PEST CONTROL - ANTS Ant infestation discovered last night in room. The ants are concentrated by the window in the corner, by the door, around the dressers, and some around the entrance to the bathroom. Please help!	REED-307		0.00	0.00
RD-20090315	03/19/09		Thermostat seems broken. Unable to turn air conditioning off. Unable to set temperature above 70 degrees. This has resulted in the air conditioner always running, which is bad.	REED-126		0.00	0.00
929 work orders Total						0.0	0.00