



BOARD OF REGENTS OF THE UNIVERSITY SYSTEM OF GEORGIA
270 Washington Street, S.W.
Atlanta, Georgia 30334

BOARD OF REGENTS MEETING AGENDA
Tuesday, April 14, 2009

<u>Approximate Times</u>	<u>Tab</u>	<u>Agenda Item</u>	<u>Presenter</u>
11:00 AM Room 7019	1	Executive & Compensation Committee Meeting	Chairman Richard Tucker
12:00 PM Room 7010	2	Board Luncheon	
1:00 PM Room 7007	3	Call to Order	Chairman Richard Tucker
	4	Invocation	Regent Doreen Stiles Poitevint
	5	Safety Briefing	Chief Bruce Holmes
	6	Attendance Report	Secretary Burns Newsome
	7	Approval of March Minutes	Chairman Richard Tucker
	8	Recognition of Guests	Chancellor Erroll Davis
	9	Committee of the Whole: Finance & Business Operations	Regent Willis Potts Dr. Timothy Mescon, CSU Usha Ramachandran
2:20 PM Room 5158		<u>Track I Committee Meetings</u>	
Room 5158	10	Academic Affairs	Regent James Bishop
	11	Organization & Law	Regent Kenneth Bernard
2:20 PM Room 7007		<u>Track II Committee Meetings</u>	
Room 7007	12	Internal Audit	Regent Felton Jenkins
	13	Real Estate & Facilities	Regent Benjamin Tarbutton

BOARD OF REGENTS MEETING AGENDA

Wednesday, April 15, 2009

<u>Approximate Times</u>	<u>Tab</u>	<u>Agenda Item</u>	<u>Presenter</u>
8:30 AM Room 5158	14	Medical Education Expansion Committee Meeting	Regent James Bishop
9:30 AM Room 7007	15	Call to Order	Chairman Richard Tucker
	16	Invocation	Regent Doreen Stiles Poitevint
	17	Safety Briefing	Chief Bruce Holmes
	18	Attendance Report	Secretary Burns Newsome
	19	Regents Awards For Excellence in Education	Regent James Bishop, USGFI Chair
	20	Introduction of New President: Georgia Institute of Technology	Chancellor Erroll Davis Dr. G.P. "Bud" Peterson
	21	Chancellor's Report	Chancellor Erroll Davis
	22	Committee of the Whole: Strategic Planning	Regent Robert Hatcher Shelley Nickel
10:30 AM Room 7007	23	Committee Reports: A. Executive & Compensation B. Academic Affairs C. Finance & Business Operations D. Internal Audit E. Medical Education Expansion F. Organization & Law G. Real Estate & Facilities H. Strategic Planning	Chairman Richard Tucker Regent James Bishop Regent Willis Potts Regent Felton Jenkins Regent James Bishop Regent Kenneth Bernard Regent Benjamin Tarbutton Regent Robert Hatcher
	24	Unfinished Business	Chairman Richard Tucker
	25	New Business	Chairman Richard Tucker
	26	Petitions and Communications	Secretary Burns Newsome
11:00 AM Room 7010	27	Board Luncheon	
	28	Executive Session	Chairman Richard Tucker
	29	Adjournment	Chairman Richard Tucker

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EXECUTIVE AND COMPENSATION COMMITTEE

April 14, 2009

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AGENDA

EXECUTIVE AND COMPENSATION COMMITTEE

April 14, 2009

1. Future Issues

The Committee will discuss future issues that may be brought to the full board at an upcoming meeting.

2. **Executive Session: Personnel Matters and Possible Real Property Acquisitions**

The Committee will meet in executive session on Tuesday, April 14, 2009, to discuss personnel matters and possible real property acquisitions. Materials will be distributed in executive session.

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COMMITTEE ON FINANCE AND BUSINESS OPERATIONS

April 14, 2009

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APPROVAL ITEMS

1. Fiscal Year 2010 Budget Allocations (Committee of the Whole)
2. Waiver of Board Policies 704.011, 704.012, and 704.021 (Committee of the Whole)
3. Continuation of Special Institutional Fee (Committee of the Whole)
4. Fiscal Year 2010 Tuition (Committee of the Whole)
5. Fiscal Year 2010 Mandatory Student Fees (Committee of the Whole)

Please note: Agenda Materials will be distributed at the Board meeting

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COMMITTEE ON ACADEMIC AFFAIRS

April 14, 2009

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COMMITTEE ON ACADEMIC AFFAIRS

PRIMARY POINTS / SUMMARIES

April 14, 2009

Below are summaries of reports and updates to be presented to the Committee on Academic Affairs as well recommended approvals specifically concerning new programs. Details concerning each item can be found on successive pages within this document. The Office of Academic Affairs recommends the approval of each item.

I. Consent Items

1. Revision to *The Policy Manual*, Section 304, Calendar of Academic Activities

Revisions to the policy concerning the semester system are included within this recommendation. Policy changes include the removal of specified minima in terms of class days, a notation that further details may be found in the Academic Affairs Handbook, and flexibility for each institution to have a policy concerning religious holidays.

2. Establishment of a Master of Arts in Teaching with a major in Middle Grades Education (Mathematics and Science Concentration), Georgia College & State University

Georgia College & State University has submitted a program that fits the objectives of the University System's STEM Initiative. The proposed Master of Arts in Teaching with a major in Middle Grades Education has mathematics and science concentrations in an effort to produce more teachers in these areas of shortage and demand. The program includes traditional field placements during both fall and spring semesters.

3. Establishment of a Bachelor of Science in Forest Resources with a major in Fisheries and Wildlife, University of Georgia

The University of Georgia seeks approval to establish a new major under the existing Bachelor of Science in Forest Resources degree. The merged areas of fisheries and wildlife are proposed in order to meet the need for professionals to work as trained fish and wildlife biologists and managers. The merged program will provide students with opportunities to become certified by the American Fisheries Society or the Wildlife Society.

4. Establishment of an Associate of Science in Radiology Science, Darton College

Darton College seeks to establish an Associate of Science in Radiology Science. The program will meet the increased need for professionals who can function and perform duties associated with that of an X-ray technician. The program complements the institution's existing programs in Diagnostic Medical Sonography, Cardiovascular Technology, Nursing, Respiratory Therapy, and Emergency Medical Services.

COMMITTEE ON ACADEMIC AFFAIRS

PRIMARY POINTS / SUMMARIES

April 14, 2009

5. Establishment of a Master of Music, North Georgia College & State University

North Georgia College & State University seeks approval to establish a Master of Music. The program was developed to address the demands of Cumming and Forsyth county residents and to complement degree programs in music and art offered through the Fine Arts Department.

6. Establishment of a Bachelor of Applied Science with a major in Homeland Security/Emergency Management, Clayton State University

Clayton State University seeks approval to establish a Bachelor of Applied Science with a major in Homeland Security/Emergency Management to meet emerging needs in the areas of national security and disaster preparedness. The program will benefit from resources available through the Centers for Disease Control and various state and federal agencies linked to national security.

7. Establishment of a Master of Science in Information and Instructional Design, Southern Polytechnic State University

Southern Polytechnic State University seeks approval to offer a Master of Science in Information and Instructional Design. The program blends technical communication and instructional design technology. Graduates of the program will be able to develop informational resources and instructional solutions for various audiences.

8. Termination of an Associate of Applied Science Cooperative Degree, University of Georgia

To appropriately identify current degrees and majors offered by the institution, the University of Georgia seeks to officially terminate the Associate of Applied Science cooperative degree with Athens Technical College left on the System's Degrees and Majors database.

9. Named Faculty Positions

The positions are reviewed by the chair and committee members as part of the agenda supplement.

10. Follow-up Report on System Diversity Summit

A follow-up report will be provided monthly on the System Diversity Summit that is scheduled to occur October 28 – 29 at the University of Georgia.

11. Nursing Update

A follow-up report on nursing data concerning enrollment and graduation will be provided along with the perceived impact of additional funding.

AGENDA

COMMITTEE ON ACADEMIC AFFAIRS

April 14, 2009

1. **Revision to *The Policy Manual*, Section 304, Calendar of Academic Activities**

Recommended: That the Board approve a revision to *The Policy Manual*, Section 304, effective Fall 2010.

Background and Rationale: The University System of Georgia, Office of Academic Affairs routinely convenes a committee to create a long range University System of Georgia academic calendar as a planning tool for System institutions. The recommendations found below are designed to create more institutional flexibility.

<i>Current Policy</i>	<i>Revised Policy</i>
<p>304.01 Semester System</p> <p>Semester System: All institutions in the University System of Georgia shall be on the semester system (BR Minutes, December, 1995).</p> <p>The academic year shall consist of two regular semesters, each not to be less than 15 calendar weeks in length (minimum of 75 class days per semester, excluding registration and final examination periods).</p> <p>A minimum of 750 minutes of instruction or equivalent is required for each semester credit hour.</p>	<p>304.01 Semester System</p> <p>Semester System: All institutions in the University System of Georgia shall be on the semester system (BR Minutes, December, 1995).</p> <p>The academic year shall consist of two regular semesters, each not to be less than 15 instructional weeks in length (minimum of 75 class days per semester, excluding registration and final examination periods).</p> <p>A minimum of 750 minutes of instruction or equivalent is required for each semester credit hour.</p>

1. Revision to *The Policy Manual*, Section 304, Calendar of Academic Activities (Continued)

<i>Current Policy</i>	<i>Revised Policy</i>
<p>304.02 Uniform Academic Calendar</p> <p>The starting and ending dates for each semester shall be determined by the Chancellor and observed by all institutions.</p> <p>All institutions (with the exception of the Medical School at the Medical College of Georgia) shall begin and end classes during prescribed periods.</p> <p>Each semester shall have an earliest starting date and a latest starting date Each semester shall have an earliest ending date and latest ending date.</p> <p>Each institution will determine all other necessary dates for the semester, including the possibility of flexible scheduling within and between semesters Last updated: 02/08/2000</p> <p>304.03 Religious Holiday Schedule</p> <p>Institutions in the System shall not schedule semester registration or the first day of classes on dates that conflict with major religious holidays (BR minutes, Aug. 26, 1977, p.4)</p>	<p>304.02 Uniform Academic Calendar</p> <p>The starting and ending dates for each semester shall be determined by the Chancellor and observed by all institutions.</p> <p>Institutions will have two 15 instructional weeks' semesters.</p> <p>All institutions (with the exception of the Medical School at the Medical College of Georgia) shall begin and end classes during prescribed periods. The prescribed dates for starting and ending classes can be found in the Academic Affairs Handbook.</p> <p>Each semester shall have an earliest starting date and a latest starting date Each semester shall have an earliest ending date and latest ending date.</p> <p>Each institution will determine all other necessary dates for the semester, including the possibility of flexible scheduling within and between semesters. Each term must be separated by a minimum of one day.</p> <p>304.03 Religious Holiday Schedule</p> <p>Institutions in the System shall not schedule semester registration or the first day of classes on dates that conflict with major religious holidays</p> <p>Each institution should have a policy regarding special arrangements for students for religious holidays.</p>

2. **Establishment of a Master of Arts in Teaching with a major in Middle Grades Education (Mathematics and Science Concentration), Georgia College & State University**

Recommended: That the Board approve the request of President Dorothy Leland that Georgia College & State University (“GCSU”) be authorized to establish a Master of Arts in Teaching with a major in Middle Grades Education (Mathematics and Science Concentration, effective April 15, 2009.

Abstract: Georgia College & State University seeks approval to establish a Master of Arts in Teaching with a major in Middle Grades Education (Mathematics and Science Concentration). The proposal addresses an immediate need in the middle Georgia area and is in keeping with the institution’s mission. Recently, the mathematics and science areas have been targeted as areas of critical need within the state’s middle grades education programs. Utilizing existing resources and infrastructure, GCSU can work to address needs for teachers in the mathematics and science areas. The proposed program will address a disparity in the number of teachers specifically certified to teach grades 4 through 8 in Georgia schools. The proposed program complements the institution’s field-based secondary Master of Arts in Teaching program and undergraduate and graduate middle grades programs, both recognized by the National Middle School Association. The proposed program addresses University System of Georgia strategic goals, particularly that of creating enrollment capacity to meet the needs of additional students by year 2020 and strengthening partnerships with the state’s other education agencies.

Need: The proposed program is a direct response to the presidential project concerning an increase in the number of K-12 students interested in mathematics, science, and engineering. During FY 2006, University System institutions produced approximately 276 middle grades teachers with a concentration in mathematics and 200 teachers with a concentration in science. The University System’s goal is to produce 480 mathematics teachers and 360 science teachers. According to the Georgia Department of Education, teacher attrition from Georgia public schools rose to a high of 8.09% in the 2000 school year and has subsequently had a 7.7% attrition rate over the last two years. Educator production by field indicates that completers in the field of Early Childhood Education accounted for the largest percentage (31.1% or 2,071) of the 2006 new teachers, followed by Middle Grades (12.5% or 830), and Interrelated Special Education (9.9% or 661). According to the Georgia Department of Education’s most common fields of 2006 completers, science and mathematics appear to be in highest demand (e.g., 2.4% and 3.1% completions, respectively), with English teachers being a very close second (e.g., 4.1% completions). GCSU has developed three strategies to create demand. First, the department will work closely with other Arts and Sciences undergraduate programs to recruit students into the proposed graduate degree. The STEM service learning course which is funded through the STEM Initiative will also produce recruits for the program. Finally, the institution will work closely with other universities in the central Georgia area to promote the M.A.T. program.

2. **Establishment of a Master of Arts in Teaching with a major in Middle Grades Education (Mathematics and Science Concentration), Georgia College & State University (Continued)**

Objectives: Because this is a field-based program, students spend a substantial amount of time working in public schools prior to student teaching. The primary objective of the program is to produce graduates with sufficient knowledge and skills to become science and mathematics teachers, specifically for grades four through eight in Georgia schools.

Curriculum: The 36-semester hour program will be housed in the Department of Early Childhood and Middle Grades Education of the School of Education. New courses that have been developed include Learning and Learner, Pedagogy & the Nature of the Disciplines, Seminar and Field Studies, Curriculum and Instruction, Curriculum and Assessment, Family – School – Community, Internship, and a Capstone course. The program requires a field placement during fall semester (e.g., approximately 16 hours per week) and a traditional 10-week student teaching placement during spring semester. Agreements with the following school systems have been developed: Baldwin, Putnam, Washington, Jones, Bibb, Wilkinson, and Hancock.

Projected Enrollment: The institution anticipates conservative enrollments of 12 students each year during the first three years of the program.

Funding: An additional faculty position that will be used to support the program has been funded through the USG STEM Initiative. Projected additional funding for the position will be addressed through reallocation within the School of Education and the generation of new graduate student tuition. Start-up costs, including funding for a STEM model classroom and advertising for the STEM M.A.T. faculty position, have been provided through the USG STEM Initiative. The program will be supported through the establishment of new and the use of existing courses. President Leland has provided reverification that funding for the program is available at the institution.

Assessment: the Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution's programmatic schedule of comprehensive program reviews.

3. Establishment of a Bachelor of Science in Forest Resources with a major in Fisheries and Wildlife, University of Georgia

Recommended: That the Board approve the request of President Michael F. Adams that the University of Georgia (“UGA”) be authorized to establish a Bachelor of Science in Forest Resources with a major in Fisheries and Wildlife, effective April 15, 2009.

Abstract: UGA seeks approval to establish a Bachelor of Science in Forest Resources with a major in Fisheries and Wildlife. The program will be housed within the Warnell School of Forestry and Natural Resources. The major has no direct counterpart with other programs in the state and responds to continuing needs for fisheries and wildlife personnel. The Fisheries and Wildlife major will prepare students for careers in state and federal government agencies, consulting firms, professional organizations, and educational institutions. The new major will combine two existing programs, Fisheries and Aquaculture with Wildlife. The new combined major will provide students with a more holistic perspective on the management of vertebrate and invertebrate animal populations in both terrestrial and aquatic habitats than is currently provided in separate majors.

Need: The Wildlife Resources Division under the Georgia Department of Natural Resources is responsible for the conservation and management of fish and wildlife resources at the state level. The U.S. Fish and Wildlife Service is responsible for federal-level programs pertaining to fish and wildlife in Georgia. These agencies, as well as numerous conservation organizations, consulting firms, and private companies employ professionally trained fish and wildlife biologists and managers. In terms of demand, at least twenty-three colleges and universities in Georgia offer pre-forestry and pre-natural resource options at the associate degree level which could serve as preparation for transfer into the proposed major.

Objectives: The program will prepare students to work in positions dealing with the assessment and management of fish and wildlife populations and their habitats. The management of these resources requires fish and wildlife professionals to draw upon concepts from population ecology that are applicable to all animal populations and their habitats.

Curriculum: The 123-semester hour program will be housed within UGA’s Daniel B .Warnell School of Forestry and Natural Resources. The subject matter areas for the major are representative of professional disciplines recognized and certified by two professional societies: the American Fisheries Society and the Wildlife Society. Students will be allowed to take specialization or concentration courses under the Fisheries and Wildlife major by selecting one of the following areas: aquatic sciences or wildlife sciences. Courses included in the major provide experiences and learning opportunities on a diverse array of subjects, all of which are required for certification by the American Fisheries Society or the Wildlife Society.

3. **Establishment of a Bachelor of Science in Forest Resources with a major in Fisheries and Wildlife, University of Georgia (Continued)**

Projected Enrollment: The institution anticipates conservative enrollments of 12 students each year during the first three years of the program.

Funding: The program will be supported through the establishment of new and the use of existing courses. The program requires no additional faculty, staff, laboratory, or classroom resources. President Adams has provided reverification that funding for the program is available at the institution.

Assessment: the Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution's programmatic schedule of comprehensive program reviews.

4. Establishment of an Associate of Science in Radiology Science, Darton College

Recommended: That the Board approve the request of President Peter Sireno that Darton College (“DC”) be authorized to establish an Associate of Science in Radiology Science, effective April 15, 2009.

Abstract: The Associate of Science in Radiology Science at Darton College is designed to prepare learners for the performance of critically important, diagnostic radiology procedures. Graduates of the two-year program will be qualified through education, clinical learning experiences, and the credentialing process to perform radiology tests and procedures. Students who graduate from the proposed program will have the knowledge and skills to produce radiographs (e.g., x-ray films) for physician’s use in diagnosing medical problems.

Need: A significant demand exists locally and regionally for radiology science graduates in the healthcare workforce. Professionals at this capacity serve on the forefront of diagnostic medicine. Opportunities for career placement in medical facilities including hospitals, outpatient clinics, physician’s offices, and public health sites exist for graduates of this program. It is anticipated that graduates will fill open positions which are estimated to increase over the next ten years due to impending retirements. According to the U.S. Bureau of Labor Statistics, the field is predicted to increase by approximately 15 percent through year 2016 at a pace that is faster than average for all occupations. According to the Georgia Department of Labor, radiologic sciences ranks in the top job group for annual openings.

Objectives: The overall objective of the program is to provide an educational option for entry level radiology science students. Graduates of the program will be qualified through education, clinical learning experiences, and the credentialing process to perform radiology tests and procedures. Specific duties associated with careers in this discipline and level include the performance of radiology diagnostic tests and the acquisition of a capacity to apply technology based diagnostic procedures using specialized procedures (e.g. CT Scan).

Curriculum: The 70-semester hour proposed program will be housed in the Allied Health Division which currently houses Diagnostic Medical Sonography, Cardiovascular Technology, and Dental Hygiene. The curricular objectives of the program are designed to facilitate student learning in each of the key radiology science areas listed in the accreditation standards. Clinical experiences and external placements will be governed by agreements between the college and individual healthcare facilities and monitored by the instructional faculty. Graduates of the program will be eligible to apply for initial certification through the American Registry of Radiologic Technologists and may sit for the national credentialing examination. After initial certification is achieved, radiology professionals are eligible to pursue yearly registration through a specified continuing education based renewal process.

4. Establishment of an Associate of Science in Radiology Science, Darton College (Continued)

The institution will seek initial accreditation for the program through the Joint Committee on Education in Radiology Technology.

Projected Enrollment: The institution anticipates enrollments of 15 to 20 students during the first three years of the program.

Funding: The program will be supported through the establishment of new courses. President Sireno has provided reverification that funding for the program is available at the institution.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution's programmatic schedule of comprehensive program reviews.

5. Establishment of a Master of Music, North Georgia College & State University

Recommended: That the Board approve the request of President David Potter that North Georgia College & State University (“NGCSU”) be authorized to establish a Master of Music, effective April 15, 2009.

Abstract: The Master of Music program is designed to prepare students for music careers in both private and public sectors. Graduates of the program will be equipped with advanced musical training in a variety of settings. The proposed program is part of the strategic plan of the institution and Fine Arts Department. The program has been designed to fit the leadership skills of civilian and military students.

Need: The impetus for developing the program came from unsolicited expressions of interest at the Georgia Music Educators Conference in January 2006. The Fine Arts Department followed up on the inquiries with a survey of current undergraduate music students in August 2006. In January 2007, the survey was made available as a link from the Georgia Music Educators Association website and in direct electronic mail format to public music educators in the northeast Georgia area. Of the 105 persons who completed the survey, 67% expressed a high interest in applying for the proposed program and more than half of those indicated that they would be prepared to enter an established program within one year. Additionally, the proposed program is amenable to interested publics. According to Forsyth County’s Envision 2030, a citizen-led community visioning project for Cumming and Forsyth counties, the north Georgia service area is seeking college-level programs to enhance the educational and cultural experiences of its residents.

Objectives: Objectives associated with the program focus on knowledge, tools, performance, specialization, and leadership. Each degree candidate will demonstrate professional musicianship through performance and advanced understanding of music theory, history, and literature.

Curriculum: The 33-semester hour program will include content in the following specific areas: Music Theory, Music History and Literature, Technology, Research Methods, Performance, and Specialization. Initial specializations will be available in conducting and performance. The program will culminate with a final project that consists of a research document, musical composition/arrangement, and field-based presentation or public performance. The program has been developed to follow guidelines for graduate degrees in music as established by the National Association of Schools of Music.

Projected Enrollment: The institution anticipates enrollments of 20, 25, and 30 students during the first three years of the program.

5. Establishment of a Master of Music, North Georgia College & State University (Continued)

Funding: The program will be supported through the establishment of new courses. President Potter has provided reverification that funding for the program is available at the institution.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution's programmatic schedule of comprehensive program reviews.

6. Establishment of a Bachelor of Applied Science with a major in Homeland Security/Emergency Management, Clayton State University

Recommended: That the Board approve the request of President Thomas K. Harden that Clayton State University (“CSU”) be authorized to establish a Bachelor of Applied Science with a major in Homeland Security/Emergency Management, effective April 15, 2009.

Abstract: The College of Professional Studies proposes the development of an interdisciplinary Bachelor of Applied Science with a major in Homeland Security/Emergency Management. The program will enable Clayton State University to address regional and local needs for training and educational preparation in the areas of homeland security. The program will provide a general education background with specialized knowledge in areas such as emergency management, disaster planning, bio-defense, human and technical intelligence, and counter-terrorism. The program will also support the emerging needs of first responders who hold technical degrees.

Need: The Atlanta region, with one of the world’s busiest airports and the host location for the Centers for Disease Control, is a supportive environment for development of the aforementioned degree. The growth of the number of federal agencies, especially in the areas of transportation, health, and the military is significant in the development of this degree. The U.S. Department of Homeland Security currently employs over 183,000 employees, making it one of the largest federal agencies. Agencies with missions directly related to national security include Customs and Border Protection, the Federal Emergency Management Agency, the Federal Law Enforcement Training Center, U.S. Citizenship and Immigration Services, U.S. Immigration and Customs Enforcement, the U.S. Secret Service, and the Transportation Security Administration. Both the Georgia Emergency Management Administration (“GEMA”) and the Federal Emergency Management Association (“FEMA”) have several unfilled vacancies. The proposed program is one of two bachelor’s degrees offered in this area in the state. Currently, Savannah State University offers a Bachelor of Arts with a major in Homeland Security while Georgia State University offers a graduate certificate in this specific area of study.

Objectives: The program is designed to meet the following objectives: 1) to prepare managers capable of understanding the diverse environments associated with homeland security and emergency management; 2) to produce graduates able to apply the principles of organizational management and crisis science within work environments shaped by needs associated with national security and disaster preparedness; and 3) to provide a curriculum that is responsive to the needs of entry and middle-level managers.

Curriculum: The 120-semester hour program requires upper-level courses in emergency management, counter-terrorism, disaster planning and response, intelligence and analysis, biodefense, and homeland security. Elective courses include Cybercrime Law and Investigation, Medical Management in Mass Emergencies, International Relations, Domestic Security, and an Internship, among other course choices.

6. Establishment of a Bachelor of Applied Science with a major in Homeland Security/Emergency Management, Clayton State University (Continued)

Projected Enrollment: The institution anticipates enrollments of 20, 30, and 35 students during the first three years of the program.

Funding: The program will be supported through the establishment of new courses. President Harden has provided reverification that funding for the program is available at the institution.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution's programmatic schedule of comprehensive program reviews.

7. Establishment of a Master of Science in Information and Instructional Design, Southern Polytechnic State University

Recommended: That the Board approve the request of President Lisa A. Rossbacher that Southern Polytechnic State University (“SPSU”) be authorized to establish a Master of Science in Information and Instructional Design, effective April 15, 2009.

Abstract: SPSU proposes the development of a Master of Science in Information and Instructional Design to be offered through the Department of English, Technical Communications, and Media Arts. Closely related to such fields as technical communication, instructional technology, and systems design, the program blends technical communication and instructional design technology. The program has been developed to meet personnel needs for professionals who can develop informational resources and instructional solutions for adult learners.

Need: Located within a corporate training hub, the institution is positioned to provide a program of importance to corporate employers among others. Based on the health of the existing information design and communication degree, SPSU proposes that a program in information and instructional design will meet a burgeoning need in the Atlanta area. According to the U.S. Department’s Bureau of Labor Statistics, the employment outlook is favorable for workplace learning and performance professionals. When *Money Magazine* ranked the top fifty jobs in America on salary and job prospects, the position of technical writer was ranked in the top twenty prospects. Advisement from the instructional design advisory board, recent graduates, and employers of existing graduates suggest that the combined skill set required of students completing a program in information and instructional design will be in demand.

Objectives: The program has been developed to meet the educational requirements of professionals for the design and delivery of informational and instructional products and to create specialized learning opportunities that use best practices in communication and instruction. At the conclusion of the program students will be able to 1) use design principles to produce professional quality documents; 2) use design principles and professional tools to produce communication and instructional graphics in digital media; and 3) use instructional models, tools, and techniques to design, develop, integrate, and evaluate instructional media, methods, and systems that integrate research in cognitive psychology and contemporary theories and perspectives of teaching and learning in different modes of delivery for adult learners.

Curriculum: The 36-semester hour program will be offered as a mix of online and hybrid (partially online) courses. New courses that have been developed to establish the program include Foundations of Instructional Technology, Technology Applications in Teaching and Learning, Corporate Applications of Instructional Technology, and Theories of Cognition.

7. **Establishment of a Master of Science in Information and Instructional Design, Southern Polytechnic State University (Continued)**

Existing courses include, but are not limited to, Performance Technology, Instructional Systems Design, Foundations of Multimedia, Applied Multimedia, and Online Instructional Development.

Projected Enrollment: The institution anticipates enrollments of 15, 30, and 25 during the first three years of the program.

Funding: The program will be supported through existing courses and the establishment of new courses. President Rossbacher has provided reverification that funding for the program is available at the institution.

Assessment: The Office of Academic Affairs will work with the institution to measure the success and continued effectiveness of the proposed program. The program will be reviewed in concert with the institution's programmatic schedule of comprehensive program reviews.

8. Termination of an Associate of Applied Science Cooperative Degree, University of Georgia

Recommended: That the Board approve the request of President Michael F. Adams that the University of Georgia (“UGA”) be authorized to terminate an Associate of Applied Science cooperative degree, effective March 18, 2009.

Abstract: UGA requests approval to terminate a final remaining associate’s degree, the Associate of Applied Science offered in cooperation with Athens Technical College. In an effort to correctly align and reflect existing programs offered by the institution, termination of the aforementioned associate’s degree is requested. The program has not had any students for several years and the institution has not initiated a revised cooperative degree agreement since academic year 1998. This request corresponds with the institution’s effort to correctly identify all of its academic offerings.

9. Named Faculty Positions

The administrative and academic appointments are reviewed by the Chair of the Committee on Academic Affairs.

10. Information Item: Follow-up Report on Diversity Summit

Abstract: A monthly progress report on the University System 2009 Diversity Summit will be provided by the Director of Academic Program Coordination, Dr. Marci M. Middleton. The presentation will include information concerning proposed program sessions and system data supporting specific foci and themes.

11. Information Item: Nursing Update

Abstract: Mr. Benjamin R. Robinson, Executive Director of the Center for Healthcare Workforce, will provide a follow-up report to the introductory presentation he gave at the November 2008 Board meeting. The presentation will include information concerning additional funding for nursing programs in the University System.

AGENDA

COMMITTEE ON ORGANIZATION AND LAW

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APPROVAL ITEMS

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AGENDA

COMMITTEE ON ORGANIZATION AND LAW

April 14, 2009

1. Revision of the Policy Manual, Section 700 (“Finance and Business”)

Recommendation: That the Board amend the *Policy Manual*, Section 700 to include a new subsection, 714 “Identity Theft Program (FTC Red Flag Rules)”

Background: See *Section A* of the Recommended Policy (below):

714 Identity Theft Program (FTC Red Flag Rules)

714.01 Policy Statement

This policy applies to any institution, department or individual reviewing consumer credit or criminal background reports on employees, students or other customers.

This policy also applies to anyone on campus who may receive address, name or bank information change requests from such parties.

A. Reason for Policy

The Office of Consumer Credit and various Federal Agencies have jointly issued final rules and guidelines implementing section 114 and 315 of the Fair and Accurate Credit Transactions Act of 2003 (FACT Act.)

This Program is developed pursuant to the section 114 rules which require each financial institution or creditor to develop and implement a written Identity Theft Prevention Program to detect, prevent, and mitigate identity theft in connection with the opening of certain accounts or certain existing accounts.

The section 114 rules require the assessment of the validity of notifications of changes of address under certain circumstances, and the section 315 rules provide guidance regarding reasonable policies and procedures that a user of consumer reports must employ when a consumer reporting agency sends the user a notice of address discrepancy.

B. Entities Affected By This Policy / Who Should Read This Policy:

All institutions, departments or individuals who may have the occasion to receive address, name or bank information change requests from employees, students or other USG customers, or who may review consumer credit or criminal background reports on the same must comply with this policy.

1. **Revision of the Policy Manual, Section 700 (“Finance and Business”) Continued**

Any and all personnel who have security access to personal information databases (student, employee or customer records) are responsible for the application of this and related policies.

C. Website Address for This Policy

URL to be determined.

D. Related Documents

None.

714.02 Definitions

A. RED FLAGS RULE: A regulation issued in 2007 by the Federal Trade Commission (FTC) and Federal banking agencies intended to reduce the risk of identity theft. Mandatory compliance with the Red Flags Rule for "creditors" or "financial institutions" that provide "covered accounts" begins on May 1, 2009. The FTC has stated that nonprofit and government entities can be subject to parts of the rule.

The Red Flags Rule is actually three different but related rules, one or two of which apply to many colleges and universities. There are 26 detailed rules which fall under the three general categories and which are detailed below:

(1) Debit and credit card issuers must develop policies and procedures to assess the validity of a request for a change of address that is followed closely by a request for an additional or replacement card. *(This provision is likely not applicable to colleges and universities, because, as discussed in the preamble to the Red Flags Rule, the definition of "debit card" specifically does not include stored value cards. However, this provision could implicate student ID's that also can be used as part of a national debit card network, such as Visa or MasterCard.)*

(2) Users of consumer reports must develop reasonable policies and procedures to apply when they receive notice of an address discrepancy from a consumer reporting agency. *(This provision applies to colleges and universities when they use consumer reports to conduct credit or background checks on employees, prospective employees or applicants for credit.)*

(3) Financial institutions and creditors holding "covered accounts" must develop and implement a written identity theft prevention program for both new and existing accounts. *(This provision likely applies to many colleges and universities).*

B. IDENTITY THEFT: Fraud committed using the identifying information of another person.

1. Revision of the Policy Manual, Section 700 (“Finance and Business”) Continued

C. CREDITOR: The Red Flags Rule defines the terms "creditor" broadly, including any person who defers payment for services rendered, such as an organization that bills at the end of the month for services rendered the previous month. In its July 2008 guidance, the FTC stated "where non-profit and government entities defer payment for goods or services, they too are to be considered creditors."

Activities that could cause colleges and universities to be considered "creditors" under the Red Flags Rule may include, for instance:

- Participating in the Federal Perkins Loan program
- Participating as a school lender in the Federal Family Education Loan or Direct Lending Programs
- Offering institutional loans to students, faculty, or staff
- Offering a plan for payment of tuition throughout the semester (disallowed by the Board of Regents).

D. COVERED ACCOUNTS: A consumer account that involves multiple payments or transactions, such as a loan that is billed or payable monthly, and which includes certain types of arrangements in which an individual establishes a "continuing relationship" with the enterprise, including billing for previous services rendered. The rules specifically exclude “stored value cards” (prepaid cards) issued to students and employees for use on campus to purchase goods and services. Covered accounts would include student loans granted or administered by the Colleges and Universities.

E. ADDRESS RULES: Issued by the FTC at the same time as the “Red Flags Rule”, and effective November 1, 2008, the rules (16 C.F.R. §681.1) apply not only to financial institutions and creditors but potentially to all employers that use consumer reporting agencies to conduct background checks on applicants and employees.

The Address Discrepancy rules provide specific guidelines to enable an employer to establish practices that will permit it to form a reasonable belief as to whether a consumer report relates to the person on whom the report was obtained. Those rules also provide criteria for when employers have an obligation to provide confirmed addresses to the nationwide Consumer Reporting Agency (CRA). In a nutshell, the Address Discrepancy rules require the nationwide consumer reporting agencies to provide users of consumer reports (including employers) with a notice of address discrepancy when there is a "substantial difference" between the address the agency has on file for a consumer and the address provided by the employer when requesting the report. The regulation also requires users of consumer reports (including employers doing

1. Revision of the Policy Manual, Section 700 (“Finance and Business”) Continued

background checks on employees and applicants) to establish policies that permit them to form a reasonable belief as to whether addresses provided by applicants are correct and to notify the CRA when they have confirmed applicant addresses.

F. RED FLAGS: A pattern, practice, or specific activity that indicates the possible existence of Identity Theft. These flags are circumstantial factors identified to indicate potential identity theft. While the majority of these flags pertain exclusively to a traditional creditor/customer or financial institution (banking)/customer relationship, many may still apply to in certain situations. The 26 flags identified are:

Alerts, Notifications or Warnings from a Consumer Reporting Agency:

1. A fraud or active duty alert is included with a consumer report.
2. A consumer reporting agency provides a notice of a credit freeze in response to a request for a consumer report.
3. A consumer-reporting agency provides a notice of address discrepancy
4. A consumer report indicates a pattern of activity that is inconsistent with the history and usual pattern of activity of an applicant or customer, such as:
 - A recent and significant increase in the volume of inquiries;
 - An unusual number of recently established credit relationships;
 - A material change in the use of credit, especially with respect to recently established credit relationships;
 - An account closed for cause or identified for abuse of account privileges by a financial institution or creditor.

Suspicious Documents

5. Documents provided for identification appear to have been altered or forged.
6. The photograph or physical description on the identification is not consistent with the appearance of the applicant or customer presenting the identification.
7. Other information on the identification is not consistent with information provided by the person opening a new covered account or customer presenting the identification.

1. Revision of the Policy Manual, Section 700 (“Finance and Business”) Continued

8. Other information on the identification is not consistent with readily accessible information that is on file with the financial institution or creditor, such as a signature card or a recent check.
9. An application appears to have been altered or forged, or gives the appearance of having been destroyed and reassembled.

Suspicious Personal Identifying Information

10. Personal identifying information provided is inconsistent when compared against external information sources used by the financial institution or creditor. For example: The address does not match any address in the consumer report; or The Social Security Number (SSN) has not been issued, or is listed on the Social Security Administration’s Death Master File.
11. Personal identifying information provided by the customer is not consistent with other personal identifying information provided by the customer. For example, there is a lack of correlation between the SSN range and date of birth.
12. Personal identifying information provided is associated with known fraudulent activity as indicated by internal or third-party sources used by the financial institution or creditor. For example: The address on an application is the same as the address provided on a fraudulent application; or The phone number on an application is the same as the number provided on a fraudulent application.
13. Personal identifying information provided is of a type commonly associated with fraudulent activity as indicated by internal or third-party sources used by the financial institution or creditor. For example: The address on an application is fictitious, a mail drop, or a prison; or the phone number is invalid, or is associated with a pager or answering service.
14. The SSN provided is the same as that submitted by other persons opening an account or other customers.
15. The address or telephone number provided is the same as or similar to the account number or telephone number submitted by an unusually large number of other persons opening accounts or other customers.
16. The person opening the covered account or the customer fails to provide all required personal identifying information on an application or in response to notification that the application is incomplete.

1. Revision of the Policy Manual, Section 700 (“Finance and Business”) Continued

17. Personal identifying information provided is not consistent with personal identifying information that is on file with the financial institution or creditor.
18. For financial institutions and creditors that use challenge questions, the person opening the covered account or the customer cannot provide authenticating information beyond that which generally would be available from a wallet or consumer report
19. Shortly following the notice of a change of address for a covered account, the institution or creditor receives a request for a new, additional, or replacement card or a cell phone, or for the addition of authorized users on the account.
20. A new revolving credit account is used in a manner commonly associated with known patterns of fraud patterns. For example: The majority of available credit is used for cash advances or merchandise that is easily convertible to cash (e.g., electronics equipment or jewelry); or the customer fails to make the first payment or makes an initial payment but no subsequent payments.
21. A covered account is used in a manner that is not consistent with established patterns of activity on the account. There is, for example: Nonpayment when there is no history of late or missed payments; A material increase in the use of available credit; A material change in purchasing or spending patterns; A material change in electronic fund transfer patterns in connection with a deposit account; or A material change in telephone call patterns in connection with a cellular phone account.
22. A covered account that has been inactive for a reasonably lengthy period of time is used (taking into consideration the type of account, the expected pattern of usage and other relevant factors).
23. Mail sent to the customer is returned repeatedly as undeliverable although transactions continue to be conducted in connection with the customer’s covered account.
24. The financial institution or creditor is notified that the customer is not receiving paper account statements.
25. The financial institution or creditor is notified of unauthorized charges or transactions in connection with a customer’s covered account (Notice from Customers, Victims of Identity Theft, Law Enforcement Authorities, or Other Persons Regarding Possible Identity Theft in Connection with Covered Accounts Held by the Financial Institution or Creditor).

1. Revision of the Policy Manual, Section 700 (“Finance and Business”) Continued

26. The financial institution or creditor is notified by a customer, a victim of identity theft, a law enforcement authority, or any other person that it has opened a fraudulent account for a person engaged in identity theft.

714.03 Overview

With respect to the Address Rules, the College or University conducts criminal background checks on employees when being promoted into positions, candidate(s) being selected as finalists, temporary employees, consultants, and contractors. Additionally, credit checks are conducted for financially sensitive positions and for issuance of p-card privileges.

With Respect to the Red Flags Rule, Colleges or Universities do not generally permit services to be rendered prior to payment; therefore the following are paid in advance and do not therefore constitute “covered accounts”:

- Student Tuition and Fees Receivables (BOR disallows payment plans)
- Wellness Center Memberships
- Student Residence Hall Rents
- Bookstore Purchases (Charges only permitted to a student’s account when a student has a pending financial aid award)
- Other activities determined by the individual College or University

However, Institutions do conduct certain activities representing “covered accounts” under the Red Flags Rule. The College or University may:

- Grants emergency loans to students
- Participates in the Direct Lending Program
- Issues Perkins Loans to students
- Hires a third-party loan servicer to manage student loan accounts
- Provides Student Health services on “credit” to student, pending insurance claim settlements

1. **Revision of the Policy Manual, Section 700 (“Finance and Business”) Continued**

- Provides Dental Clinic services on “credit” to patients, pending insurance claim settlements
- Other activities determined by the individual College or University

714.04 Process/Procedures

In all but the **Dental Clinic** “covered account” scenarios listed above, customers are exclusively students. Therefore, the great majority of the 26 Red Flag Rules may not be applicable.

A. COVERED ACCOUNTS PERTAINING TO STUDENTS:

Banner access is strictly controlled. Only duly enrolled students are assigned Banner ids and passwords. Address and bank account changes may only be changed directly by a student with appropriate log-in to his or her Banner account. Students are not permitted to direct Banner correspondence to an external e-mail address; the College or University uses the student’s campus-issued e-mail account to address all official correspondence. Upon making an address or bank account change in Banner, Banner automatically issues an e-mail notification to the student’s campus e-mail account confirming the legitimacy of the submitted change. Student service areas shall not make changes to Banner on behalf of a student (the student is instructed to log in to Banner), except for name changes, which may not be made by the student. Students must appear in person at the College or University Office of the Registrar to request name changes. Appropriate legal documentation of the name change or correction must be presented before the change will be effected.

Issuance of student loans involves an entrance interview in the Financial Aid Office. If students log in to a third party servicer website to electronically sign a promissory note, then the third party servicer must have an Identity Theft Program in place that is provided to and acceptable to the individual College or University.

Emergency Loans are not disbursed in person but are disbursed only to the student’s official address or bank account of record, as contained in the Banner records.

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Students obtaining services at Student Health must provide a student id and insurance card to obtain services.

1. **Revision of the Policy Manual, Section 700 (“Finance and Business”) Continued**

B. COVERED ACCOUNTS PERTAINING TO DENTAL CLINIC PATIENTS:

The Dental Clinic requires proof of insurance to be presented before providing services. Photo identification is also required. Name discrepancies on identification and insurance information must be adequately explained and documented. Suspicious documents will not be accepted.

C. COVERED ACCOUNTS PERTAINING TO EMPLOYEES: (ADDRESS RULE CONSIDERATIONS):

Colleges and Universities do not extend credit to employees so there are no “covered accounts” under the meaning of the Red Flag Rule. However, in connection with extending p-card privileges to an employee, Colleges and Universities request and screen credit reports which may reveal address rule considerations. Colleges and Universities shall develop processes to resolve address rule considerations.

If the promotion and hiring process should yield a name discrepancy, The College or University shall develop processes to resolve name discrepancies with the applicable sources of information.

Criminal Background Checks (and credit check if required by the position) may apply to a job candidate who is an existing employee as well as to new hires. Any discrepancy, to include, but not limited to, a name or address discrepancy, is communicated in writing to the candidate. The candidate must respond and resolve the discrepancy to the satisfaction the College or University based up the process established by the College or University.

There may be occasions when “Red Flags” are present which do not relate to either a decision to promote, hire or issue a p-card to an employee. Examples are notice taken of an unusual number of credit inquiries on an employee’s credit report, or a large number of recently opened accounts. In this case, there is no “covered account” involved and the College or University does not have the responsibility to notify the employee of these flags. If the information is used to make a decision to withhold p-card privileges, on the other hand, the College or University should develop processes to notify the employee in writing of the basis for declining the privilege.

714.04 Responsibilities

It is the responsibility of the College or University to develop and consistently apply detailed business processes to identify and respond to

- “Red flags” associated with personally identifiable information of employees and potential employees, including but not limited to name and address discrepancies;

1. Revision of the Policy Manual, Section 700 (“Finance and Business”) Continued

- “Red flags” associated with credit checks and criminal background checks for current or potential employees;
- “Red flags” associated with personally identifiable information of students;
- “Red flags” associated with Student Loan activities;
- “Red flags” associated with personally identifiable information of students, including but not limited to name, address and insurance information changes;
- “Red flags” associated with computer stored personally identifiable information of both employees and students are secured and that access rights are strictly regulated and password protected.
- “Red flags” associated with personally identifiable information of clients, such as patients of the School of Dentistry, or other clients receiving service from a College or University.

In addition to addressing relevant "red flags," each College or University must ensure relevant staffs are adequately trained to identify red flags and to execute the Program effectively.

714.05 Annual Reporting to the Board of Regents:

Annually, on May 1st, each College and University shall send a brief report stating whether or not the responsibilities assigned to it were accomplished during the period May 1 of the prior year through April 30 of the current year. Any exceptions should be addressed. This report shall be sent to the Vice Chancellor of Fiscal Affairs for presentation to the Board.

A. Forms

None

B. Appendices

None

2. **Applications for Review**

Applications for review are appeals made to the Board of Regents pursuant to Article VIII of The Bylaws. They are usually personnel matters and issues of academic status, which are discussed in executive session.

AGENDA
COMMITTEE ON INTERNAL AUDIT

April 14, 2009

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1. Ethics Hotline Reporting

In February 2007, the Chief Audit Officer & Associate Vice Chancellor, Ronald B. Stark, discussed the implementation of a Systemwide ethics hotline. On January 1, 2008 the hotline became effective. Mr. Stark updated you on the status of hotline calls at the October 2008 meeting. As of March 31, 2009, there have been 173 additional reports filed with the hotline resulting in a total of 384 reports filed with the hotline. Mr. Stark will discuss the types of hotline calls and the status of these calls.

2. **Year-to-Date Status of Fiscal Year 2009 Audit Plan**

The Chief Audit Officer & Associate Vice Chancellor, Ronald B. Stark, evaluates the status of the University System audit plan each quarter. The campus-based auditors submit quarterly reports showing the status of their individual plans and their resource utilization. The information is then consolidated with information from the Board of Regents Internal Audit Department. At this meeting, Mr. Stark will present the overall status of the fiscal year 2009 audit plan as of December 31, 2008.

AGENDA

COMMITTEE ON REAL ESTATE AND FACILITIES

April 14, 2009

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AGENDA

COMMITTEE ON REAL ESTATE AND FACILITIES

April 14, 2009

1. **Appointment of Architectural Firm, Project No. J-153, Library Renovation and Speaker Tom Murphy Office, University of West Georgia**

Recommended: That the Board appoint the first-named architectural firm listed below for the identified project and authorize the execution of a contract with the identified firm. Should it not be possible to execute a contract with the top-ranked firm, staff will then attempt to execute a contract with the other listed firms in rank order.

Following public advertisement, a qualifications-based selection process was held in accordance with Board of Regents procedures. The following recommendation is made:

Project J-153, Library Renovation and Speaker Tom Murphy Office, University of West Georgia

Project Description: The project was authorized by the Board in November 2008. The library, built in the 1960's, had an addition in 1980 and totals 40,160 square feet.

According to most recent standards for library planning, preliminary studies indicates major deficiencies exist for seating and studying space. To serve strategic priority needs of UWG, the library renovation will include expanding seating and studying space and addition of information commons.

The project includes partial renovation of the ground floor (basement) to accommodate materials that are not part of the browsing collection, and renovation of the main floor including renovation to seating and studying space, and the reproduction of the Speaker Tom Murphy office for display of his political collections and memorabilia.

The project design will be funded from FY 2009B General Obligation Bonds.

Total Project Cost:	\$8,000,000
Construction Cost (Stated Cost Limitation)	\$6,000,000

Number of firms that applied for this commission: _____

Recommended firms in rank order:

- 1)
- 2)
- 3)

2. Gift of Real Property, 7 Solar Circle, Newnan, University of West Georgia

Recommended: That the Board accept a gift of approximately 13.20 acres of improved real property located at 7 Solar Circle, Newnan, from Coweta County (the “County”) for the use and benefit of the University of West Georgia (“UWG”).

Recommended further: That acquisition of this real property be subject to completion of an environmental assessment of the real property indicating no significant problems or, if environmental problems are indicated, said problems be mitigated before the real property is acquired.

Recommended further: That the legal details involved with accepting this gift of real property be handled by the Office of the Attorney General.

Understandings: In August 1988 the Board authorized UWG to offer classes in Newnan. In 1990 UWG began offering limited classes at 7 Solar Circle. In 1998, Coweta County purchased 7 Solar Circle from Georgia Power Company. The Board currently leases the property, with options until June 30, 2010.

Acquisition of this real property is consistent with the Board's strategic plan for access and instruction.

This real property is improved with three structures built in 1990. An approximately 11,400-square-foot steel frame, brick veneer, building is used as the main academic building is in generally good condition. An approximately 3,200-square-foot concrete masonry building is in generally good condition, but will require roof replacement. An approximately 2,400-square-foot pre-engineered steel building is in generally good condition.

If acquired the facility will continue to be used by UWG as its Newnan Center.

An appraisal conducted by Hugh B. Bass, Sr., MAI, Carrollton, in January 2009 values the property at \$2,200,000.

There are no restrictions on the gift. There is a reversion if the property is no longer used for academic instruction. There are no known restrictions or adverse easements on the real property.

3. Gift of Real Property, 1171 Astondale Road, Bishop, University of Georgia

Recommended: That the Board accept a gift of approximately 109.108 acres of improved real property located at 1171 Astondale Road, Bishop, from the University of Georgia Athletic Association, Inc. (the “Association”) for the use and benefit of the University of Georgia.

Recommended further: That acquisition of this real property be subject to completion of an environmental assessment of the real property indicating no significant problems or, if environmental problems are indicated, said problems be mitigated before the real property is acquired.

Recommended further: That the legal details involved with accepting this gift of real property be handled by the Office of the Attorney General.

Recommended further: That the rental agreement with the Association be amended to include this real property.

Understandings: Acquisition of this real property is consistent with the Association master plan as a strategic property acquisition to support university athletic programs. This farm will serve the needs of the equestrian sports program.

This real property is a horse farm formerly known as the High Point Equestrian Center. The real property is improved with two main buildings including a 17,000-square-foot covered arena and a 9,325-square-foot 24-stall horse barn with second story office/apartment area. There are also three smaller structures including a 6-stall stable, a 500-square-foot equipment shed and a 1,800-square-foot hay barn. All of these structures are in generally good condition. The property is also improved with a lighted outdoor jumping arena.

An appraisal conducted by Robert A. Jaeger, MAI, Gainesville in May 2008 values the property at \$2,560,000.

There are no restrictions on the gift and no known reversions, restrictions, or adverse easements on the real property.

4. Modification of Rental Agreement , Student Housing, Georgia Gwinnett College

Recommended: That the Board authorize the modification of the rental agreement between the GGC Foundation, LLC, (the “LLC”), Landlord, and the Board of Regents, Tenant, for student housing facilities containing 1029 beds and site amenities to commence on the first day of the first month after the LLC obtains a certificate of occupancy for 1,029 student housing beds but not earlier than August 1, 2010 and end the following June 30 at a rent not to exceed \$260,000, with an option to renew for one year at a rent not to exceed \$5,645,000, with a further option to renew for one year at a rent not to exceed \$6,166,000, with further options to renew on a year-to-year basis for up to 27 consecutive one-year periods (the total not to exceed 30 years from the date the LLC obtains a certificate of occupancy for all 1,029 student housing beds), with rent increasing no more than 3% for each further option period exercised.

Recommended further: That the term of this agreement be subject to review and legal approval of the Office of the Attorney General.

Understandings: In August 2008, the Board approved a rental agreement for partial occupancy of 204 student housing beds for fall semester 2009 with all 1,029 student housing beds available for fall semester 2010. Because of economic conditions the LLC is not able to provide partial occupancy for fall semester 2009. This modification contemplates commencement of the rental agreement on occupancy of the entire 1,029 student housing beds for fall semester 2010.

5. Ground Lease and Rental Agreement, Student Housing, Armstrong Atlantic State University

Recommended: That the Board declare an approximately 3.46 acre tract of unimproved real property on the campus of Armstrong Atlantic State University (“AASU”) to be no longer advantageously useful to AASU or other units of the University System of Georgia but only to the extent and for the purpose of allowing this real property to be ground leased to the AASU Windward Commons, LLC, (the “LLC”) for the purpose of providing student housing facilities containing approximately 569 student housing beds and site amenities.

Recommended further: That the Board authorize the execution of a ground lease, including necessary access, use, and construction easements and encroachments, between the Board of Regents, Lessor, and the LLC, Lessee, for the above-referenced approximately 3.46 acres of real property on the campus of AASU for a period not to exceed 32 years (not to exceed 30 years from the date the LLC obtains a certificate of occupancy for all 569 student housing beds and providing a construction period of not more than two years), with an option to renew for up to an additional five years should there be debt outstanding at the end of the original ground lease term, for the purpose of providing student housing facilities containing approximately 569 student housing beds and site amenities.

Recommended further: That the Board authorize the execution of a rental agreement between the LLC, Landlord, and the Board of Regents, Tenant, for the above-referenced student housing facilities and site amenities for the period commencing on the first day of the first month after the LLC obtains a certificate of occupancy for all 569 student housing beds, but not earlier than August 1, 2010, and ending the following June 30 at a rent not to exceed \$850,000, with an option to renew for one year at a rent not to exceed \$2,100,000, with further options to renew on a year-to-year basis for up to 28 consecutive one-year periods (the total not to exceed 30 years from the date the LLC obtains a certificate of occupancy for all 569 student housing beds), with rent increasing no more than 3% for each further option period exercised.

Recommended further: That the terms of these agreements be subject to review and legal approval of the Office of the Attorney General.

Recommended further: That the Board authorize the execution of a site license between the LLC, Licensee, and the Board of Regents, to allow early site access to mobilize and install erosion control, commence site work including clearing and grading, and relocate utilities.

Understandings: In October 1997, the Board passed a student housing policy that requires the preparation of a comprehensive plan for student housing together with a financial plan to support housing program objectives. AASU has developed a comprehensive plan that is consistent with the policy.

5. **Ground Lease and Rental Agreement, Student Housing, Armstrong Atlantic State University (Continued)**

In October 2008, the Vice Chancellor for Facilities, Linda M. Daniels, presented information to the Board on a proposed new student housing project on the AASU campus.

The anticipated schedule is for the LLC to have a bond closing by the end of June 2009 and commence construction immediately thereafter. Construction is expected to be complete in July 2010 to allow occupancy by AASU at the beginning of fall semester 2010.

At the end of the term of the ground lease, the real property, all improvements, and any accumulated capital reserves will become the property of the Board of Regents.

6. Ground Lease and Rental Agreement Amendments, Student Housing and Parking, and Ground Lease and Rental Agreement, Student Housing, University of Georgia

Recommended: That the Board authorize the execution of an amendment to the ground lease between the Board of Regents, Lessor, and UGAREF East Campus Housing, LLC (the "Housing LLC") to decrease the parcel size for student housing to approximately 7.9722 acres.

Recommended further: That the Board authorize the execution of an amendment to the rental agreement between the Housing LLC, Landlord, and the Board of Regents, Tenant, to decrease the parcel size for student housing to approximately 7.9722 acres.

Recommended further: That the Board authorize the execution of an amendment to the ground lease between the Board of Regents, Lessor, and the Housing LLC to decrease the parcel size for the parking deck to approximately 3.74 acres.

Recommended further: That the Board authorize the execution of an amendment to the rental agreement between the Housing LLC, Landlord, and the Board of Regents, Tenant, to decrease the parcel size for the parking deck to approximately 3.74 acres.

Recommended further: That the Board declare an approximately 1.76 acre tract of unimproved real property on the campus of the University of Georgia ("UGA"), no longer advantageously useful to UGA or other units of the University System of Georgia but only to the extent and for the purpose of allowing this real property to be ground leased to the UGAREF East Campus Housing Phase II, LLC, (the "Phase II LLC") for the purpose of providing student housing facilities containing approximately 550 student housing beds and site amenities.

Recommended further: That the Board authorize the execution of a ground lease, including necessary access, use, and construction easements and encroachments, between the Board of Regents, Lessor, and the Phase II LLC, Lessee, for the above-referenced approximately 1.76 acres of real property on the campus of UGA for a period not to exceed 32 years (not to exceed 30 years from the date the Phase II LLC obtains a certificate of occupancy for all 550 student housing beds and providing a construction period of not more than two years), with an option to renew for up to an additional five years should there be debt outstanding at the end of the original ground lease term, for the purpose of providing student housing facilities containing approximately 550 student housing beds and site amenities.

Recommended further: That the Board authorize the execution of a rental agreement between the Phase II LLC, Landlord, and the Board of Regents, Tenant, for the above-referenced student housing facilities and site amenities for the period commencing on the day after the Phase II LLC obtains a certificate of occupancy for all 550 student housing beds, but not earlier than July 1, 2010, and ending the following June 30 at a rent not to exceed \$4,150,000, with an option to renew on a year-to-year basis for up to 29 consecutive one-year periods (the last such period

6. Ground Lease and Rental Agreement Amendments, Student Housing and Parking, and Ground Lease and Rental Agreement, Student Housing, University of Georgia (Continued)

ending no later than June 30, 2040), with rent increasing no more than 1% for each option period exercised.

Recommended further: That the terms of these agreements be subject to review and legal approval of the Office of the Attorney General.

Understandings: In October 1997, the Board passed a student housing policy that requires the preparation of a comprehensive plan for student housing together with a financial plan to support housing program objectives. UGA has developed a comprehensive plan that is consistent with the policy.

In October 2008, the Vice Chancellor for Facilities, Linda M. Daniels, presented information to the Board on a proposed new student housing project on the UGA campus.

The Board approved a ground lease for student housing in October 2001, and modified this ground lease in March 2002 and October 2002. The amendment to this agreement will decrease the parcel size to the real property the student housing occupies. The Board approved a rental agreement for 1,200 beds of student housing in October 2002. The amendment to this agreement will not change the consideration for the student housing, but will conform the rental agreement to the ground lease parcel.

The Board approved a ground lease for a parking deck in October 2001, and modified this ground lease in March 2002 and October 2002. The amendment to this agreement will decrease the parcel size to the real property the parking deck occupies. The Board approved a rental agreement for the parking deck in May 2002, and modified the rental agreement in October 2002. The amendment to this agreement will not change the consideration for the parking deck, but will conform the rental agreement to the ground lease parcel.

The anticipated schedule is for the Phase II LLC to have a bond closing by the end of May 2009 and commence construction immediately thereafter. Construction is expected to be complete in July 2010 to allow occupancy by UGA at the beginning of fall semester 2010.

At the end of the term of the ground lease, the real property, all improvements, and any accumulated capital reserves will become the property of the Board of Regents.

7. Demolition of Houses, Grounds Building, Pool, Pool-house, and Tennis Courts, Dublin Campus, Middle Georgia College

Recommended: That the Board declare twelve houses, the grounds building, the pool, the pool-house, the utility building and the tennis courts on the Dublin Campus of Middle Georgia College (“MGC”), Dublin, Georgia, to be no longer advantageously useful to MGC or other units of the University System of Georgia and authorize demolition and removal of these buildings.

Recommended further: That the Board request the Governor to issue an Executive Order authorizing the demolition and removal of these buildings from the campus of MGC.

Recommended further: That demolition and removal of these buildings be subject to adequate mitigation of all adverse environmental impacts.

Understandings: In 2001, the Board acquired a portion of the Carl Vinson VA Medical Center property. This property includes seven brick faced and five wood-sided houses built between 1941 and 1949 (approximately 1,275 square feet each), and the pool, the pool-house, the tennis courts, and the utility building all built between 1944 and 1950. The grounds building, built in 1962 on the original Dublin Center, is approximately 2,000 square feet.

The removal of all these buildings is in accordance with the MGC Master Plan. The site is part of expansion of the MGC’s campus green space and proposed future recreational space.

All these buildings are eligible for listing on the National Register of Historic Places. MGC is adhering to the requirements of the Georgia Environmental Policy Act (“GEPA”) and State Stewardship review, and is working with the Georgia Historic Preservation Division to appropriately mitigate any adverse impact of demolition.

A hazardous materials survey and assessment has been conducted and has identified recommendations for the proper management and disposal of asbestos-containing materials, lead based paint, and other hazardous materials during demolition to ensure compliance with environmental regulations.

8. Non-exclusive Easement, Athens-Clarke County, University of Georgia

Recommended: That the Board declare approximately 1.35 acres of unimproved real property located between College Station Road and the North Oconee River on the campus of the University of Georgia (“UGA”), to be no longer advantageously useful to UGA or other units of the University System of Georgia but only to the extent and for the purpose of granting a non-exclusive easement to Athens-Clarke County (the “ACC”) for use to construct, operate and maintain a bridge and public roadway.

Recommended further: That the Board authorize the execution of a non-exclusive easement with the ACC for the above-referenced tract of real property.

Recommended further: That the Board declare an approximately 0.1642 acre tract of unimproved real property located between College Station Road and the North Oconee River on the campus of UGA to be no longer advantageously useful to UGA or other units of the University System of Georgia but only to the extent and for the purpose of granting a temporary construction easement to the ACC for construction and installation of a bridge and public roadway.

Recommended further: That the Board authorize the execution of a temporary construction easement with the ACC for the above-referenced tract of real property.

Recommended further: That the terms of this non-exclusive easement and temporary construction easement be subject to review and legal approval by the Office of the Attorney General.

Understandings: In August 2008, the Board was informed of a potential easement to the ACC to build a bridge across the North Oconee River. This easement will provide ACC access to construct and operate a new wastewater treatment plant. The existing wastewater treatment plant will subsequently undergo a full regulatory de-commissioning.

Consideration for this easement is a five year option for the Board to acquire, via like size property exchange, the 24.67 acre site of the de-commissioned wastewater treatment plant. *Future Board action will be required for these property exchanges.*

The 12.573 acres transferred to ACC that was approved by the Board in June 2006 is included in the exchange acreage.

Additional consideration is the increased capacity and modern technology of the new wastewater treatment plant. The proposed bridge and access road will also provide access to property owned by the University of Georgia Real Estate Foundation that is being held for future use by UGA.

9. Authorization of Projects Funded by American Recovery and Reinvestment Act

Recommended: That the Board authorize projects to be funded by American Recovery and Reinvestment Act.

Understandings: This approval is for projects to be presented to the Committee.

Should American Recovery and Reinvestment Act (the “ARRA”) funding not be available, these projects will not proceed.

Should full ARRA funding not be obtained, the projects will be reprogrammed within available funding, or supplemental funding will be provided. If alternative funding is provided to supplement the ARRA funding then further Board authorization will be obtained.

These projects are included in the respective campus’ Capital Implementation Plan (the “CIP”), however none are currently contemplated for State General Obligation Bond funding within the rolling six year CIP.

10. Information Item: Revision of Board Policy

Associate Vice Chancellor Peter J. Hickey, Assistant Vice Chancellor Sandra L. Neuse, Executive Director for Real Estate Ventures Marty Nance, and Director of Safety and Security G. Bruce Holmes will provide an update on proposed revisions to Board Policy.

AGENDA

MEDICAL EDUCATION EXPANSION COMMITTEE

April 15, 2009

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INFORMATION ITEMS

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3. Update on Developments with Medical Education Programs at Partnership Campus 3
4. Status of Developments with MCG Clinical Campuses 4

AGENDA

MEDICAL EDUCATION EXPANSION COMMITTEE

April 15, 2009

1. **Information Item: Update on Facility Renovations for MCG/UGA Medical Education Partnership Campus**

Until the Navy School property in Athens becomes available to the USG, operations of the MCG/UGA Medical Partnership Campus will take place on property adjacent to the main UGA campus. This property, and the building located on it will require substantial renovations and refitting to ensure that it can effectively be used for medical education. Mr. Timothy Burgess, Senior Vice President for Finance and Administration at the University of Georgia, will provide an update to committee members on the current state of these renovations.

2. **Information Item: Final Preparation for LCME Site Visit**

The Liaison Committee on Medical Education (“LCME”) will make its official site visit to the Medical College of Georgia (“MCG”), from April 19 - 21, 2009 to review the readiness of the MCG/UGA Medical Partnership Campus to provide four years of medical student education in Athens. Although the new campus represents an academic partnership between MCG and the University of Georgia (“UGA”), the LCME must provide approval to the MCG School of Medicine to expand its accreditation to include the new campus. Dr. Douglas Miller, Dean of the School of Medicine at the Medical College of Georgia; Dr. Arnett Mace, Senior Vice President for Academic Affairs at the University of Georgia; and Dr. Barbara Schuster, Dean of the MCG/UGA Medical Partnership Campus in Athens will inform the committee of the state of final preparations for this visit.

3. **Information Item: Update on Developments with Medical Education Programs at Partnership Campus**

Dr. Barbara Schuster, Dean of the MCG/UGA Medical Partnership Campus in Athens, will provide the committee with an update on developments to begin medical education at the MCG/UGA Medical Partnership Campus in Athens. Information provided to the committee will cover ongoing progress with recruitment, facilities and equipment, curriculum development, student services, admissions, and other items.

4. Information Item: Status of Developments with MCG Clinical Campuses

The complete strategy for expansion of medical education within the USG, as adopted by the Board of Regents, requires development of additional training capacity in locations across Georgia. This includes efforts to develop medical education capacity in Augusta, Southeast and Southwest Georgia, with consideration for development in other parts of the state when needed. Dr. Douglas Miller, Dean of the School of Medicine at the Medical College of Georgia, will inform the committee of efforts and progress made in developing further education capacity in the Augusta, Southeast and Southwest areas.

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COMMITTEE OF THE WHOLE: STRATEGIC PLANNING

April 14, 2009

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APPROVAL ITEM

1. Adoption of a Resolution Concerning the Fort McPherson Redevelopment Project 1

AGENDA

COMMITTEE OF THE WHOLE: STRATEGIC PLANNING

April 14, 2009

1. **Approval Item: Adoption of a Resolution Concerning the Fort McPherson Redevelopment Project**

Recommended: That the Board adopt the resolution recommended by the Chancellor concerning the Fort McPherson Redevelopment Project.

Background: In 2011, Fort McPherson will be closed under the Base Realignment and Closure Act (“BRAC”). The State of Georgia is working with the McPherson Planning Local Redevelopment Authority (“MPLRA”) to obtain 115 acres or more of the base from the U.S. Army via an Economic Development Conveyance (“EDC”) for the development of a research park that will anchor the redevelopment of the base. The Board of Regents and the State of Georgia will lead the initiative with participation by other governmental entities and private partners. The proposed focus of the research park is bioscience and healthcare research, both of which are instrumental to Goal Three of the Board’s Strategic Plan, which focuses on the research mission of the University System of Georgia. At this meeting, Mr. Jack C. Sprott, Executive Director of MPLRA, will present an update on the status of the base closure and redevelopment planning, after which the Chancellor will be recommending a resolution for the Board’s approval.